



Minutes of the Meeting of the Finance and General
Purposes Committee of

Westgate-On-Sea Town Council

on Tuesday 19th February 2019

Held at

Town Council Offices, 11 Ethelbert Square, Westgate-
On-Sea, Kent CT8 8SR

Present	Cllrs O'Connor (Vice-Chairman), Cornford, Page, Pennington, Rolfe	
Also, in attendance	Mrs Gill Gray (Town Clerk) Cllr M Scott	
1 658	To receive apologies for absence Cllr King	
1 659	Declarations of Interest None	
1 660	Minutes It was moved by Cllr Cornford and seconded by Cllr Page and RESOLVED: that the minutes of the meeting of 22nd January 2019 be approved as a true record of the meeting.	
1 661	Public Participation Session There were no requests received by the Town Clerk for public participation at this meeting.	
1 662	Finance and Budget Performance Reports RESOLVED: That the copies of the bank reconciliation for January 2019 be received RESOLVED: That the Finance Report Budget versus Expenditure 31st January 2019 be received. RESOLVED: that the Forecast Report 31st January 2019 be received. RESOLVED: That the Payments Report January 2019 be received.	
1 663	Small Grants Scheme Funding Application – 1st Westgate on Sea Scout Group Following discussions and consideration of the quotations received, it was RESOLVED: That the Small Grant application from 1st Westgate on Sea Scout Group should be granted £500.00 and the Town Clerk to advise the applicant of the scheme availability for the next financial year.	
1 664	Payroll Service for 2019 a) RESOLVED: That the new charges for the payroll service from 1st April 2019 be received.	
1 665	Post Office Paying In Facility RESOLVED: That the Town Clerk apply for a Post Office paying in card to enable cash to be deposited at the local Post Office to the Town Council current	

	account.	
1 666	Commemorative Tree on Sea Road for the Scouts It was RESOLVED: To remove the dead tree from Sea Road and replant a tree at Lymington Road recreation ground from the donated ones secured for March 2019 on behalf of the Scouts.	
1 667	Chairman's Report The Vice-Chairman advised that there was nothing to report from the Chairman. The Vice-Chairman reported an update on the finance software and advised that progress with updating data was going well and that the new system would be fully functional from 1 st April 2019.	
1 668	Volunteer Policy It was RESOLVED: that the Volunteer Policy be received and recommended to Council for adoption	
1 669	Revenue Task Force The Town Clerk reported that a Revenue Task Force has been formed by the Chairman of the Council to identify and examine potential income streams; comments were discussed and received.	
1 670	Next Meeting The next meeting is 19 th March 2019	
1 671	Meeting Closed at 19.30pm	

Signed.....



Dated.....

29/3/2019