

Westgate on Sea Town Council
11 Ethelbert Square
Westgate on Sea
Kent CT8 8SR



01843 836182

Sir/Madam,

You are hereby summoned to attend a meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 5th March 2019 in the United Reformed Church, 54 Westgate Bay Avenue, Westgate-on-Sea CT8 8SN for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.

To all those present please, at all times treat each other with courtesy, respect and dignity.

Residents are cordially invited to attend the meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MINUTES

- a. To receive and approve the minutes of the Council meeting held on 5th February 2019. **(Copy attached – Appendix A)**
- b. To receive the minutes of the Finance and General Purposes Committee dated 22nd January 2019 **(Copy attached – Appendix B)**

3. MEMBERS' INTERESTS

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

4. REPORT OF THE COMMUNITY WARDEN

The Community Warden or Town Clerk will report as appropriate.

5. COUNTY AND THANET DISTRICT COUNCILLORS' REPORT

KCC and/or TDC Councillors to report on issues affecting Westgate-on-Sea.

6. PUBLIC RIGHT TO SPEAK

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

Written notice of the desire to exercise the right to speak and of the topic to be addressed must be given to the Town Clerk prior to 4 pm on the Friday before the meeting.

7. CHAIRMAN'S REPORT

The Chairman to report on any matter dealt with since the last meeting.

8. COUNCILLOR'S REPORTS

Councillors to report on any matters dealt with since the last meeting, if appropriate.

9. FINANCE REPORTS

To receive the Financial Reports for the Council

- a. Bank Reconciliation for January 2019 (**Copy attached Appendix C**)
- b. Finance Report Budget versus Expenditure 31.01.2019 (**Copy attached Appendix D**)
- c. Forecast Report 31.01.2019 (**Copy attached Appendix E**)
- d. Payment Report January (**Copy attached Appendix F**)

10. PLANNING APPLICATIONS

To consider any planning application that may be received since the last meeting and to submit observations to TDC thereon and on any other planning related issues that may arise.

Copies of any plans that may be received can be viewed on the TDC Web site:

<https://planning.thanet.gov.uk/online-applications/>

F/TH/19/0098

Location: Westgate on Sea United Services Club, 23 St Mildred's Road, Westgate on Sea CT8

Proposal: Installation of solar panels

F/TH/18/1744

Location: Land adjacent to 16 Station Road, Westgate on Sea, Kent CT8 8RT

Proposal: Retrospective application for excavation works

TPO/TH/19/0130

Location: 15 Hundreds Close, Westgate on Sea, Kent CT8

Proposal: Ash T1 removal of two heavy limbs approaching into the garden to ensure the limbs do not snap off due to being epicormic branches.

DECIDED APPLICATIONS (DELEGATED)

FH/TH/18/1561

Location: 174A Linksfield Road, Westgate on Sea, Kent CT8 8HL

Proposal: Erection of single storey side extension to create annexe following demolition of existing garage.

Decision: Grant Permission

FH/TH/18/1672

Location: 5 Harold Avenue, Westgate on Sea, Kent CT8 8QU

Proposal: Erection of single storey side extension

Decision: Refuse Permission

F/TH/18/1529

Location: The Knot, 20 Beach Road, Westgate on Sea, Kent CT8

Proposal: Part retrospective change of use from Public House and the erection of a three-storey extension to rear to facilitate conversion into 4 No 1-bed flats, 3 No 2-bed flats, 1 No 3-bed flat and 2 No 2-bed maisonettes with associated parking, bin and cycle stores.

Decision: Refuse Permission

11. NEIGHBOURHOOD PLAN UPDATE

Further to the comments received Cllr H Scott to report further thereon and explain what is happening next in the process

12. THE PLANNING INSPECTORATE – INDEPENDENT EXAMINATION OF THE THANET LOCAL PLAN UPDATE

Cllr H Scott to provide an update on the Examination Hearing Programme timetable (**Copy attached Appendix G**)

13. FINAL EXTERNAL AUDITOR REPORT AND CERTIFICATE

Town Clerk to provide a copy of the final report and certificate for the External Auditor and the invoice for the additional fee for the sum of £426.00; to be received. **(Copy attached Appendix H)**

14. NEWQUAY TOWN COUNCIL AND NALC SURVEY ON PARKING ENFORCEMENT POWERS

Town Clerk to provide a copy of the Newquay Town Council and NALC survey on proposed parking enforcement powers to assist Newquay Town Council who are preparing to submit a request under the Sustainable Communities Act in relation to allowing local Parish and Town Councils the power to enforce civil parking regulations. This is supported by NALC which has had a long-standing policy position on this matter for some years. **(Copy attached Appendix I)**

15. BRITISH HEART FOUNDATION FUNDING OPPORTUNITY FOR PUBLIC ACCESS DEFIBRILLATOR

Cllr Micallef to report on an opportunity to apply to BHF for funding for a public access defibrillator to be sited at the Swan Public House, Westgate on Sea; a donation of £600.00 towards the costs will be required if successful: **Decision required**

16. LETTER OF CONSENT TO USE THANET DISTRICT COUNCIL'S MANSTON ROAD DEPOT TRANSFER STATION

Town Clerk to report on a formal consent now secured for the Town Council to use the TDC's Manston Road Depot Transfer Station until further notice to deposit waste collected by the Cleansing Operatives of the Town Council. **(Copy attached Appendix J)**

EXCLUSION OF PRESS AND PUBLIC

Council is requested to pass a resolution to exclude Press and Public from the remainder of the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press may be asked to leave the meeting during consideration of the following items, because of details relating to the legal and commercial sensitivity of the subjects:

17. OFFICE SPACE REVIEW

Town Clerk to report on a recent appraisal of the office space: **Decision required (Copy attached Appendix K)**

18. FRIENDLY PARTNERHIP AGREEMENT BETWEEN THANET DISTRICT COUNCIL AND WESTGATE ON SEA TOWN COUNCIL

Town Clerk to report on recent communication from Trevor Kennett, Head of Operational Services at Thanet District Council. **(Copy attached Appendix L)**



**Signed: Gill Gray
Town Clerk & RFO
Westgate-on-Sea Town Council**

28th February 2019

