

**Westgate on Sea Town Council  
78 St Mildreds Road  
Westgate on Sea  
Kent CT8 8RF  
01843 836182**



**Sir/Madam,**

**You are hereby summoned to attend a meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 4<sup>th</sup> April 2023 in the Town Council Office, 78 St Mildreds Road, Westgate-on-Sea CT8 8RF for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.**

***If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.***

**Members of the public are welcome. There will be a limit of five individuals who can speak in the public participation session and this will be organised on a first come first served basis at the meeting with CT8 residents taking priority.**

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

### **2. MEMBERS' INTERESTS**

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

### **3. MINUTES**

To receive and approve the minutes of the Full Council meeting held on 7<sup>th</sup> March 2023  
**(Copies attached)**

To receive the minutes of the Planning, Highways & Environment Committee held on 14<sup>th</sup> February 2023 **(Copy attached)**

To receive the minutes of the Extraordinary Events, Tourism & Development Sub-Committee held on 6<sup>th</sup> February 2023 **(Copy attached)**

To receive the minutes of the Human Resources Committee held on 22<sup>nd</sup> November 2022 & 6<sup>th</sup> February 2023 **(Copies attached)**

### **4. PUBLIC RIGHT TO SPEAK**

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

### **5. REPORT FROM COMMUNITY WARDEN AND PCSO**

Reports to be shared with Members in person or via email from the Community Warden and/or PCSO for Westgate on Sea if available

### **6. TOWN CLERK'S REPORT**

Town Clerk to report on items since the last meeting.

### **7. COUNTY COUNCILLORS' REPORT**

KCC Councillors to report on issues affecting Westgate-on-Sea.

### **8. FINANCE REPORTS**

- a. Bank reconciliations 28.02.23 be received
- b. Payment and Receipt Reports 28.02.23 be received
- c. Annual Budget by Combined Account Code to end of February 2023 be received
- d. Budget Forecast Report to end of February 2023 be received

**9. BUS SERVICE NUMBER 35**

Following the LT Sub-committee meeting on 28.03.23 Members to debate recommended practical solutions and adopt the draft Terms of Reference: **Decisions required**

**10. SMALL GRANTS SCHEME FUNDING APPLICATIONS**

Town Clerk to provide the documentation for the applications under the Small Grants Scheme; Members to consider the request following the deferral from the last meeting from the following organisation:

- a) Town Clerk to share the documentation for the application under the Small Grant Scheme from the Westgate Cricket Club for the renovation of the changing rooms at the Westgate Cricket Club: **Decision required**

**11. MEETING SCHEDULE FOR 2023/2024**

Town Clerk to provide the proposed schedule for the meetings for 2023/2024: **Decision required**

**12. KCC/SCO/TH/0042/2023 North Thanet Link Scheme to the south of Margate**

Town Clerk to share the consultation letter and the request from Jacobs on behalf of KCC with a request for a scoping opinion under the Town and Country Planning (EIA) Regulations 2017 as amended (Regulation 15). Any advice needs to be submitted no later than 21.04.23. Formal consultation will follow in due course. The response to this request could be delegated to the PH&E Committee by Council: **Decision required**

**13. TOWN COUNCIL VEHICLE**

The Town Council vehicle needs repair and the Town Clerk seeks the delegated authority for expenditure, a report to be shared with Members: **Decision required**

**14. St George's Day – 23<sup>rd</sup> April 2023**

Cllr Wallin seeks permission to hoist and fly the St Georges flag on the flagpole at the Memorial on Sea Road on Sunday 23<sup>rd</sup> April 2023: **Decision required**

G Gray

**Signed: Gill Gray**

**Town Clerk & RFO**

**Westgate-on-Sea Town Council**

**30.03.2023**