



**Minutes of the Meeting of the Finance and General  
Purposes Committee of**

**Westgate-On Sea Town Council**

on 17<sup>th</sup> July at 6.30pm

Held at

**Town Hall Buildings, 31 St Mildred's Road, Westgate-  
On-Sea, Kent CT8 8RE**

Present	Cllr King (Chairman); Cllr Nightingale; Cllr Stewart, Cllr Pennington									
Also in attendance	Miss Julie Pilbeam (Town Clerk), 3 members of the public									
856	<b>To receive apologies for absence</b> It was <b>RESOLVED</b> to accept apologies for Cllr Rolfe and Cllr Morrish.									
857	<b>Declarations of Interest</b> There were none									
858	<b>Minutes</b> It was <b>RESOLVED</b> that the minutes of the meeting of 19 <sup>th</sup> June 2017 be signed and approved as a true record of the meeting.									
859	<b>Chairman's Announcements</b> There were none.									
860	<b>Public Participation Session</b> There were no public questions.									
861	<p><b>To receive report from Responsible Financial Officer</b></p> <p><b>Councillor Training</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Budget</td> <td style="text-align: right;"><b>£ 1,200.00</b></td> </tr> <tr> <td><i>Cllr Page</i></td> <td style="text-align: right;">£ 72.00</td> </tr> <tr> <td><i>Cllr Cornford</i></td> <td style="text-align: right;">£ 72.00</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>£ 1,056.00</b></td> </tr> </table> <p style="text-align: center;"><b>Town Council Insurance</b> It was <b>RESOLVED</b> to proceed with the quote provided by Hiscox at £1,175.</p> <p><b>New Premises</b> It was <b>RESOLVED</b> to lease the additional office and kitchen at 11 Ethelbert Square.</p>	Budget	<b>£ 1,200.00</b>	<i>Cllr Page</i>	£ 72.00	<i>Cllr Cornford</i>	£ 72.00		<b>£ 1,056.00</b>	
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862	<b>Chains of Office</b> The Clerk to investigate a badge for the Chairman.	<b>Clerk</b>
863	<b>Vexatious Complaints Policy</b> It was agreed to remove 'by phone' in 4.imposing restrictions. It was <b>RESOLVED</b> to recommend the Vexatious Complaints Policy to Full Council for adoption.	<b>Clerk</b>
864	<b>Bank Reconciliations</b> The bank reconciliation for June 2017 was <b>APPROVED</b> . It was agreed for the RFO to prepare a draft investment policy for the next meeting.	<b>Clerk</b>
865	<b>Budget Performance</b> The June 2017 budget performance was <b>APPROVED</b> .	
866	<b>Questions from Councillors</b> Cllr Stewart asked about the photocopier lease and the clerk confirmed that this was being investigated Cllr Pennington reported that the Coastal Community Team funding may soon become available and he would be working on canopies, pavilion and community centre. Cllr King reported that the Community Centre committee have arranged a meeting with the Chairman and Clerk to discuss its role in Westgate and improving the facility. A report will follow at the next meeting.	
867	<b>Next Meeting</b> The next meeting is on 19 <sup>th</sup> September 2017	
868	<b>Meeting Closed at 19.04pm</b>	

Signed.....

Date.....