

**Westgate on Sea Town Council
78 St Mildreds Road
Westgate on Sea
Kent CT8 8RF
01843 836182**



Sir/Madam,

You are hereby summoned to attend a meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 3rd January 2023 in Town Council Office, 78 St Mildreds Road, Westgate-on-Sea CT8 8RF for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.

Members of the public are welcome. There will be a limit of five individuals who can speak in the public participation session and this will be organised on a first come first served basis at the meeting with CT8 residents taking priority.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MEMBERS' INTERESTS

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

3. MINUTES

To receive and approve the minutes of the Full Council meetings held on 6th December & 15th December 2022 **(Copies attached)**

To receive the minutes of the Planning, Highways & Environment Committee held on 8th November 2022 **(Copy attached)**

To receive the minutes of the Events, Tourism & Development Sub-Committee held on 2nd November 2022 **(Copy attached)**

4. PUBLIC RIGHT TO SPEAK

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

5. REPORT FROM COMMUNITY WARDEN AND PCSO

Reports to be shared with Members in person or via email from the Community Warden and/or PCSO for Westgate on Sea

6. TOWN CLERK'S REPORT

Town Clerk to report on items since the last meeting.

7. COUNTY AND THANET DISTRICT WARD COUNCILLORS' REPORT

KCC and/or TDC Ward Councillors to report on issues affecting Westgate-on-Sea.

8. COUNCILLORS' REPORTS

Councillors to report on any matters dealt with since the last meeting, if appropriate.

9. FINANCE REPORTS

- a. Bank reconciliations 30.11.22 be received
- b. Payment and Receipt Reports 30.11.22 be received
- c. Annual Budget by Combined Account Code to end of November 2022 be received
- d. Budget Forecast Report to end of November 2022 be received

10. DRAFT BUDGET 2023/2024

Members to consider and debate the finalised draft budget options prepared following the debate at Full Council on 6th December 2022: **Decision required**

11. CO-OPTION VACANCY UPDATE

Following the interviews in December 2022 Members invited to decide the co-option vacancy: **Decision required**

12. TOWN COUNCIL PERSONNEL UPDATE

Following the decision to defer to the next meeting Town Clerk to share the job description for the new role which is supported and recommended by the HR Committee for a Deputy Town Clerk and to propose that the role is advertised internally: **Decision required**

13. TOWN COUNCIL PROJECT

Cllr Cornford would like to ask Members to consider a project to be researched, consulted and explore potential funding on collaboratively for early 2023; three are suggested for debate:

- The renovation and improvement for the existing play area at the War Memorial Recreation Ground, Lymington Road
- The Community Transport in terms of a community bus that would be utilised to supplement the number 35 bus route
- A new play area proposed for the coast side of the town

EXCLUSION OF PRESS AND PUBLIC

Council is requested to pass a resolution to exclude Press and Public from the remainder of the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public will be asked to leave the meeting during consideration of the following items in respect of matters relating to I.C Report:

14. I.C REPORT UPDATE

Following the resolution of Full Council the Town Clerk to share an update with Members: **Decision required**

G Gray

Signed: Gill Gray

Town Clerk & RFO

Westgate-on-Sea Town Council

21st December 2022