

## Westgate-on-Sea Town Council Full Council Meeting Minutes

Venue: The Council Chamber, Town Hall Buildings, 31 St Mildred's Road, Westgate-on-Sea

Time: 7 pm

Date: Monday 5 September 2016

Present: Cllrs Charlton, Cornford, King, Morrish, Nightingale, Pennington, Rickett, Rolfe and Scott.

Also present were four members of the public.

	Item		Action
380	Chairman's Welcome	The Chairman welcomed all present and gave the usual 'housekeeping' notices	
381	Apologies for Absence	Apologies for absence were received from Cllr Ashbee	
382	Minutes of the Previous Meeting	The Minutes of the previous meeting held on Monday 4 July 2016 were received and approved as a true record. Proposed: Cllr Charlton, seconded: Cllr Pennington. Agreed	
383	Members' Interest	Cllr Cornford declared an interest in Item No. 12 – Access to Council Chambers	
384	Thanet District Councillors' Report	No reports were received from any of the Thanet District Councillors	
385	Report of the Community Warden	The Town Clerk read out the Community Warden's report. It was agreed that the TC would contact the Community Warden and request additional information on 1. whether there is repetition in certain areas 2. the possibility of 'flagging up' items that WoSTC could take action on	JF
386	Public Right to Speak	No requests to speak were received Reminder to change wording to give WoS residents priority	JF
387	Chairman's Report	The Chairman provide an update on recent activities Councillors reported on their various activities since the last meeting. It was proposed to continue this format at future meetings on condition that contributions are as brief as possible.	JF
388	Report of the Town Clerk	The Town Clerk reported on main matters covered since the last meeting, particularly the issuing of letters to allotment holders for uncultivation, and attempts to make progress with TDC in preparing a Memorandum of Understanding for cleansing operations.	
389	Minutes of Standing Committees	The Minutes of the Planning, Highways and Environment meeting held on Monday 18 July 2016 were received and approved as a true record. Proposed: Cllr Rickett, seconded: Cllr Rolfe. Agreed.	
390	Scrolls in the Town Hall	<b>Resolved: that Cllr Rolfe will obtain costings for a noticeboard</b> Proposed: Cllr Nightingale, seconded: Cllr Scott. Agreed	RR
391	Setting Up and Taking Down the Council Chambers	This matter has been deferred to the F&GP Committee meeting on Monday 26 September 2016.	JF
392	Access to Council Chamber	Cllr Cornford left the meeting. The Town Clerk read out the Landlord's report. <b>Resolved: To investigate, and implement if possible, the live streaming of the meetings to the Bakehouse.</b> Proposed: Cllr Scott, seconded: Cllr Rickett. Agreed.	JF

## Westgate-on-Sea Town Council Full Council Meeting Minutes

		Cllr Cornford re-joined the meeting.	
393	Representation on Outside Bodies	<p>The Councillors agreed to represent WoSTC as follows:</p> <ol style="list-style-type: none"> <li>1. Westgate and Westbrook Residents' Association – meet same evening as Events – Cllr Rolfe with substitution by Cllr Scott</li> <li>2. Thanet Rural Regeneration Group – TC to find out more about the Group.</li> <li>3. St Crispins, St Saviours, Ursuline College – Cllr Pennington to work with Cllr Cornford – It was felt that one Councillor should be a schools' officer</li> <li>4. Citizens Advice, Thanet - Cllr Charlton will raise this at their next meeting in October.</li> <li>5. Nature organisations including Monkton Nature Reserve, Town Green and Seafront- Cllr Rickett and Cllr Scott to work together.</li> <li>6. Heritage organisations, Westgate Community Centre, business groups and conservation group – will be part of Coastal Community work</li> </ol>	RR/HS JF MP/JC RC GR/HS
394	Manston Airport	It was agreed not to comment on the consultation having previously stated that the Airport was a matter of concern for Westgate-on-Sea.	
395	Coastal Community Team and Coastal Community Fund	<p><b>Resolved: to adopt Cllrs Morrish and Pennington's report. TC to approach local groups as identified by the Councillors.</b> Proposed: Cllr Cornford, seconded: Cllr Charlton. Agreed.</p>	ALL/JF
396	BT Telephone Boxes	<b>Resolved: TC to contact BT requesting cleansing, renovation or removal. If removal, request alternative style for replacement.</b>	JF
397	Noticeboard Outside of Train Station	<p><b>Resolved: TC to contact British Rail, requesting adoption and maintenance of noticeboard.</b> Proposed: Cllr Pennington, seconded: Cllr Scott. Agreed.</p>	JF
398	KALC Conference	Report for information from Cllrs Cornford and Morrish.	
399	Beach Café, St Mildred's Bay	<p><b>Resolved: TC to contact TDC to make an enquiry under the empty properties or compulsory purchase policies.</b> Proposed: Cllr Charlton, seconded: Cllr Pennington. Agreed.</p>	JF
400	Adoption of Policies	<p><b>Resolved: to adopt the Equal Opportunities Policy and the Complaints Policy.</b> Agreed.</p>	
401	Planning Applications	<p>F/TH.16/1024 – Change of use from retail (use class 1) to public house (use class 4) – Unit 4, Former Goods Yard, Station Road</p> <p><b>Resolved: to submit to TDC Planning Department the following comments/concerns:</b></p> <ol style="list-style-type: none"> <li>1. No "Design &amp; Access Statement" to designate where "smoking and drinking at the public house" may take place outside the premises</li> <li>2. "Smoking and drinking at the public house" may overflow onto Station Road a bus route without a footway outside the four shop units</li> <li>3. appropriate means of disposing of recycling and other waste are not indicated</li> </ol> <p>Proposed: Cllr Pennington, seconded: Cllr Charlton. Agreed with one abstention.</p>	JF

The next meeting will be held on Monday 3 October 2016 commencing at 7pm.

The Meeting closed at 9pm.

# Westgate-on-Sea Town Council

## Full Council Meeting Minutes

Appendix

Report August for September Town Council/Residents Association Meetings.

From Laura Bungard KCC Warden – 079695 583922 – [laura.bungard@kent.gov.uk](mailto:laura.bungard@kent.gov.uk)

I will be on annual leave (5<sup>th</sup> to 16<sup>th</sup> September), when the meetings take place, in sunny Spain ☺ So below is report of issues/problems dealt with in August 2016. Many thanks.

Visits to vulnerable Elderly/mental health .... 5

Attended Minnis Bay Water Event

Talks to groups .... 3

5 x 5 intelligence report to police .... 7

DVLA reports regarding vehicles with no tax, mot's or abandoned .... 9

Housing association visits/reports .... 4

Highways issues, pot holes, street lamp's burning, painting, overgrown trees shrubs etc .... 16

TDC rubbish/fly tips/environmental etc .... 13

Parking .... 11

101 calls police .... 3

Ambulance calls .... 1

Homeless ... 2

Illegal Camping on TDC land .... 3

Drug related incidents .... 3

## Westgate-on-Sea Town Council Full Council Meeting Minutes

Appendix

### **Formation of a Coastal Community Team for Westgate on Sea**

At the last meeting of Planning & Environment Committee, it was unanimously agreed that the Town Council should register with TDC to take part in preparing a Neighbourhood Plan for Westgate. This will be a long term project which will enable the Town Council to take a positive part in shaping the future planning of Westgate.

On 30 June, a prospectus was issued inviting local Councils to take part in a new initiative creating a local Coastal Community Team. 3 such teams have been created (Margate, Broadstairs & Ramsgate) and funding of £25M has been received from the Coastal Communities fund for projects. Elsewhere - in Herne Bay - a grass roots organised CCT has been making great progress in raising the Town's profile.

The prospectus sets out the rules with quite tight deadlines: -

- 1 submission of proposal by end of September 2016
- 2 formation of CCT
- 3 Submission of business plan Jan 2017
- 4 Expenditure of initial grant (if forthcoming) by end of March 2017

If we decide to set up a CCT it could mean that Central Government funding will be made available possibly totalling £ 80,000. It will be necessary to form a local team which will be supported by Local Business Interests and associated groups. Such a team could provide a useful informal source of advice to Council on various issues, and could help to co-ordinate work on local planning, working in parallel with the Neighbourhood Plan.

The Team would investigate, develop and manage projects which could improve the locality, firstly economically but also in terms of its general attractiveness and prosperity.

The first steps would be to

- 1 Submit an application
- 2 Organise a public meeting to generate support
- 3 Sort out administrative and financial arrangements
- 4 Prepare a plan by end of January 2017.

Cllrs Pennington & Morrish will give a presentation and update to Council

### **PROPOSAL**

That Council give delegated powers to next meeting of Finance & GP on 26th September to

- 1 lodge the application to form a Coastal Community Team for Westgate on Sea
- and

- 2 register an application to CLG before 30th September
- 3 make arrangements to call a public meeting of all interested parties in October
- 4 prepare a final proposal for a CCT membership as a working party of Finance & GP and Draft Economic Plan to be put before the full Council on 5th December 2014