



**Minutes of the Extra Ordinary Meeting of the Full  
Council of**

**Westgate-On Sea Town Council**


**on Thursday 21st June 2018**

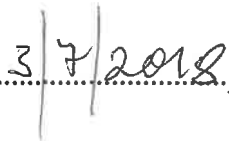
**Held at**

**11 Ethelbert Terrace, Westgate-On-Sea, Kent CT8 8SR**

Present	Cllrs Pennington (Chairman), Cornford, King, Nightingale, O'Connor, Page, Rolfe, M Scott	
Also, in attendance	Mrs Gill Gray (Town Clerk), 1 member of the public	
1310	<b>Chairman's Welcome</b> The Chairman opened the meeting and gave the usual "housekeeping" instructions. 1 member of the public expressed a wish to record the meeting.	
1311	<b>To receive apologies for absence</b> There were apologies received from Cllr Hurst (KCC) and Cllr H Scott.	
1312	<b>Members' Declarations of Interest</b> There were none.	
1313	<b>Process Adopted</b> Following the advertising period and on receipt of two applications for the vacancy of a Co-Opted Town Councillor the Chairman, Vice-Chairman and Town Clerk agreed draft questions to be proposed to Members. Members were emailed on 15.06.18 with the provisional questions, CV/statements from the applicants and the Agenda for the meeting. Members were invited to supply any further suggested questions by no later than Tuesday 19.06.18 to the Town Clerk. A further email was sent to Members on 20.06.18 with a further document from one applicant.	
1314	<b>The Chairman requested that Council agree to exclude Press and Public from the remainder of the meeting due to the confidential nature of the business it was RESOLVED: That the Council convene in closed session for Item 3: Co-Option of Town Councillor - 2 Members Abstained</b>	
1315	<b>Chairman's Introduction</b> The Chairman advised that the formal decision for the Co-Option vacancy would be taken in the Full Council meeting on 03.07.18. The Chairman and Vice-Chairman proposed to ask the questions of the applicants in rotation and if Members wanted clarification on any	

	point then they were permitted in that case to further question the applicant. The Chairman requested that all comments were kept to a minimum as time was limited. The Chairman emphasised the message that the Town Clerk had sent to Members that the process should be entered-into with no predetermination, to ensure a fair and robust process. 2 Members were not satisfied with the process adopted and the Chairman acknowledged their discontent.	
1316	<b>Interview Process</b> The two applicants were both interviewed for 30 minutes each with the prescribed questions asked of each of them. Members then discussed each applicant for approximately 15 minutes each.	
1317	<b>Councillors Reports</b> There were none.	
1318	<b>Next Meeting</b> The next meeting is 3rd July 2018	
1319	<b>Meeting Closed at 20.27pm</b>	

Signed.....

Dated.....

Chairman of the Council