



Minutes of the Meeting of the Full Council of

Westgate on Sea Town Council

on Tuesday 5th November 2019

Held at 78 St Mildreds Road, Westgate-On-Sea, Kent  
CT8 8RF

Present	Cllrs Pennington (Chairperson), Cornford, Donaldson, Nightingale, O'Connor, Page, H Scott, M Scott, Wallin	
Also, in attendance	Mrs Gill Gray (Town Clerk), 6 members of the public Cllr Dawson (KCC) Cllr Burnidge (TDC)	
	<b>Chairperson's Welcome</b> The Chairperson opened the meeting and followed with the usual "housekeeping" instructions and advised that the meeting was being recorded.	
1989	To receive apologies for absence Laura Bungard	
1990	<b>Members' Declarations of Interest</b> There were none.	
1991	<b>Minutes</b> It was proposed by Cllr Cornford and seconded by Cllr Page and <b>RESOLVED</b> : that the minutes of the Council meeting held on 1st October 2019 be signed and approved as a true record of the meeting. It was proposed by Cllr Cornford and seconded by Cllr O'Connor that the minutes of the HR Committee 30 <sup>th</sup> July 2019 were received It was proposed by Cllr Page and seconded by Cllr H Scott that the minutes of the P, H & E Committee 10 <sup>th</sup> September 2019 were received	
1992	<b>County and District Councillor Reports</b> Cllr Dawson reported on the progress with the proposed improved crossing provision outside the Ursuline College, the mental health campaign Every Mind Matters and opportunities for linking with partners and improving communication with other organisations. Cllr M Scott provided a report on waste collections for residents provided by TDC, recent attendance to the KALC Transport Conference and the importance of the information provided in relation to air pollution.	
1993	<b>Report of the Community Warden</b> There was a report available from the Warden which the Town Clerk read in her absence. The report covered topics such as flooded drains, payback team project, untaxed vehicles, fly tipping and visits to the vulnerable	

	and elderly residents.	
1994	<p><b>Chairperson's Report</b></p> <p>Cllr Pennington reported that he attended the Parish Forum at TDC where there were discussions concerning travellers' sites in the District, 20mph speed limits in parishes and updates on the TDC budget position. Cllr Pennington added that there was a request for a discussion about homelessness and this can be considered for a future meeting.</p>	
1995	<p><b>Councillor's Reports</b></p> <p>Cllr Pennington requested that in future it would be preferable for reports to be provided by email in between meetings so that more detail can be recorded.</p> <p>Cllr H Scott reported on two recent updates by the Planning Committee for the Knot and Summerland sites. Cllr H Scott added that the Neighbourhood Plan was now ready for the consultation process and there would be a further letter sent to Ministers to request a detailed response to the questions posed in the initial letter.</p> <p>Cllr Page reported that the update to the recently attended AGM for Thanet Foodlink would be provided later in the meeting.</p> <p>Cllr Donaldson reported on the progress with the business plan for the Lymington Road recreation ground and a proposed health and sport project for the Town.</p> <p>Cllr Donaldson attended the NALC Conference and reported that it was an intense programme and that other Town/Parish Councils shared similar problems. The speakers at the conference reinforced that first tier Councils will become increasingly important to communities.</p> <p>Cllr Cornford reported that the KALC Transport Conference was interesting and a report would be circulated in due course. Cllr Cornford and Cllr Wallin attended the Community Land Trust Meeting recently and will provide the minutes from the meeting in due course.</p>	
1996	<p><b>Public Participation Session</b></p> <p>There was one request received by the Town Clerk for public participation at this meeting. There was an update from a local resident in relation to the Paint the Town Poppy Red initiative. The report covered a recent Craft Afternoon where local children made paper poppies, afternoon tea for the knitters of the poppies. Also new projects planned to include a Scarecrow Festival, Nativity Scene and invited involvement for next year.</p>	
1997	<p><b>Finance Reports</b></p>	

	<p>The Town Clerk presented Members with the Bank Reconciliations for 30<sup>th</sup> September 2019; Payments and Receipts Report for September 2019; Receipts and Payments Report by Budget Heading to 30<sup>th</sup> September 2019.</p> <p><b>A, B and C It was moved by Cllr Donaldson and seconded by Cllr Page and RESOLVED: that the Finance Reports were received.</b></p>	
1998	<p><b>Draft Budget Discussion 2020/21</b></p> <p>Cllr Pennington thanked Cllr O'Connor for all the work on the reports so far. Cllr O'Connor reported that initial draft reports were now prepared for circulation to Members following input with the Town Clerk on recurring expenditure used to forecast. Town Clerk to share with Members and propose a deadline for comments; these will then be collated and fed back to the next F &amp; GP Committee for recommendations to Council at the December meeting. Cllr H Scott reported that there may be a need for a Housing Market Assessment in the future; Cllr O'Connor requested that broad figures are sought to feed into the budget proposal discussions.</p>	
1999	<p><b>Policy Review</b></p> <p>A) The Town Clerk presented Members with the draft Privacy Policy for debate and adoption  <b>It was moved by Cllr Page and seconded by Cllr Nightingale and RESOLVED: that the Privacy Policy was adopted.</b></p> <p>B) Town Clerk circulated the signature sheet and Members signed to agree the Councillors Email Policy adopted on 1<sup>st</sup> October 2019 was read and understood.</p>	
2000	<p><b>Terms of Reference Events, Tourism &amp; Improvements Steering Group</b></p> <p><b>It was moved by Cllr O'Connor and seconded by Cllr H Scott and RESOLVED: that the Terms of Reference for the E, T &amp; I Steering Group were adopted.</b></p>	
2001	<p><b>Speedwatch</b></p> <p>Town Clerk provided Members with a report and information received from the Thanet Speedwatch Co-ordinator. Following debate, the Town Clerk advised that there were clearly questions raised and time was needed to obtain the answers.</p> <p><b>It was RESOLVED: that the decision was deferred to the next Council meeting; Town Clerk to research queries.</b></p>	
2002	<p><b>Westgate Day Update</b></p> <p>Members each reported on the specific tasks they were</p>	

	<p>undertaking towards the event preparation.</p> <p>Cllr Pennington –</p> <ul style="list-style-type: none"> <li>• contacted some businesses, shops etc but to date not much co-operation.</li> <li>• Exploring Business forum idea</li> <li>• Obtained list of stage performers from last year</li> <li>• Contacted the Swan Public House to discuss stage and music at the Swan arrangements for next year</li> </ul> <p>Cllr Donaldson –</p> <ul style="list-style-type: none"> <li>• Sponsorship for Westgate Day hoped to tie in with Lottery bid</li> <li>• Working on Summer Kitchen project and Fit and Fed activities which funding is available for and could be used for part of Westgate Day</li> </ul> <p>Cllr Wallin –</p> <ul style="list-style-type: none"> <li>• No work on obtaining prizes to date as too early to start before the event</li> </ul> <p>Cllr Nightingale –</p> <ul style="list-style-type: none"> <li>• Discussed other possibilities for stage performances and working with Cllr Pennington</li> </ul> <p>Cllr M Scott –</p> <ul style="list-style-type: none"> <li>• Marketing plans and contacts ready for promotion</li> <li>• Media partners to be explored</li> </ul> <p>Cllr Cornford –</p> <ul style="list-style-type: none"> <li>• Commenced work on engaging volunteers for stewards and marshals for the event</li> </ul> <p>Cllr O'Connor –</p> <ul style="list-style-type: none"> <li>• Contacted 2 new stalls for the event and provisionally booked</li> <li>• Obtained the list of stalls from this year's event to make contact</li> </ul> <p>Cllr Page –</p> <ul style="list-style-type: none"> <li>• Initial email to schools, homes etc to invite to a meeting on 18<sup>th</sup> November to discuss projects for next year</li> <li>• King Ethelberts School proposed for 9<sup>th</sup> July as the venue for judging and prize giving, awaiting confirmation</li> <li>• Two historical anniversaries suggested by Heritage Centre incorporated in projects for next year</li> </ul> <p>Cllr H Scott –</p> <ul style="list-style-type: none"> <li>• Will be contacting Stagecoach in the next month</li> </ul> <p>It was agreed that the Westgate Day reports should be an item on the Agenda each month.</p>	
2003	<p><b>Fixology Project</b></p> <p>It was <b>RESOLVED:</b> that the Council would support</p>	

	<p>and sponsor the project Fixology and pay for the first year insurance premium of £218.00 and seek the written agreement from SE Rail for use of the waiting room on Platform 1 as a community space; draft agreement to be shared with Council once received.</p>	
2004	<p><b>Westgate in Bloom</b> It was <b>RESOLVED:</b> that the quotation received from Evans Fencing was accepted and four benches requested; two to be sited on the Green at Lymington Road next to the Community Centre and two in the Gardens on Sea Road.</p>	
2005	<p><b>KALC AGM 30.11.19</b> It was <b>RESOLVED:</b> that Cllr Pennington and Cllr M Scott would attend the KALC AGM with voting rights. A further two Members may attend if interested.</p>	
2006	<p><b>Food Poverty and Proposals for Tackling</b> Cllr Page reported on attending the recent AGM for Thanet Foodlink and shared statistics that evidence an increased need for foodbank vouchers in the Town. Cllr Page proposed to work on research to identify the underlying issues that exist in the community that are contributing to food poverty. Cllr Nightingale offered to assist with the research. Cllr Donaldson reported on his work to date in the research for a Summer Kitchen/Fit and Fed project for the Town. Cllr H Scott offered to assist with the project. Cllr M Scott reported that at Christmas there were volunteers needed to help feed the vulnerable in the community. <b>It was moved by Cllr Donaldson and seconded by Cllr Page and RESOLVED:</b> that the Council will progress and facilitate a Summer Kitchen/Fit and Fed project for the Town.</p>	
2007	<p><b>Lymington Recreation Ground Fees Update</b> Town Clerk reported that the latest communication from TDC was that the Town Council must proceed with all three transfers at the same time; the two shelters and the Lymington Recreation Ground.</p>	
2008	<p><b>Town Council Magazine</b> It was <b>RESOLVED:</b> that the Town Council will continue with the Town Council magazine in the current format for a further two quarters until the end of the financial year.</p>	
2009	<p><b>Community Space Use by CAAG</b> It was <b>RESOLVED:</b> that the Conservation Area</p>	

	<b>Advisory Group can use the Town Council community space for monthly meetings on a Tuesday from 4pm to 5pm.</b>	
2010	<b>Town Clerks Report</b> <b>This followed by email due to the limited time remaining of the meeting.</b>	
2011	<b>Tree Planting Day</b> Cllr H Scott reported on the proposed Tree Planting Day following the receipt of the donated trees from the Woodland Trust. There will be a tree planting training session on 23 <sup>rd</sup> November with the actual tree planting day taking place on 30 <sup>th</sup> November. Cllr H Scott invited volunteers, Cllr Donaldson, Cllr Wallin, Cllr Nightingale, Cllr M Scott, Cllr Cornford and Cllr Page all expressed an interest in being involved.	
2012	<b>Millwood Homes Community Exhibition 07.11.19</b> Cllr H Scott reported that the Community Exhibition was being held at St Augustines on 7 <sup>th</sup> November from 12.30pm to 7.30pm and invited Members to volunteer to cover part of the day at the Exhibition and gather feedback from residents. Cllr Wallin agreed to attend from 1pm until 2.30pm; Cllr Cornford agreed to attend from 2.30pm until 4pm; Cllr Page agreed to attend from 4pm until 5.30pm and Cllrs M Scott and O'Connor to cover from 5.30pm until 7pm. <b>It was RESOLVED: to extend the meeting to 9.30pm.</b>	
2013	<b>Members were requested to pass a resolution to exclude Press and Public from the remainder of the meeting pursuant to section 1 (2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public were excluded from the meeting during consideration of the next item in respect of matters relating to the I.C.</b> <b>Recommendation Report</b> <b>It was RESOLVED: that the public were asked to leave the meeting during consideration of the following item.</b>	
2014	<b>I.C. Recommendation Report</b> <b>It was RESOLVED: that the report was adopted, and the recommendations will be enacted by the Town Council.</b>	
2015	<b>Next Meeting</b> The next meeting is 3 <sup>rd</sup> December 2019	
2016	<b>Meeting Closed at 21.25pm</b>	

Signed MAR  
Chairperson of the Council

Dated 3/12/2019

