



**To all members of the Finance and General Purposes Committee
of Westgate on Sea Town Council**

**You are hereby summoned to attend a meeting of the
Finance and General Purposes Committee
on Tuesday 24th September 2019 commencing at 6.30pm**

**at 78 St Mildreds Road, Westgate on Sea, Kent CT8 8RF for the purposes of
considering and passing such resolutions as may be deemed necessary or
desirable in respect of the matters contained within the Agenda.**

Residents are cordially invited to attend the meeting.

Signed: *Gill Gray*

Town Clerk & RFO

Committee Members: Cllr J Cornford; Cllr D Donaldson; Cllr R Micallef; Cllr P O'Connor; Cllr M Scott; Cllr D Wallin

- 1. To receive and accept apologies for absence and substitutes**
- 2. To receive declarations of pecuniary and non-pecuniary interests**
- 3. Public Participation Session**

The meeting will adjourn to allow 15 minutes for the purposes of public participation. Subject to standing order 3(f) a member of the public shall not speak for more than 3 minutes and in accordance with standing order 3(e) a question shall not require a response at the meeting nor start a debate on the question.

Written notice of the desire to exercise the right to speak and of the topic to be addressed must be given to the Town Clerk prior to 4pm on the Friday before the meeting.
- 4. RFO Report**

The RFO to provide a report on items since the last meeting.
- 5. Finance Reports**
 - a) Bank Reconciliation 31.08.2019 be received.
 - b) Trial Balance to end of August 2019 be received.

- c) Receipts and Payments by Budget Heading to end of August 2019 be received.
- 6. **Small Grants Scheme Evaluation –**
 - a) The Town Clerk to provide the documentation received from the Westgate Cricket Club for the evaluation following the Small Grants Scheme awarded to them for £500.00 (**Copy attached – Appendix B**)
- 7. **Update on Fees for the Community Asset Transfers**
The Town Clerk to provide an update on the legal fees estimate received from Thanet District Council for the proposed Community Asset Transfers of the two shelters and the Lymington Recreation Ground: **Decision required**
- 8. **Review of Westgate on Sea Town Council Budgets**
Members are invited to debate the budget and look at individual cost centres to assess income and expenditure year to date position

Next Meeting 17th December 2019

Date: 18th September 2019