



**Minutes of the Town Council Meeting of
Westgate on Sea Town Council held in Town Council
Office, 78 St Mildreds Road, Westgate on Sea CT8 8RF
Held on Tuesday 1st March 2022 at 7pm**

Present	Cllrs Cornford (Chair), Calcutt, Donaldson, Green, Nightingale, O'Connor, Parry, M Scott, Wallin	
Also, in attendance	Mrs Gill Gray (Town Clerk)	
3091	To receive apologies for absence Cllr Crow-Brown (KCC), Rev Wing and Community Warden	
3092	Members' Declarations of Interest None	
3093	Minutes It was moved by Cllr Green and seconded by Cllr O'Connor and RESOLVED: that the minutes of the Full Council meeting held on 1st February 2022 be signed and approved as a true record of the meeting. It was moved by Cllr M Scott and seconded by Cllr Wallin and RESOLVED: that the minutes of the Full Council meeting held on 15th February be signed and approved as a true record of the meeting. It was moved by Cllr Wallin and seconded by Cllr Donaldson and RESOLVED: that the minutes of the Full Council meeting held on 16th February be signed and approved as a true record of the meeting. It was moved by Cllr O'Connor and seconded by Cllr Green and RESOLVED: that the minutes of the PH&E Committee held on 11th January 2022 were received. It was moved by Cllr Green and seconded by Cllr Donaldson and RESOLVED: that the minutes of the ET&D Sub-Committee held on 13th January 2022 were received.	
3094	Community Warden Report The Community Warden shared a report, this covered topics:- <ul style="list-style-type: none"> • Leaving the Warden service to a new role in a different organisation • KCC Member Mike Hill visiting Community Connectors/Wardens at the next Community Clinic on 16th March • Rural Pop-Up Café confirmed for Westgate • Potential community event funded by Community Connectors • Neighbourhood disputes support 	

	<ul style="list-style-type: none"> • Leaflet drop undertaken for Connectors Service 	
3095	Public Participation Session No requests received.	
3096	KCC/TDC Councillor Reports Town Clerk shared a report from Cllr Crow-Brown which covered the following topics:- <ul style="list-style-type: none"> • KFRS update on electric scooters • KCC budget for 2022/23 • Increase in spending on adult social care next year Cllr M Scott reported on the following topics:- <ul style="list-style-type: none"> • TDC budget set for 2022/23 – 3% increase for Council Tax • £150 refund on Council Tax available via central government funding • Jubilee street parties, event fees potentially waived • Storm damage and response by Town Council 	
3097	Councillor Reports Cllr Donaldson reported on the following:- <ul style="list-style-type: none"> • Setting up of two CIC, one for Business Forum and one for St Saviours Community Hub • Totally Locally initiative and Fiver Fest • Appraisal for Town Clerk • Neighbourhood Engagement Meeting • Margate Town Deal exhibition Cllr O'Connor reported on the following:- <ul style="list-style-type: none"> • Pancake Race event and road closures as steward Cllr Wallin reported on the following:- <ul style="list-style-type: none"> • St Georges Day and flag • Problems with local roads identified Cllr Nightingale reported on the following:- <ul style="list-style-type: none"> • Recycling collections from the library • Support service available at Trinity Church • Saturday surgery report Cllr Cornford reported on the following:- <ul style="list-style-type: none"> • Chair Networking Day with KALC • Conference in June with workshops from KALC • KCC Buses consultation opportunity 	
3098	Town Clerk Report Town Clerk reported on the following items: <ul style="list-style-type: none"> • Co-option Update • Saturday surgery and Community Clinic • War Memorial Recreation Ground update • COMF Update • Age UK Coffee Mornings • WWRA and Rural Coffee Project • Totally Locally Update • Town Council staff update • Dates for your diaries 	

	<ul style="list-style-type: none"> Defib training 	
3099	<p>Finance Reports</p> <p>A) Bank Reconciliations 31.01.2022</p> <p>B) Payment and Receipt Reports 31.01.2022</p> <p>C) Receipts and Payments by Budget Heading 31.01.2022 be received</p> <p>D) Annual Budget by Combined Account Code 31.01.2022</p> <p>E) Budget Forecast Report as at 31.01.2022</p> <p>It was RESOLVED: that the Bank Reconciliations, Payment and Receipt Reports 31.01.2022; Receipts and Payments by Budget Heading and Annual Budget by Combined Account Code for 31.01.2022 and Budget Forecast Report be received.</p>	
3100	<p>Draft Annual Town Meeting Agenda</p> <p>Town Clerk shared a draft Agenda and proposed the format for the Annual Town Meeting on 4th April 2022. Cllr Donaldson to contact a potential speaker from the Margate Skatepark project for the Annual Town Meeting. It was moved by Cllr Donaldson and seconded by Cllr O'Connor and RESOLVED: that the proposed format for the Annual Town Meeting as prepared by the Town Clerk was agreed and that refreshments will comprise of tea, coffee and individually wrapped biscuits.</p>	
3 101	<p>Draft Letters to Secretary of State for Levelling Up, Housing and Communities and Minister of State for Housing</p> <p>Cllr Cornford shared a draft letter with Council that is proposed to be sent to lobby for a change of law to assure protection of agricultural land. It was moved by Cllr O'Connor and seconded by Cllr Calcutt and RESOLVED: that the draft letter is sent early next week, pending any comments from Members which are to be shared by Friday 04.03.22 with copies shared with the two Thanet MPs.</p>	
3 102	<p>Saturday Community Surgeries</p> <p>Town Clerk shared a report on a review of the current format of the Saturday Community Surgeries. Members invited to debate proposals and suggestions. Cllr Donaldson to contact Putting People First to suggest a regular session at the Town Council office supported by Cllr Nightingale. It was RESOLVED: that the Saturday Community Surgery will continue at the Town Council office and will move to the third Saturday of each month. It was RESOLVED: that the wording on the flyer will be altered to "Meet the Councillors – Town Council Surgery."</p>	

	It was RESOLVED : that the addition of a mid-week surgery will take place, Town Clerk to contact Westgate Library to seek a further SLA for a surgery and potential afternoons for availability.	
3 103	Proposed New Policy for Town Council – Environment Policy It was RESOLVED : that the draft Environment Policy is available for comment by Members until Tuesday 15 th March; Town Clerk to report final draft policy at next Full Council meeting.	
3 104	Membership of PH&E Committee and ET&D Sub-Committee It was moved by Cllr Cornford and seconded by Cllr Wallin and RESOLVED : that Cllr Parry will join the PH&E Committee. It was moved by Cllr Cornford and seconded by Cllr Wallin and RESOLVED : that Cllr Calcutt will join the ET&D Sub-Committee.	
3 105	EXCLUSION OF PRESS AND PUBLIC Council is requested to pass a resolution to exclude Press and Public from the remainder of the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public will be asked to leave the meeting during consideration of the following items in respect of matters relating to Community Asset Transfers It was moved by Cllr Donaldson and seconded by Cllr O'Connor and RESOLVED : that the press and public were excluded from the remainder of the meeting.	
3 106	Community Asset Transfer Review Town Clerk reported on a review of the potential Community Asset Transfers.	
3 107	Next Meeting The next meeting is 5 th April 2022	
3 108	Meeting Closed at 20.49 hours	

Signed.....

Dated.....05:04.2022

Chair of the Council