

## Minutes of the Meeting of the Finance and General Purposes Committee of

Westgate-On Sea Town Council

on 30<sup>th</sup> January 2017 at 6.30pm

Held at

## Town Hall Buildings, 31 St Mildred's Road, Westgate-On-Sea, Kent CT8 8RE

Present   Cllr King (Chairman);, Cllr Rolfe, Cllr Nightingale; Cllr Scott, Cllr Pennington     Also in attendance   Miss Julie Pilbeam (Town Clerk), 6 members of the public attendance     582 <b>To receive apologies for absence</b> Apologies were received from Cllr Morrish with reasons for absence. It was <b>RESOLVED</b> that apologies be accepted. Cllr Scott was approved as substitute.     583 <b>Declarations of Interest</b> There were none     584 <b>Minutes</b> It was <b>RESOLVED</b> that the minutes of the meeting of 5 <sup>th</sup> December be signed and approved as a true record of the meeting. Minor amendment - the date shown on the draft minutes was amended from the 12 <sup>th</sup> December to the 5 <sup>th</sup> December     585 <b>Chairman's Announcements</b> There were none.     586 <b>Public Participation Session</b> There were no public questions.     587 <b>To appoint Responsible Financial Officer</b> It was approved to appoint Town Clerk Julie Pilbeam as Responsible Financial Officer to the Council.     588 <b>Financial Regulations</b> It was approved to adopt the revised updated Financial Regulation.     589 <b>Bank Reconciliations</b> It was approved to accept the bank reconciliations. It was aked for an estimated outturn for the financial			
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590 Budget Performance	590	Budget Performance	
The year to date performance noted.		The year to date performance noted.	

591	Council Reserves	
	It was agreed for the town councils reserves to be	
	earmarked as follows:	
	£36,886.05 'top up to budget 2017/18'	
	£40,000 contingency	
	£24,000 for future capital projects.	
592	Local Government Transparency Code 2015	
	The requirements of the Transparency Code were noted.	
539	Coastal Community Team	
	Cllr Pennington tabled a report at the meeting and	
	confirmed that the Coastal Community Team has been	
	successful in obtaining a grant for up to £10,000 for	
	preparing an economic plan for Westgate-on-Sea which	
	would serve as a framework for capital developments. It	
	was noted that a team now needs to be constituted by	
	Full Council and publicity is required to ensure the	
	project is a success.	
540	Questions from Councillors	
51	Cllr Rolfe asked Cllr Pennington for an update on the	
	shop canopies. Cllr Pennington reported that if the	
	National Heritage route was followed then it might be	
	asked that uPVC canopies may be required to be replaced	
	back to original materials. Cllr Pennington is looking for	
	further assistance with the project from elsewhere.	
	Cllr Nightingale asked about the vacant café activity. The	Clerk
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543	Next Meeting	
	The next meeting is Monday 13 <sup>th</sup> February 2017	
544	Meeting Closed at 8.16pm	

Signed.....

Date.....