

**Westgate on Sea Town Council  
11 Ethelbert Square  
Westgate on Sea  
Kent CT8 8SR  
01843 836182**



**ADDENDUM 25<sup>th</sup> June 2019  
FINANCE AND GENERAL PURPOSES COMMITTEE**

**13. Office Move Report**

The Town Clerk to provide a report and quotations for the moving, provision and set up for the office space at 78 St Mildreds Road, Westgate on Sea CT8 8RF for signage, gas and electricity supply, telephone and broadband supply and CCTV – including live streaming option: **Decisions required.**

**12. Paypal Account**

The Town Clerk to provide a report on the benefits of the Town Council setting up a Paypal Account for purchases online with a limit set within the delegated amount of below £600.00 for the Town Clerk as per the Financial Regulations for the Town Council: **Decision required.**

*G. Gray*

**Signed:**

**Town Clerk and RFO**