



**Minutes of the Meeting of the Events and Tourism
Committee of**

Westgate-On Sea Town Council

on 22nd May 2018

Held at

**Town Council Offices, 11 Ethelbert Square, Westgate-
On-Sea, Kent CT8 8SR**

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| Present | Cllrs Nightingale (Chairman), Cornford, King, O'Connor, Pennington, M Scott | |
| Also in attendance | Mrs Gill Gray (Town Clerk), 1 member of the public | |
| 1253 | To Elect Chairman It was RESOLVED that Cllr Nightingale was elected as Chairman of the Events and Tourism Committee. | |
| 1254 | To receive apologies for absence There were none. | |
| 1255 | Declarations of Interest There were none. | |
| 1256 | Minutes Cllr Cornford advised that the provision of Welcome to Westgate Signs was discussed with the preferred location being the traffic lights junction with St Mildreds Road. It was RESOLVED that the minutes of the meeting of 27th March 2018 be amended then signed and approved as a true record of the meeting. | |
| 1257 | Public Participation Session There were no requests received by the Clerk for public participation at this meeting. | |
| 1258 | Westgate Day Event Update The Town Clerk initiated discussions and a working group arrangement was proposed for this event to progress for next year. | |
| 1259 | Events Update Report 1. Punch and Judy Shows 2018 The Town Clerk advised that the Punch and Judy Showman was confirmed, the First Aid provider booked, and the event planning application forms had been submitted to TDC. The funding application for the event has been submitted to KCC Members for consideration. The Town Clerk advised that an email will be sent to Members in due course to request volunteer stewards for the event. It was agreed that the Town Clerk and Cllr M Scott would liaise to approach community groups to | |

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| | <p>engage other activities for the event.</p> <p>2. WW1 Beacon Event</p> <p>The Chairman outlined the proposal for this event and it was agreed that the Town Clerk would chase for a response from the Cadets and the RAF Manston personnel so that an itinerary can be drafted for the event. It was agreed that a band would be preferred for the event, possibly the Air Cadets or Silver Band; the Town Clerk will research the options for the next meeting. A further discussion centred on whether community stalls could be included for this event to commemorate national pride; the Town Clerk to research for the next meeting. The idea of a working group was discussed for 11.11.18 as there are two events on one day; it was agreed that this was a good idea to include local expertise.</p> <p>3. Remembrance Parade 2018</p> <p>The Chairman advised that there was a meeting arranged for the event this year on Thursday 14th June 10.30am at St Saviours Church; it was agreed that Cllr Nightingale, Cllr O'Connor and Cllr Pennington would attend with the Town Clerk. The Town Clerk to email to confirm the arrangements. The Town Clerk advised that the Road Closure application had been submitted to TDC and that Nigel England had been approached to provide the signage if required. The Town Clerk has made preliminary enquiries about ordering the wreath from RBL; it was agreed that the Town Clerk should contact the Greek community to enquire if they require a wreath as well this year and then order accordingly. Cllr King advised that he pass the contact details for the bugler to the Town Clerk to arrange attendance for the event.</p> | |
| 1260 | <p>Tourism Update Report</p> <p>1. Railway Station</p> <p>There were discussions surrounding a proposal for a community hub based at the train station in the town. This was raised by Rev Kalu who recently attended the Council offices to meet with Cllr Pennington and the Town Clerk. The main issues raised were that there was no shelter available on the station platform, the waiting room was locked much of the time and there were litter problems. The model for a community rail partnership was discussed and how these have been introduced successfully in other parts of the country. The Town Clerk is now arranging a meeting with the Station Master to progress with a proposal and engage with Southeastern and Network Rail. The store on the</p> | |

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| | <p>Westbury Road side of the station was identified as a possibility to have the hub. Also discuss with the Station Master the feasibility of getting involvement with Westgate in Bloom next year. The waiting room may not be considered due to health and safety concerns, but this can be discussed as well. The Town Clerk advised that verbal confirmation had been received that the telephone boxes were in the process of being removed, it was agreed that written confirmation should be sought for the next Events and Tourism meeting. The Defib location was discussed and this should now be progressed; the Town Clerk to research a potential site.</p> <p>2. Memorial at Lymington Road Recreation Ground for Westgate Men Fallen WW1</p> <p>The Town Clerk and Cllr Pennington are attending a site visit on 23.05 with Dr Crouch and some members of the Heritage Centre to discuss the proposed War Memorial on Lymington Road recreation ground to commemorate the fallen men of Westgate on Sea during WW1. The Town Clerk to investigate whether War Memorials can be listed retrospectively. The War Memorials in the town do need some attention and the Town Clerk should approach Dr Crouch for advice on this matter.</p> | |
| 1261 | <p>Hanging Baskets for the Town of Westgate on Sea</p> <p>The Town Clerk advised that two quotations for the supply and maintenance of hanging baskets for the town for 2018 had been received. A discussion followed whether the hanging baskets were value for money, the tubs were felt to offer a more visual display in the town. The issue of watering was mentioned, and it was agreed that the Town Clerk should write to the shop owners to engage support for a coordinated approach in future. The two quotations were proposed to be discounted as there were not sufficient funds allocated in the budget for this year and it was agreed that the Town Clerk should contact both suppliers and request a revised quotation for planting and maintaining 8 tubs in the Town with 2 large hanging baskets proposed for in front of the train station as this was the focal point for the centre of the Town. It was agreed that the Town Clerk should provide this information to the next F & GP meeting for a decision.</p> <p>It was RESOLVED to disregard the two tenders and invite a revised quotation from both suppliers for planting and maintaining 8 tubs, provide and maintain 2 large baskets at the train station and a decision to be taken at the June F & GP meeting.</p> | |

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| 1262 | Next Meeting The next meeting is 24 th July 2018 | |
| 1263 | Meeting Closed at 20.34pm | |

Signed.....

Date.....24/7/18