




**Minutes of the Town Council Meeting of
Westgate on Sea Town Council held in Town Council
Office, 78 St Mildreds Road, Westgate on Sea CT8 8RF
Held on Tuesday 4th October 2022 at 7pm**

Present	Cllrs Cornford (Chair), Donaldson (Vice-Chair), Calcutt, Green, King, O'Connor, Parry, Scott, Wallin	
Also, in attendance	Mrs Gill Gray (Town Clerk) and two Community Wardens, Town Council Chaplain – Rev Wing, Finance Assistant and two representatives from Work Based Learning Group	
3 415	To receive apologies for absence Cllr Crow-Brown (KCC)	
3 416	Members' Declarations of Interest None	
3 417	Minutes It was moved by Cllr O'Connor and seconded by Cllr Calcutt and RESOLVED: that the minutes of the Full Council meeting held on 6th September 2022 be signed and approved as a true record of the meeting. It was RESOLVED: that the minutes of the PH&E Committee held on 16th August 2022 were received. It was RESOLVED: that the minutes of the ET&D Sub-Committee held on 6th July 2022 were received.	
3 418	Public Participation Session No requests received from residents. The Community Warden spoke about various items undertaken in his role and was pleased to confirm his training almost complete.	
3 419	Town Clerk Report Town Clerk reported on the following items: <ul style="list-style-type: none"> • Youth sessions at the Recreation Ground • Play area update for repairs • Westgate Neighbourhood Development Plan Regulation 16 Consultation update • Pop up café and Information Hub last visit 06.10.22 • Memorial B24 Liberator Plaque installation report • Scout visit to the Town Council on 22nd September 2022 	
3 420	KCC/TDC Councillor Reports Cllr Crow-Brown shared a report with the Town Clerk which was read by the Chair and which included: <ul style="list-style-type: none"> • Housing Mini Budget – outcome for planning rules to release more land for housing update for Kent • Westgate Youth Sessions and thanks to the organisers 	
3 421	Councillor Reports	

	<p>Cllr Donaldson provided an update on the following items:</p> <ul style="list-style-type: none"> Recent attendance to the KALC Executive Committee and KALC AGM is taking place on 18th November 2022 <p>Cllr Wallin reported on the following items:</p> <ul style="list-style-type: none"> A planning issue identified Demolishing of garages in Margate and proposed new social housing <p>Cllr Cornford reported on the following items:</p> <ul style="list-style-type: none"> Housing Action Group meeting was a success and the next event is a Quiz Night at the Community Centre on 26th November 2022 District Council reporting tool and any feedback on using this Tree Warden organised Tree Walks, the most recent in Minster Thanks to the Bay Inspector at West Bay who carries out litter picking on a regular basis Proposed 5G Mast installation and KCC challenge Age Friendly training provided free of charge via Social Enterprise Kent Map of Westgate sourced and provided by Cllr Parry 	
3 4 22	<p>Finance Reports</p> <p>A) Bank Reconciliations August 2022 B) Payment and Receipt Reports August 2022 C) Receipts and Payments by Budget Heading 31st August 2022 D) Annual Budget by Combined Account Code 31st August 2022 E) Budget Forecast Report as at 31st August 2022</p> <p>It was RESOLVED: that the Bank Reconciliations August 2022, Payment and Receipt Reports August 2022; Receipts and Payments by Budget Heading 31st August 2022, Annual Budget by Combined Account Code 31st August 2022 and Budget Forecast Report for 31st August 2022 be received. The role of Councillor Auditor will be explained in detail to Members at the next Full Council meeting.</p>	
3 4 23	<p>The Way Forward – Work Based Learning Group</p> <p>The Town Council has been working in small workshops to look at the way forward for the Town Council. The training facilitators introduced themselves and invited Members to be involved in an exercise to give and receive feedback about each other. There followed another exercise on productive meetings. There is another workshop opportunity on Wednesday 12th October where the Council can consider proposed projects (4 or 5</p>	

	It was moved by Cllr Cornford and seconded by Cllr Calcutt and RESOLVED: that the vacancy for one Town Councillor will be advertised again and expressions of interest will be invited from the community with the intention that co-option interviews will take place later in November. Two Members abstained.	
3427	Skate Park Repair Following the recent play area inspection a repair has been identified at the skate park on the quarter pipe ramp, to expediate the repair as soon as possible the Town Clerk approached the contractor appointed for the ongoing repairs in the play area for a quote. It was moved by Cllr Wallin and seconded by Cllr Green and RESOLVED: that the contractor Playfix were appointed to undertake the repair on the quarter pipe ramp as soon as possible for the price quoted of £1,095.00. One Member was against.	
3428	Draft Budget for 2023/2024 The Town Clerk reminded Members that a template request has been shared so that details can be provided to the Town Clerk by email no later than 14 th of October 2022 at 4pm for any budget considerations for the draft 2023/2024 budget. The F&GP Committee will then draft a proposed budget for Full Council to debate.	
3429	Next Meeting The next meeting is 1st November 2022	
3430	Meeting Closed at 20.51 hours	

Signed.....

Dated...01.11.2022

Chair of the Council

	needed) and agree to work in one group for one or more particular projects identified which will benefit the community and support the Forward Plan of the Town Council.	
3 424	<p>Climate Change and Local Councils</p> <p>Cllr Cornford proposed that Westgate on Sea Town Council promotes the awareness of the climate impacts of everyday actions by communities and individuals. To seek to create a positive shift in response to the climate change challenge. Members were invited to comment and contribute ideas for debate. Cllr Cornford spoke about single use plastic and the alternatives that are available which are growing in numbers and availability. There is work to be done to engage with the District Council around recycling improvements. Plastic Free Thanet is an example of one initiative in the area that can be supported by Council. Cllr Cornford will report back at the next meeting with further details to progress this project. It was debated that the use of plastic in general should not be demonised and a responsible/viable approach is needed to engage the community and educate.</p> <p>It was moved by Cllr Calcutt and seconded by Cllr Donaldson and RESOLVED: that the Council will work on a project to promote awareness of the climate impacts of everyday actions by communities and individuals and actions that can be taken to create a positive shift in response to the climate change challenge.</p>	
3 425	<p>PA System</p> <p>Town Clerk provided details of a second-hand public-address system that is used for outdoor events and has been offered to the Town Council for purchase. The Events, Tourism and Developments Sub-Committee have considered the proposal and recommend to Council the purchase of this equipment for use at various events including Remembrance. The details of the costs were shared with Members as new and the average cost of second-hand equipment.</p> <p>It was moved by Cllr Wallin and seconded by Cllr Donaldson and RESOLVED: that the outdoor PA system equipment is purchased and a price of £600.00 is offered for the equipment.</p>	
3 426	<p>Town Councillor Vacancy Update</p> <p>Following the recent Co-option interviews Members were invited to decide on the vacancy for one Town Councillor. After a short debate it was agreed that on this occasion neither candidate would be co-opted and the process of inviting expressions of interest is to be repeated.</p>	