

**Westgate on Sea Town Council  
78 St Mildreds Road  
Westgate on Sea  
Kent CT8 8RF  
01843 836182**



**Sir/Madam,**

**You are hereby summoned to attend a meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 6<sup>th</sup> December 2022 in Town Council Office, 78 St Mildreds Road, Westgate-on-Sea CT8 8RF for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.**

***If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.***

**Members of the public are welcome. There will be a limit of five individuals who can speak in the public participation session and this will be organised on a first come first served basis at the meeting with CT8 residents taking priority.**

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

### **2. MEMBERS' INTERESTS**

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

### **3. MINUTES**

To receive and approve the minutes of the Full Council meetings held on 1<sup>st</sup> November 2022 **(Copies attached)**

To receive the minutes of the Planning, Highways & Environment Committee held on 11<sup>th</sup> October 2022 **(Copy attached)**

To receive the minutes of the Events, Tourism & Development Sub-Committee held on 5<sup>th</sup> October 2022 **(Copy attached)**

To receive the minutes of the Human Resources Committee held on 5<sup>th</sup> October 2022 **(Copy attached)**

### **4. PUBLIC RIGHT TO SPEAK**

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

### **5. TOWN CLERK'S REPORT**

Town Clerk to report on items since the last meeting.

### **6. COUNTY AND THANET DISTRICT WARD COUNCILLORS' REPORT**

KCC and/or TDC Ward Councillors to report on issues affecting Westgate-on-Sea.

### **7. COUNCILLORS' REPORTS**

Councillors to report on any matters dealt with since the last meeting, if appropriate.

### **8. FINANCE REPORTS**

a. Bank reconciliations 31.10.22 be received

- b. Payment and Receipt Reports 31.10.22 be received
- c. Annual Budget by Combined Account Code to end of October 2022 be received
- d. Budget Forecast Report to end of October 2022 be received

#### **9. DRAFT BUDGET 2023/2024**

Members to consider the draft budget prepared following the requests from individual Town Councillors and Committees; the F&GP Committee debated the first draft: **Decision required**

#### **10. CONSULTATIONS**

##### **a) s77 CONSENT AND CONSULTATION FOR PROPOSED DISPOSAL BY WAY OF A LEASE OF SCHOOL PLAYING FIELD LAND AT ST SAVIOURS C OF E PRIMARY SCHOOL**

Town Clerk to share the notification from Kent County Council in relation to the proposed disposal by way of a lease of school playing field land in accordance with s77 of the school standards and framework act 1998. A decision is being sought from the Secretary of State for Education and KCC wishes to consult with local residents and anyone with an interest in this proposal: **Decision required**

##### **b) KENT MINERALS AND WASTE LOCAL PLAN REGULATION 18 PUBLIC CONSULTATION**

Kent County Council is undertaking consultation on the Kent Minerals and Waste Local Plan Regulation 18. Consultation closes on 12<sup>th</sup> December 2022.

##### **c) BIRCHINGTON NEIGHBOURHOOD PLAN – REGULATION 16 CONSULTATION ON THE BASIC CONDITIONS STATEMENT**

Town Clerk to share the revised Basic Conditions Statement for Birchington Neighbourhood Plan, the Regulation 16 Consultation period ends on 20<sup>th</sup> December 2022: **Decision required**

#### **11. CIVILITY AND RESPECT ON SOCIAL MEDIA**

Town Clerk to report on the recently published Social Media Civility and Respect Guide and Policy Supplement.

#### **12. CO-OPTION VACANCY UPDATE**

Town Clerk to report on the expressions of interest for the co-option vacancy and to seek agreement for the process to be adopted for the interviews: **Decision required**

#### **13. TOWN COUNCIL PERSONNEL UPDATE**

Town Clerk to share the job description for the new role which is supported and recommended by the HR Committee for a Deputy Town Clerk and to propose that the role is advertised internally: **Decision required**

#### **14. BUS SERVICE NUMBER 35**

Cllr King seeks a debate on the revised bus timetable for the number 35 bus route.

#### **15. LYMINGTON ROAD RECREATION GROUND PLAY AREA UPDATE**

Town Clerk to provide the cost for the total replacement of the cargo nets and ropes from the Multi Play Unit at the Recreation Ground, Members are invited to approve the expenditure: **Decision required**

*G Gray*

**Signed: Gill Gray**

**Town Clerk & RFO**

**Westgate-on-Sea Town Council**

**30th November 2022**