



**Minutes of the Meeting of the Finance and General
Purposes Committee of**

Westgate-On-Sea Town Council

**Held on Tuesday 18th January 2022 6.30pm at 78 St
Mildreds Road, Westgate on Sea CT8 8RF**

Present	Cllrs O'Connor (Chairperson), Donaldson, Nightingale, Wallin	
Also, in attendance	Mrs Gill Gray (Town Clerk)	
3019	To receive apologies for absence Cllr Green and Cllr Crow-Brown (KCC).	
3020	Declarations of Interest None	
3021	Minutes It was moved by Cllr Wallin and seconded by Cllr Donaldson and RESOLVED: that the minutes of the meeting of 19th October 2021 be approved as a true and accurate record of the meeting.	
3022	Public Participation Session There were no requests received by the Town Clerk for public participation at this meeting.	
3023	RFO Report Town Clerk/RFO reported on the following items:- <ul style="list-style-type: none"> • Recreation ground update, including new staff member • Income generating update • Christmas lighting storage • NP support update • Contain Outbreak Management Fund report • Grit bins report • Proposed Precept request update 	
3024	Finance Reports It was moved by Cllr Nightingale and seconded by Cllr Donaldson and RESOLVED: that the Annual Budget by Code and Budget Forecast to 31.12.2021 be received.	
3025	Earmarked Reserves Report and Publication Town Clerk shared the Earmarked Reserves Report and invited Members to advise of any projects for capital expenditure that could be considered by Full Council. Cllr O'Connor added that a new Schedule will be worked on for Members to consider at the next meeting. It was moved by Cllr O'Connor and seconded by Cllr Donaldson and RESOLVED: that the new Schedule and Balance Report for Capital Projects will be	

	prepared for sharing at the next meeting of F&GP Committee. Members are invited to advise of any new Capital Projects identified that can be proposed for inclusion; any suggestions should be emailed to the Town Clerk.	
3026	Grants/Donations Budget Position Update and Small Grants Policy Review Town Clerk shared the budget position for the Small Grants Scheme and the Small Grants Policy for review. It was moved by Cllr Wallin and seconded by Cllr Nightingale and RESOLVED: that the Small Grants Scheme was adopted for 2022/2023 and the budget position for 2021/2022 to 31.12.2021 was received.	
3027	Allotment Rules Review It was moved by Cllr Wallin and seconded by Cllr Donaldson and RESOLVED: that the proposed revision to the Allotment Rules as recommended by the Allotment Working Group were adopted.	
3028	Next Meeting The next meeting is	
3029	Meeting Closed at 18.56pm	

Signed PLO

Dated 21/6/22