



**Minutes of the Virtual Meeting of the Full Council of
Westgate on Sea Town Council
Held on Tuesday 5th May 2020 at 7pm**

Present	Cllrs Pennington (Chairperson), O'Connor (Vice-chairperson), Cornford, Donaldson, Green, Nightingale, Page, H Scott, M Scott, Wallin	
Also, in attendance	Mrs Gill Gray (Town Clerk) and Cllr Dawson (KCC) and 1 resident	
	Chairperson's Welcome The Chairperson opened the meeting and explained the process of voting during the first virtual meeting.	
2189	To receive apologies for absence Laura Bungard and Cllr Bambridge (TDC)	
2190	Members' Declarations of Interest There were none.	
2191	Minutes It was proposed by Cllr Wallin and seconded by Cllr O'Connor and RESOLVED: that the minutes of the Council meeting held on 3 rd March 2020 be signed and approved as a true record of the meeting. It was proposed by Cllr Donaldson and seconded by Cllr Cornford and RESOLVED: that the minutes of the P,H& E Committee held on 10 th March 2020 and the minutes of the HR Committee held on 28 th January 2020 be signed and approved as a true record of the meeting.	
2192	Town Clerk Report Town Clerk reported on:- <ul style="list-style-type: none"> • The COVID-19 response by the Town Council • A new noticeboard for the Town Council offices • Update on the flagpole being sited on Sea Road • VE Day 75 information • Town Council Internal Audit completed • Town Council magazine being delivered successfully 	
2193	Public Participation Session There were no requests received.	
2194	Finance Reports The Town Clerk presented Members with the Bank Reconciliations for Year End 19/20; Receipts and Payments Report by Budget Heading to 31 st March 2020. Reserves Report to 31 st March 2020. Cllr O'Connor	

	<p>reported an overview of the year end position and advised that more detailed reports will be shared on the F & GP Committee on 19th May 2020.</p> <p>A, B and C It was moved by Cllr Page and seconded by Cllr Donaldson and RESOLVED: that the Finance Reports were received.</p>	
2195	<p>Westgate Day Update</p> <p>Town Clerk reported on the advice received from SAMS, the contracted health and safety consultant that the Town Council employed for the event. The situation is that the event is now only 10 weeks away and it is advised that the responsible decision is to cancel the event for this year. There was a general consensus that this was the sensible approach for this year.</p> <p>Members discussed alternative options for marking the Town Anniversary and the Town Clerk agreed to liaise with Cllr M Scott for publicising the cancellation of the event.</p>	
2196	<p>Renewal of Membership for KALC and NALC 2020/21</p> <p>It was proposed by Cllr Cornford and seconded by Cllr Green and RESOLVED: that the membership of the National and Kent Association of Local Councils was renewed for the Town Council for 2020/21 at a renewal cost of £1818.00 including VAT.</p>	
2197	<p>Draft Local Plan Update</p> <p>Cllr H Scott shared the summary report with Council on the Draft Thanet Local Plan slightly amended policy in relation to the proposed 2,000 houses on agricultural land at Westgate and Garlinge.</p>	
2198	<p>Meeting Dates 2020/21</p> <p>Town Clerk shared the proposed meeting schedule for 2020/21, this was received by Members.</p>	
2199	<p>Draft Emergency Plan</p> <p>The Town Clerk advised that there was a possibility of training available through Kent Resilience Forum for the Town Council.</p> <p>It was proposed by Cllr Cornford and seconded by Cllr Wallin and RESOLVED: that the Westgate on Sea Community Emergency Plan was adopted by the Town Council</p>	
2200	<p>Collective Funding Proposal for COVID-19 Response</p> <p>Town Clerk updated Members on the outlined proposals by TDC for Fund Pooling as a response to the COVID-19 crisis. Following debate Members formed a general consensus that additional information was required before a decision could be taken.</p> <p>It was RESOLVED: that the sum of £2,000.00 identified in the budget as expenditure no longer</p>	

	required for the event Westgate Day should be earmarked for donation to an organisation to assist with the COVID-19 response. The decision for which organisation the funds should be paid was deferred to a future meeting. Cllr MP abstained.	
2201	Next Meeting The next meeting is 2 nd June 2020	
2202	Meeting Closed at 20.24pm	

Signed..........

Dated.....27-MAY-2020.....

Chairperson of the Council

