



**Minutes of the Meeting of the Full Council of
Westgate-On Sea Town Council
on Tuesday 4th September 2018**

Held at


**United Reform Church, 54 Westgate Bay Avenue,
Westgate-On-Sea, Kent CT8 8SN**

Present	Cllrs Pennington (Chairman), Cornford, King, Nightingale, O'Connor, Rolfe, H Scott, M Scott	
Also, in attendance	Mrs Gill Gray (Town Clerk), KCC Cllr Dawson, TDC Cllr Bambridge, TDC Cllr Messenger and 7 members of the public	
	Chairman's Welcome The Chairman opened the meeting with the usual "housekeeping" instructions and advised that the meeting was being recorded on a video camera. The Chairman underlined the importance of respectful and orderly behaviour by all present, given that some people were hostile to the Council. The Chairman advised that a recent article in the Margate Civic Society newsletter was regrettable and it sought to criticise the Town Council without basis.	
1385	To receive apologies for absence Cllr Page	
1386	Minutes It was moved by Cllr Cornford and seconded by Cllr M Scott and RESOLVED: that the minutes of the meeting of 3 rd July 2018 be signed and approved as a true record of the meeting.	
1387	Members' Declarations of Interest There were none.	
1388	Report of the Community Warden The Town Clerk advised that the Community Warden had not been at work for a number of weeks and was now currently on leave, therefore there was nothing to report at this time.	
1389	County and Thanet District Councillors' Reports Cllr Dawson gave a report to Council and advised items which included a traffic survey update, confirmation of the funding received by the Town Council for the Punch and Judy Shows, litter signs joint funded between TDC and KCC, an update on Westgate Library with a proposed shared service and discussions with Ursuline College concerning the safety of Canterbury Road.	

	<p>Cllr Bambridge gave a report to Council and advised an independent report has been requested in relation to the number of houses proposed in the Draft Local Plan. Cllr Bambridge confirmed that the phasing model has been altered to ensure that the proposed additional housing is in the last phase 2026 to 2031.</p> <p>Cllr Messenger gave a report to Council and advised that due to lack of progress by TDC the situation was inherited by the current administration and to vote against the Draft Local Plan would have resulted in the public consultation not taking place and being heard. The Chairman responded by stating that the housing need figures seemed exaggerated and the location of the proposed housing did not make sense. The Chairman reminded everyone that the consultation period was important and that comments should be sent to TDC by 4th October 2018.</p>	
1390	<p>Public Participation Session There were no requests received by the Clerk for public participation at this meeting.</p>	
1391	<p>Chairman's Report The Chairman stated that he had attended the Thanet Area Committee in August and there were two speakers; the first spoke about the need for public awareness at our local Ports and any information of suspicious activity should be reported to the Police. The second speaker detailed the activities of the CPRE in relation to the Local Plan and invited Town and Parish Councils to join the organisation. The Chairman advised that the membership of the CPRE can be discussed on a future agenda. The Chairman confirmed that he was now a member of the Joint Transport Board at TDC. The Chairman added that a public meeting was scheduled to take place on 12th September 2018; this had been organised on a joint basis and Birchington Parish Council have a further meeting scheduled to take place on 14th September 2018.</p>	
1392	<p>Town Clerk's Report The Town Clerk reported on the achievements of the Town Council in the last four months.</p>	
1393	<p>Finance Reports The Town Clerk presented Members with the Bank Reconciliations for May and June; Budget versus Expenditure Report to end of June 2018 and the Forecast Report to end of June 2018. It was moved by Cllr Nightingale and seconded by Cllr H Scott and RESOLVED: that the Finance</p>	

	Reports were received.	
1394	<p>Internal Audit Report The Chairman introduced the Internal Audit Report and explained that progress had been made since this was submitted by the Internal Auditor. It was moved by Cllr Cornford and seconded by Cllr O'Connor and RESOLVED: that the Internal Audit Report be received.</p>	
1395	<p>Security Arrangements for Town Council Offices The Town Clerk stated that following the three quotations that were obtained for CCTV and a Door Entry System for the Town Council offices she would like to propose that Westgate Security were awarded this contract for works. It was moved by Cllr O'Connor and seconded by Cllr Nightingale and RESOLVED: that the CCTV and Door Entry System for the Town Council offices was approved, and that Westgate Security would undertake the works as per the quotation provided to Members.</p>	
1396	<p>Co-Option Vacancy Update The Town Clerk reported that following the re-advertising of the vacancy for a Town Councillor there were four applicants to be considered; proposed process and details will be sent to Members as soon as possible.</p>	
1397	<p>Policies and Procedures</p> <ol style="list-style-type: none"> a. Smoking Policy It was RESOLVED: that the Smoking Policy be adopted; 2 Members were against. b. Lone Working Policy It was RESOLVED: that the Lone Working Policy be received following a review by the HR Committee. 	
1398	<p>Website Review The Town Clerk reported that the current website was not user friendly and certainly Members and the public had complained about the functionality of the website. The Town Clerk proposed that a review be undertaken, and that Cllr M Scott could assist with this work. It was RESOLVED: that the website review be undertaken by the Town Clerk and Cllr M Scott and report to Council once completed; one Member was against this proposal and one Member abstained.</p>	
1399	<p>Planning Applications FH/TH/18/1168 It was RESOLVED: That no objections were raised by Council.</p>	

	Decided Applications Cllr H Scott advised and noted that the planning application FH/TH/18/0932 had been granted permission.	
1400	Minutes of the HR Committee RESOLVED: That in future the draft minutes for each Committee are circulated to all Members and are not items on the Council Agenda until the draft Minutes are approved at the individual Committee; therefore, the draft Minutes for the HR Committee held on 10 th July 2018 were withdrawn from the meeting.	
1401	Minutes of the Finance and General Purposes Committee RESOLVED: That the draft minutes of the Finance and General Purposes Committee held on 17 th July 2018 were withdrawn from the meeting.	
1402	Acquisition of new Multi-Purpose Vehicle Cllr King advised that following recommendation from the F & GP Committee he would like to propose the acquisition of a new Multi-Purpose Vehicle for the Town Council to complement a growing and progressive Council; this was seconded by Cllr Rolfe. After extensive discussions it was RESOLVED not to acquire a new vehicle with 6 Members against the motion for an acquisition – a recorded vote was requested – Cllr JC, Cllr RN, Cllr PO, Cllr MP, Cllr HS and Cllr MS were against the motion.	
1403	Minutes of the Events and Tourism Committee RESOLVED: That the draft minutes of the Events and Tourism Committee held on 24 th July 2018 were withdrawn from the meeting.	
1404	Neighbourhood Plan Councillor Hannah Scott commenced to provide an update on the Neighbourhood Plan for Council. This was interrupted by Councillor King and the public attending the meeting exchanging comments, the Chairman requested that this behaviour should cease but it continued. The meeting was therefore suspended by the Chairman to be continued at a later date.	
1405	Next Meeting The next meeting is 2nd October 2018	
1406	Meeting Closed at 8.45pm	

Signed.....
Chairman of the Council

Dated. 2/10/2018