



Date of Issue 1<sup>st</sup> October 2021

**To all members of the Events, Tourism and Development Sub-Committee**

**You are summoned to attend a meeting of the**

**Events, Tourism and Development Sub-Committee**

**on Thursday 7<sup>th</sup> October at 4pm at the Town Council Office, 78 St Mildreds Road, Westgate on Sea CT8 8RF**

**Members of the public are welcome, please ensure that you wear a face covering and use the hand sanitiser at the entrance. There will be socially distanced seating available for 4 members of the public.**

Signed: *Gill Gray* Town Clerk

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Sub-Committee Members: Cllr Green (Chair), Cllr Donaldson (Vice Chair), Cllr Cornford; Cllr O'Connor; Cllr Nightingale

**1. Apologies for Absence**

To receive and accept apologies for absence and substitutes.

**2. Member's Interests**

To receive declarations of pecuniary and non-pecuniary interests.

**3. Minutes**

To receive and approve the minutes of the meeting held on Thursday 2<sup>nd</sup> September 2021 (Copy attached – Appendix A)

**4. Makers Market**

Representatives from the Makers Market to come in and discuss the possibility of running Makers Market Fairs in Westgate-on-Sea.

**5. Westgate-on-Sea Walking Tours**

Discussion on starting walking tours of Westgate-on-Sea taking in heritage sites and areas of interest.

**6. Finance Assistant's Update**

Update from the Finance Assistant on the following events:

- Remembrance Sunday – November 2021
- Platinum Jubilee Celebrations – June 2022

**7. Public Participation Session**

The meeting will adjourn to allow 15 minutes for the purposes of public participation. Subject to standing order 3(f) a member of the public shall not speak for more than 3 minutes and in accordance with standing order 3(e) a question shall not require a response at the meeting nor start a debate on the question.

**8. Next Meeting**

Thursday 4th November 2021 at 4.00pm