## Minutes of the Town Council Meeting of



## Westgate on Sea Town Council held in Town Council Office, 78 St Mildreds Road, Westgate on Sea CT8 8RF

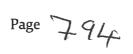
## Held on Tuesday 5<sup>th</sup> April 2022 at 7pm

Present	Cllrs Cornford (Chair), Calcutt, Donaldson, Green,	
	Nightingale, O'Connor, Dr H Scott, Parry	
Also, in	Mrs Kirsty Holroyd (Locum) and one resident	
attendance		
3138	To receive apologies for absence	
	Cllr Crow-Brown (KCC), Cllr M Scott and Cllr Wallin	
3189	Members' Declarations of Interest None	
3140	Minutes	
142	It was moved by Cllr O'Connor and seconded by Cllr	
	Parry and RESOLVED: that the minutes of the Full	
	Council meeting held on 5 <sup>th</sup> April 2022 be signed and	
	approved as a true record of the meeting.	
	It was RESOLVED: that the minutes of the PH&E	
	Committee held on 8th February 2022 were received.	
ı	It was RESOLVED: that the minutes of the ET&D	
	Sub-Committee held on 3 <sup>rd</sup> February 2022 were	
	received.	
	An Extra Ordinary Meeting was proposed for	
	Monday 11 <sup>th</sup> April at 7pm to consider the St George's	
	Day proposal to fly a flag at the War Memorial on Sea	
	Road.	
3/41	Public Participation Session	
141	No requests received.	
	KCC/TDC Councillor Reports	
	Cllr M Scott shared a report in his absence which Cllr	
	Cornford shared at the meeting. The report included:-	
	TDC digital waste portal update	
	TDC open portal that manages business rates and	
	Council Tax	
	Assisting at George V1 Park tree planting with	
	Thanet Urban Forest and Peter Hasted	
	Recent attendance at the Action Against Housing	
	meeting	
	Assisting with GB Spring Clean	
3142	Councillor Reports	
•	Cllr Parry reported:-	
	That he attended his first Community Surgery and	
	three people visited	



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		Council.	
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I The state of the		pursues the request that the name and	
imagery of the Westgate-on-Sea Town Council		imagery of the Westgate-on-Sea Town Council	
Discussion Group Facebook page are altered		Discussion Group Facebook page are altered	
to prevent any further risk of		to prevent any further risk of	
misrepresentation or potentially mistaken as		misrepresentation or potentially mistaken as	
the official Town Council Facebook page. The		the official Town Council Facebook page. The	
		Town Clerk has delegated authority to	

	commence the first step to write to the	
	Administrators/Moderators of the Facebook	
	page to formally request that the name and	
	imagery are altered; to remove the name of	
	the Town Council and the photograph of the	
	Town Council office.	
31/0/	Proposed New Policy – Environment Policy	
3/46	Members debated the new proposed policy and Cllr Dr H	
	Scott reported that she had added the text in section 2.5	
	and supported the policy.	
	It was RESOLVED: that the Environment Policy is	
	adopted by Council.	
3/47	Policy Review	
	Draft policies were shared for debate, as recommended	
	by the HR Committee:	
	a) Data Protection Policy	
	b) Lone Working Policy	
	c) Health and Safety Policy	
	d) Councillors Email Policy	
	e) Website Policy	
	f) Training & Development Policy	
	It was RESOLVED: that the following policies were	
	adopted -	
	A) Data Protection	
	B) Lone Working – suggestions for Lone Working	
	RA and procedure including possible personal	
	alarm for Groundsperson	
	C) Health and Safety	
	D) Councillors Email Policy	
	E) Website Policy	
	F) Training and Development Policy	
3/48	Meeting Dates for 2022/2023	
	It was RESOLVED: that the proposed meeting	
	schedule for 2022/2023 was adopted by Council.	
3149	Proposal for Potential Twinning with Przemysl in	
•	Poland	
	Members considered a report on the twinning process	
	and the benefits for the potential twinning with Przemysl	
	in Poland.	
	It was RESOLVED: that the Town Clerk is to	
	explore the proposal for potential twinning	
	with Przemysl on the Ukrainian/Polish	
	border; research to be undertaken by the	
	_	
	Town Clerk and reported back to Members at	
<u> </u>	a future Town Council meeting.	
3120	Local Council Award Scheme Update	
	It was RESOLVED: that the Town Clerk prepare for	
	the next application round and seek the Quality	



	status from the LCAS facilitated by NALC for the
	Council.
3151	Payment Authorising for Unity Trust Bank
	It was RESOLVED: that Cllrs Donaldson and Parry
	will be enrolled as two additional signatories for the
	Town Council payments from the Unity Trust Bank
	accounts.
3152	Membership of Human Resources Committee
	It was RESOLVED: that Cllr Calcutt will join the HR
	Committee
3153	EXCLUSION OF PRESS AND PUBLIC
	Council is requested to pass a resolution to exclude
	Press and Public from the remainder of the meeting
	pursuant to section 1(2) of the Public Bodies
	(Admission to Meetings Act) 1960, because of the
	confidential nature of the business to be transacted,
	the public will be asked to leave the meeting during
	consideration of the following items in respect of
	matters relating to Public Conveniences.
	It was RESOLVED: that the press and public
	were excluded from the remainder of the
	meeting.
21	Public Conveniences Review
3154	
	Members debated a report that related to a review of the
	public conveniences in the town.
	20.16 hours Cllr M Scott and Cllr Wallin joined the
	meeting.
3122	Next Meeting
	The next meeting is 11 <sup>th</sup> April 2022
3156	Meeting Closed at 20.28 hours

	)	
Signed		<u> </u>

Dated 63 - 05-2027

Chair of the Council