

Westgate-on-Sea Town Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 31/07/2024			
	Cash in Hand 01/04/2024			110,906.69
	ADD			
	Receipts 01/04/2024 - 31/07/2024			107,854.89
				218,761.58
	SUBTRACT			
	Payments 01/04/2024 - 31/07/2024			68,720.47
A	Cash in Hand 31/07/2024 (per Cash Book)			150,041.11
	Cash in hand per Bank Statements			
	Petty Cash	31/07/2024	22.29	
	Unity Current T2	31/07/2024	73,435.40	
	Unity Instant Access	31/07/2024	76,583.42	
				150,041.11
	Less unrepresented payments			150,041.11
	Plus unrepresented receipts			
B	Adjusted Bank Balance			150,041.11
	A = B Checks out OK			