

**Westgate on Sea Town Council
11 Ethelbert Square
Westgate on Sea
Kent CT8 8SR**



01843 836182

Sir/Madam,

You are hereby summoned to attend a meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 5th February 2019 in the United Reformed Church, 54 Westgate Bay Avenue, Westgate-on-Sea CT8 8SN for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.

To all those present please, at all times treat each other with courtesy, respect and dignity.

Residents are cordially invited to attend the meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MINUTES

- a. To receive and approve the minutes of the Council meeting held on 8th January 2019. **(Copy attached – Appendix A)**
- b. To receive the minutes of the Finance and General Purposes Committee dated 20th November 2018 **(Copy attached – Appendix B)**
- c. To receive the minutes of the Neighbourhood Plan Steering Group dated 12th December 2018 **(Copy attached – Appendix C)**
- d. To receive the minutes of the Finance and General Purposes Committee dated 18th December 2018 **(Copy attached – Appendix D)**
- e. To receive and approve the proposed draft minute for the missed item 10 at the meeting of Council on 04.12.18: **Decision required (Copy attached – Appendix E)**

3. MEMBERS' INTERESTS

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

4. REPORT OF THE COMMUNITY WARDEN

The Community Warden or Town Clerk will report as appropriate.

5. COUNTY AND THANET DISTRICT COUNCILLORS' REPORT

KCC and/or TDC Councillors to report on issues affecting Westgate-on-Sea.

6. PUBLIC RIGHT TO SPEAK

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

Written notice of the desire to exercise the right to speak and of the topic to be addressed must be given to the Town Clerk prior to 4 pm on the Friday before the meeting.

7. a. REPORT OF THE PCSO FOR WESTGATE

The PCSO for Westgate to attend the meeting and provide a report on issues affecting Westgate-on-Sea.

b. VOLUNTEER AND NEIGHBOURHOOD WATCH LIAISON OFFICER

The Volunteer and Neighbourhood Watch Liaison Officer for East Kent Police to attend the meeting and provide a report on NHW schemes in Westgate.

8. CARBON FREE GROUP

The Carbon Free Group to attend and provide information on carbon zero projects and their benefits for future housing developments.

9. CHAIRMAN'S REPORT

The Chairman to report on any matter dealt with since the last meeting.

10. COUNCILLOR'S REPORTS

Councillors to report on any matters dealt with since the last meeting, if appropriate.

11. FINANCE REPORTS

To receive the Financial Reports for the Council

a. Bank Reconciliation for December 2018 (**Copy attached Appendix F**)

b. Finance Report Budget versus Expenditure 31.12.2018 (**Copy attached Appendix G**)

c. Forecast Report 31.12.2018 (**Copy attached Appendix H**)

d. Payment Report Year to Date (including itemised payments since April 2018) (**Copy attached Appendix I**)

12. PLANNING APPLICATIONS

To consider any planning application that may be received since the last meeting and to submit observations to TDC thereon and on any other planning related issues that may arise.

Copies of any plans that may be received can be viewed on the TDC Web site:

<https://planning.thanet.gov.uk/online-applications/>

TCA/TH/18/1653

Location: 65 Sea Road, Westgate on Sea CT8 8QG

Proposal: No 7 Holm Oak (T1-T7 northern perimeter) – height reduction by 3m
No 18 Holm Oak (T1-T18 eastern perimeter) – height reduction by 3m

DECIDED APPLICATIONS (DELEGATED)

F/TH/18/1490

Location: 73 St Mildred's Road, Westgate on Sea, Kent CT8 8RL

Proposal: Erection of balcony and replacement of window to French doors at first floor rear elevation.

Decision: Grant Permission

F/TH/18/1501

Location: Westgate on Sea United Services Club, 23 St Mildred's Road,
Westgate on Sea, Kent CT8

Proposal: Installation of solar panels

Decision: Refuse Permission

F/TH/18/1472

Location: Dudley House, Dudley Avenue, Westgate on Sea, Kent CT8

Proposal: Erection of first floor side extension

Decision: Grant Permission

L/TH/18/1558

Location: 123 Canterbury Road, Westgate on Sea, Kent CT8 8NW

Proposal: Application for Listed Building Consent for the replacement, repair and reinstatement of windows with timber sash windows and timber casement dormer windows

Decision: Grant Permission

F/TH/18/1577

Location: Birds of a Feather, 16 Cuthbert Road, Westgate on Sea, Kent CT8

Proposal: Change of use from retail (Use Class A1) to complementary health clinic (Use Class D1)

Decision: Grant Permission

13. INCOME STREAMS PROPOSAL FORM

Cllr O'Connor drafted a proposal form for potential income streams consideration following the last Council meeting; to be debated: **Decision required (Copy attached Appendix J)**

14. MOTIONS PROPOSED BY CLLR KING

- a. In view of the public anger at the increase in the anti-social practice of failing to clean up after dog fouling, this Council resolve to purchase relevant equipment to provide this service in accordance with resident's requests to clean Westgate with top-up cleaning services: **Decision required**
- b. That Westgate Town Council budget £15,000.00 for capital projects for the year 2019/20 and adjust the precept requirements accordingly before final sign off:
Decision required

15. DRAFT COUNCIL TAX BASE UPDATE 2019/20

The Town Clerk to provide an update following communication from TDC, final precept figure needs to have Band D equivalent that is directly divisible by 9; therefore, proposed precept figure may require rounding up or down as the Council Tax Base figure was not known at the time of the budget setting for 2019/20:

Decision required (Copy attached Appendix K)

16. SUBSTITUTION AND TERMS OF REFERENCE

The Town Clerk to report and propose alterations to the Terms of Reference to reflect the terms of office for substitution: **Decision required (Copy attached Appendix L)**



**Signed: Gill Gray
Town Clerk & RFO
Westgate-on-Sea Town Council**

31st January 2019