



**To all members of the Finance and General Purposes Committee
of Westgate on Sea Town Council**

**You are summoned to attend a meeting of the
Finance and General Purposes Committee**

**on Tuesday 20th July 2021 commencing at 6.30pm at the Town Council office, 78
St Mildreds Road, Westgate on Sea CT8 8RF**

Members of the public are welcome, please ensure that you wear a face covering and use the hand sanitiser at the entrance. There will be socially distanced seating available for 4 members of the public.

Signed: *Gill Gray*

Town Clerk & RFO

Committee Members: Cllr Donaldson; Cllr Green; Cllr Nightingale; Cllr O'Connor; Cllr D Wallin

1. Elect Chairperson

2. Elect Vice-chairperson

3. Apologies for Absence

To receive and accept apologies for absence and substitutes

4. Members' Interests

To receive declarations of pecuniary and non-pecuniary interests

5. Minutes

To receive and approve the minutes of the previous meeting held on 19th January 2021 (**Copy attached – Appendix A**)

6. Public Participation Session

The meeting will adjourn to allow 15 minutes for the purposes of public participation. Subject to standing order 3(f) a member of the public shall not speak for more than 3 minutes and in accordance with standing order 3(e) a question shall not require a response at the meeting nor start a debate on the question.

Written notice of the desire to exercise the right to speak on a particular subject and of the topic to be addressed must be given to the Town Clerk prior to 4pm on the Friday before the meeting but questions can be asked at this point in the meeting.

7. **RFO Report**
RFO to report on items since the last meeting.
8. **Finance Reports**
 - a) Budget Forecast to end of June 2021 be received.
 - b) Earmarked Reserves Report be received
9. **Allotment Gardens Site Lymington Road Update and Review**
Town Clerk to share a report prepared by the Finance Assistant for the update and review of items in relation to the Lymington Road Allotment Gardens:
Decision required
10. **Small Grants Fund Scheme Application and Donations**
 - A) Town Clerk to provide the documentation for the application for a Grant under the Small Grants Scheme for the amount of £500.00 from Westgate on Sea Lighting and Improvement Group for the purchase of a Christmas tree for the Town – Members invited to debate and consider the application: **Decision required (Copy attached – Appendix B)**
 - B) Town Clerk to share details of a request for a small donation to support young musicians at our local schools: **Decision required**
 - C) Town Clerk to share details of the renewal for the insurance for the Fixology group and invite Members to support with a donation to meet the costs for this year: **Decision required**
11. **Town Council Insurance Renewal**
Town Clerk to provide details to Members in relation to the annual renewal for insurance for the Town Council; which is currently arranged under long term agreement as resolved in 2019 until August 2022.
12. **Sponsorship/Partnership Opportunity Invitation from TDC and Eco Green Communities**
Town Clerk to share details of the Thanet District wide community education and litter station campaign. The Town Council are invited to sponsor one or two litter stations for the bag refills at a cost of £130 per station per year:
Decision required

Next Meeting – 19.10.2021