



**Minutes of the Meeting of the Events and Tourism
Committee of**

Westgate-On Sea Town Council

on 24th July 2018

Held at

**Town Council Offices, 11 Ethelbert Square, Westgate-
On-Sea, Kent CT8 8SR**

Present	Cllrs Nightingale (Chairman), King, O'Connor, M Scott	
Also in attendance	Mrs Gill Gray (Town Clerk)	
1373	To receive apologies for absence Cllr Pennington sent his apologies.	
1374	Declarations of Interest There were none.	
1375	Minutes It was moved by Cllr O'Connor and seconded by Cllr King and RESOLVED: that the minutes of the meeting of 22nd May 2018 be signed and approved as a true record of the meeting. Matters arising – The proposed War Memorial for Lymington Recreation Ground was discussed, and the Clerk advised that an update for this item will be reported to Full Council in September.	
1376	Chairman's Announcements The Chairman reported that the bus service that is provided by Stagecoach appears to have changed the time table as the latest bus now leaving towards Canterbury is 10.15pm. There does not appear to have been consultation carried out and it was agreed that the Clerk should write to Stagecoach to enquire when this change occurred and clarify the time tables for both routes in and out of Westgate	CLERK
1377	Public Participation Session There were no requests received by the Clerk for public participation at this meeting.	
1378	Horses on West Bay Green The Chairman reported that the recent visit from the Sanger horses had been received with mixed views, the use of the green should be monitored. It was agreed that a small petting zoo could be researched as a possible addition to the Bank Holiday weekend event for next year.	CLERK
1379	Events Update Report	

	<p>1. Punch and Judy Shows 2018 The Town Clerk advised that the Punch and Judy Showman was confirmed, the First Aid provider booked and paid, and the event planning application forms had been submitted and agreed by TDC. The funding application for the event to KCC Members had been successful. The Town Clerk advised that an email had been sent to Members to advise of the proposed rota for volunteer stewards for the event. The Chairman advised that the Town Clerk contacted the RNLI to invite volunteers to attend the event to discuss water safety; an update is awaited. The Town Clerk added that the services of a face painter had been secured for the event and there was a cost implication. It was RESOLVED that the fees for the face painter would be met from the Events and Tourism budget and that any money raised from donations for the face painting would be given to the RNLI charity.</p> <p>2. Remembrance Parade The Town Clerk advised that 3 Members and the Clerk had attended a meeting facilitated by the churches for this event. The Town Clerk confirmed that funding for silhouettes for the event had been submitted and a decision was awaited. The Clerk confirmed that 4 to 5 RAF Manston personnel will be attending the event. The Town Clerk added that a bugler had been secured for the event and the fee was £100.00; it was RESOLVED that this fee will be met from the Events and Tourism budget for 2018. It was further RESOLVED that Cllr O'Connor and the Clerk would work together to encourage local shops to have a display in their windows for Remembrance weekend and that local craft people be approached to request they make artificial poppies for the planters outside the train station. Cllr M Scott agreed to raise the request for the poppies on social media and to approach the youth in the community to suggest they get involved.</p> <p>3. WW1 Beacon Event The Town Clerk circulated a proposed itinerary for the Beacon Event before the meeting and discussed this with Members. One part of the proposal was to supply a lantern for each fallen man of Westgate-on-Sea to be lit by preferably a child from the community whilst the name is read aloud. The Chairman suggested that the RAF Manston personnel should be invited to attend this event as well as the Remembrance Parade. It was RESOLVED that the Town Clerk and Cllr</p>	<p>Cllr PO CLERK</p> <p>CLLR MS</p> <p>CLLR PO</p>
--	--	---

	O'Connor would work together to obtain prices for 80 lanterns and that this information would be relayed to the F & GP Committee for approval for the expenditure from the Events and Tourism budget for 2018.	CLERK
1380	Proposed Briefing Meeting for Punch and Judy Shows Members discussed whether this was necessary, and it was agreed that the Town Clerk will email the stewarding information and briefing document by no later than 16 th August and any Member who has any queries can contact her for clarification. Hi-vis vests will be supplied to Members and lanyards should be worn by all Members who attend the event.	CLERK
1381	Westgate Day Event 2018 and Working Group It was RESOLVED to adopt the draft Terms of Reference for the Westgate Day Working Group and if the Chairman of the Council agreed the Working Group TOR's the Working Group could have the inaugural meeting in August. It was further moved by Cllr M Scott and seconded by Cllr O'Connor and RESOLVED that Cllr Page should be the Chairman of the Westgate Day Working Group.	
1382	Any Other Business Cllr O'Connor proposed an idea to involve the local businesses and retail outlets in the town; it was RESOLVED that the Town Clerk and Cllr O'Connor would work together and research to feedback to Members at the next meeting.	CLLR PO CLERK
1383	Next Meeting The next meeting is 25 th September 2018	
1384	Meeting Closed at 20.07pm	

Signed.....

Date.....29/9/18.

