



Date of Issue 3rd October 2019

To all members of the Neighbourhood Plan Steering Group

You are invited to attend the meeting of the

Neighbourhood Plan Steering Group

on Tuesday 8th October at 7.30pm

at 78 St Mildreds Road, Westgate-on-Sea, Kent CT8 8RF

Members of the public and press are welcome to observe

Signed: *Gill Gray* Town Clerk

Steering Group Members: Cllr H Scott (Chairperson); Cllr J Cornford; Cllr M Scott; Cllr S Bambridge; Ray Taylor; Matthew White; Rosalind Morton; Carol Messenger; Peter Sexton; Geoff Orton; David Morrish; Dennis Wallis

- 1. To receive and accept apologies for absence and substitutes**
- 2. To receive declarations of pecuniary and non-pecuniary interests**
- 3. Minutes – to receive and approve the minutes of the previous meeting held on 09.07.19**
- 4. Update on the Millwood Homes meeting on Thursday 25th July 2019 and possible workshop dates to be discussed.**
- 5. Neighbourhood Plan Questionnaire**
Members to discuss the layout and timing of producing the questionnaire; assign roles for the purpose of research and production
- 6. Responses to Letter sent in relation to the use of Agricultural Land for Housing Development**
Members to receive the responses in relation to the use of Agricultural Land for Housing Development to discuss as a group
- 7. Westgate on Sea Neighbourhood Plan**
Members to receive the final draft of the Neighbourhood Plan and to discuss policies – comments invited
- 8. Potential New Members for NP Steering Group**

Cllr H Scott to propose new members to sit on the Neighbourhood Plan Steering Group: **Decision required**

9. Next Meeting – proposed Tuesday 12th November 2019 7.30pm