

Westgate on Sea Town Council
78 St Mildreds Road
Westgate on Sea
Kent CT8 8RF
01843 836182



Sir/Madam,

You are hereby summoned to attend a VIRTUAL Extra Ordinary meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 5th May 2020 for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.

Members of the public please contact the Town Clerk by email (Townclerk@westgateonsea.gov.uk) for attendance to receive an invitation to join the meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MEMBERS' INTERESTS

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

3. MINUTES

To receive and approve the minutes of the Full Council meeting held on 3rd March 2020
(Copy attached – Appendix A)

To receive and approve the minutes of the Planning, Highways & Environment Committee held on 10th March 2020 **(Copy attached – Appendix B)**

To receive and approve the minutes of the Human Resources Committee held on 28th January 2020 **(Copy attached – Appendix C)**

4. TOWN CLERK'S REPORT

Town Clerk to report on items since the last meeting.

5. PUBLIC RIGHT TO SPEAK

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

Written notice of the desire to exercise the right to speak and of the topic to be addressed must be given to the Town Clerk prior to 4 pm on the Friday before the meeting.

6. FINANCE REPORTS USING RBS RIALTAS FINANCE SYSTEM

(a) Bank reconciliation for Year End be received.

(b) Receipts and Payments by Budget Heading to 31.03.20 be received.

(c) Reserves report be received.

7. WESTGATE DAY UPDATE

Town Clerk to update Members on the situation with the proposed Westgate Day event on 18th July 2020, including details of advice from the contracted health and safety consultant for the event.

8. RENEWAL OF MEMBERSHIP FOR KALC AND NALC 2020/21

Town Clerk to provide a renewal proposal for the Town Council for membership of the National and Kent Association of Local Councils: **Decision required**

9. LOCAL PLAN UPDATE

Cllr H Scott to provide a summary report to Council on the Thanet Local Plan Inspectors Report

10. MEETING DATES 2020/21

Town Clerk to provide a report to Members with a proposed meeting schedule for 2020/21:
Decision required

11. DRAFT EMERGENCY PLAN

Town Clerk to provide Members with a draft Emergency Plan for proposed adoption: **Decision required**

12. COLLECTIVE FUNDING PROPOSAL FOR COVID-19 RESPONSE

Town Clerk to share report from TDC with details of a collective funding proposal for COVID-19 response: **Decision required**

G Gray

Signed: Gill Gray
Town Clerk & RFO
Westgate-on-Sea Town Council

30th April 2020