

Westgate on Sea Town Council
78 St Mildreds Road
Westgate on Sea
Kent CT8 8RF



01843 836182

Sir/Madam,

You are hereby summoned to attend a meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 5th November 2019 at 78 St Mildreds Road, Westgate-on-Sea CT8 8RF for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.

Residents are invited to attend the meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MEMBERS' INTERESTS

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

3. MINUTES

To receive and approve the minutes of the Full Council meeting held on 1st October 2019
(Copy attached – Appendix A)

To receive the minutes of the HR Committee meeting held on 30th July 2019 **(Copy attached – Appendix B)**

To receive the minutes of the Planning Committee held on 10th September 2019 **(Copy attached – Appendix C)**

4. COUNTY AND THANET DISTRICT COUNCILLORS' REPORT

KCC and/or TDC Councillors to report on issues affecting Westgate-on-Sea.

5. REPORT OF THE COMMUNITY WARDEN

The Community Warden will report as appropriate.

6. CHAIRPERSON'S REPORT

The Chairman to report on any matter dealt with since the last meeting, if appropriate.

7. COUNCILLOR'S REPORTS

Councillors to report on any matters dealt with since the last meeting, if appropriate.

8. PUBLIC RIGHT TO SPEAK

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

Written notice of the desire to exercise the right to speak and of the topic to be addressed must be given to the Town Clerk prior to 4 pm on the Friday before the meeting.

9. FINANCE REPORTS USING RBS RIALTAS FINANCE SYSTEM

- (a) Bank reconciliations 30.09.2019 be received.
- (b) Payments and Receipts report 30.09.2019 be received.
- (c) Receipts and Payments by Budget Heading to 30.09.19 be received.

10. DRAFT BUDGET DISCUSSION 2020/21

Members invited to hear a report from Cllr O'Connor on the proposed budgets for 2020/21; budgets for individual cost centres to be reviewed and recommendations to F & GP before preparation for final approval by Council in December.

11. POLICY REVIEW

- (a) Town Clerk to provide the draft policy for Data Protection for debate and review: **Decision required**
- (b) Town Clerk to invite Members to sign to agree the Councillors Email policy adopted on 1st October 2019.

12. TERMS OF REFERENCE EVENTS, TOURISM & IMPROVEMENTS STEERING GROUP

Draft Terms of Reference have been reviewed at E, T & I Steering Group meeting and are now recommended for adoption by Council: **Decision required**

13. SPEEDWATCH

Town Clerk to report on request from Thanet Speedwatch Co-ordinator for a donation of £360.00 per annum: **Decision required**

14. WESTGATE DAY UPDATE

Town Clerk to invite Members to provide an update on the tasks that were agreed for each Councillor at September meeting for preparation for the event 18th July 2020.

15. FIXOLOGY PROJECT

Town Clerk to provide an overview of the proposed Fixology Project and seek the agreement from Members that the Council support and endorse the scheme to assist the set up for the initiative: **Decision required**

16. WESTGATE IN BLOOM

Town Clerk to provide three quotations for the proposed new seating and picnic benches and provide recommendations to Members; this is using part of the Lottery Funding funds acquired for the Westgate in Bloom project: **Decision required**

17. KENT ASSOCIATION OF LOCAL COUNCILS AGM 30.11.2019

Town Clerk to request nominations for two representatives from the Council to attend the KALC AGM with appointed voting rights: **Decision required**

18. FOOD POVERTY AND PROPOSALS FOR TACKLING

Reports from

- Cllr Page on Foodbank and;
- Cllr Donaldson on a proposal for Summer Kitchen/Fit and Fed project: **Decision required**

19. LYMINGTON RECREATION GROUND FEES UPDATE

Town Clerk to report on latest communication from Thanet District Council.

20. TOWN COUNCIL MAGAZINE

Town Clerk to invite Council to continue with the format of the Town Council Magazine for a further two quarters until the end of the financial year: **Decision required**

21. COMMUNITY SPACE USE BY CAAG

Town Clerk to report an update on the Conservation Area Advisory Group request to use the Town Council community space for monthly meetings on a Tuesday from 4pm to 5pm:

Decision required

A handwritten signature in black ink that reads "G. Gray". The letters are cursive and slightly slanted.

**Signed: Gill Gray
Town Clerk & RFO
Westgate-on-Sea Town Council**

31st October 2019

