

Westgate on Sea Town Council
78 St Mildreds Road
Westgate on Sea
Kent CT8 8RF
01843 836182



Sir/Madam,

You are hereby summoned to attend a VIRTUAL meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 1st December 2020 for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.

Members of the public can join the meeting via Zoom, please contact the Town Clerk by email (Townclerk@westgateonsea.gov.uk) with any queries and ensure that your full name is shown when you enter the virtual meeting room. The link for this meeting is:

<https://us02web.zoom.us/j/88048975173> and Meeting ID: 880 4897 5173

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MEMBERS' INTERESTS

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

3. MINUTES

To receive and approve the minutes of the Full Council meeting held on 3rd November 2020 **(Copy attached – Appendix A)**

To receive the minutes of the Planning, Highways & Environment Committees held on 13th October 2020 **(Copies attached – Appendix B)**

To receive the minutes of the Finance & General Purposes Committee held on 15th September 2020 **(Copy attached – Appendix C)**

To receive the minutes of the Human Resources Committee held on 28th July 2020 **(Copy attached – Appendix D)**

4. TOWN CLERK REPORT

Town Clerk to report on items since the last meeting.

5. KCC/TDC COUNCILLOR REPORTS

KCC/TDC Councillors to report on items since the last meeting if appropriate.

6. COUNCILLOR REPORTS

Town Councillors to report on items since the last meeting.

7. PUBLIC RIGHT TO SPEAK

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

Written notice of the desire to exercise the right to speak and of the topic to be addressed must be given to the Town Clerk prior to 4 pm on the Friday before the meeting.

8. FINANCE REPORTS

- a. Bank reconciliations 31.10.20 be received
- b. Payment and Receipt Reports 31.10.20 be received
- c. Receipts and Payments by Budget Heading 31.10.20 be received
- d. Annual Budget by Combined Account Code

9. MEMBERSHIP OF FINANCE & GENERAL PURPOSES COMMITTEE

There is one vacancy on the F & GP Committee; nominations are invited: **Decision required.**

10. POLICY REVIEW

Following recommendation from the HR Committee the following policies are proposed for adoption:-

- a) Councillor's Email Policy: **Decision required**
- b) Privacy Policy: **Decision required**

11. DRAFT TOWN COUNCIL BUDGET FOR 2021/22

Members invited to debate a draft proposed budget for 2021/22 following the recommendation of F & GP Committee; two options to explore and one proposed to be adopted for final conclusion preparation to be proposed for adoption by Council in January: **Decision required**

12. OUTLINE PLANNING APPLICATION FOR GALLOPS – OL/TH/20/1400 – LAND SOUTH OF WESTGATE AND GARLINGE

Following the notification from Thanet District Council the Town Council is invited to submit comments on the application as a consultee, following professional advice provided by Goldstone Town Planning the Town Clerk has shared a report with Members and the draft comments are included for debate. The deadline to submit the comments to TDC is 8th December 2020: **Decision required**

13. REQUEST FOR MEETING FROM MILLWOOD DESIGNER HOMES/GILLINGS PLANNING

Members to discuss how to progress communication with Millwood Designer Homes/Gillings Planning following the outline planning application for land south of Westgate and Garlinge

14. CHRISTMAS LIGHTS FOR THE TOWN

Town Clerk to share details of proposal for Christmas Lights from lamp columns, four to be sited in St Mildreds Road, two in Cuthbert Road and two on Cambourne Avenue; a report with costs and further details to be shared with Members: **Decision required**

G Gray

**Signed: Gill Gray
Town Clerk & RFO
Westgate-on-Sea Town Council**

26th November 2020