



Minutes of the Meeting of the Full Council of

Westgate on Sea Town Council

on Tuesday 5th March 2019

Held at

United Reformed Church, 54 Westgate Bay Avenue,  
Westgate-On-Sea, Kent CT8 8SN


Present	Cllrs Pennington (Chairman), Cornford, King, Micallef, Nightingale, O'Connor, Rolfe, H Scott, M Scott	
Also, in attendance	Mrs Gill Gray (Town Clerk), 1 member of the public	
	<b>Chairman's Welcome</b> The Chairman opened the meeting with the usual "housekeeping" instructions and advised that the meeting was being recorded on a video camera. A discussion followed in relation to clarification on a rule that the Council has in relation to requesting the public declare filming/recording of the public meetings as this seems to be inconsistent with the Openness of Local Government Bodies Regulations 2014; the Chairman will clarify the position at the next meeting. It was agreed that Item 21 would be moved to be discussed with Item 10. Also, Items 19, 20 and 22 would follow Item 16.	
1 672	To receive apologies for absence Cllr Page, Cllr Bambridge (TDC), Cllr Messenger (TDC), and Laura Bungard	
1 673	<b>Minutes</b> a)RESOLVED: that the minutes of the Council meeting held on 5th February 2019 be signed and approved as a true record of the meeting. b) RESOLVED: to receive the minutes of the Finance and General Purposes Committee dated 22nd January 2019.	
1 674	<b>Members' Declarations of Interest</b> Cllr Cornford declared an interest in Item 10.	
1 675	<b>Report of the Community Warden</b> Town Clerk reported on behalf of the Community Warden which included an overview of her role and how it has evolved and the following issues that the Warden deals with such as highway issues, rubbish, fly tipping, parking, blocked drains and street lighting. Also working with other agencies and undertaking tasks such as	

	coming out of hospital checks, referrals and vulnerable visits. The report finished with contact details for the Warden.	
1 676	<b>County and Thanet District Councillors' Reports</b> Town Clerk reported on behalf of TDC Cllr Messenger which included congratulations on the success of the Pancake Races, an update on the Lymington Road pedestrian crossing, an update on improved enforcement presence in the area for parking, information in relation to the Local Plan and the imminent Public Examination with a follow-up to the enquiry in May 2019; further information to follow in due course.	
1 677	<b>Public Participation Session</b> There were no requests.	
	<b>Chairman's Report</b> The Chairman reported on two recent meetings that he had attended, the first in relation to the Westgate Library services with KCC Cabinet member Mike Hill where the issues affecting the facilities were discussed. There is the possibility of having Community Librarians and the process for support will need to be investigated. The second meeting was with Sir Roger Gale MP where the situation concerning the QEQM and the future of services provided at the hospital were discussed. Cllr King advised that there had previously been an attempt to list the Library and wanted to explore if this was still possible.	
1 678	<b>Councillor's Reports</b> Cllr O'Connor passed on thanks from the Allotment Association for the funding that had been received. Cllr M Scott reported on Speedwatch and Saturday Surgeries. Cllr Micallef reported on the recent Saturday Surgery, Speedwatch and Westgate in Bloom. Cllr Cornford reported on an event Social Prescribing Day that has been organised by the Westgate Surgery for 14 <sup>th</sup> March to be held at Christ Church.	
1 679	<b>Finance Reports</b> The Town Clerk presented Members with the Bank Reconciliations for January; Budget versus Expenditure Report to end of January 2019; Forecast Report to end of January 2019 and Payment Report for January. <b>A, B, C and D It was RESOLVED: that the Finance Reports were received.</b>	
1 680	<b>Planning Applications</b> F/TH/19/0098	

	<p>It was <b>RESOLVED</b>: that no objections were raised by Council.</p> <p>F/TH/18/1744</p> <p>It was <b>RESOLVED</b>: that there were concerns that the excavation works were severe, tree roots were left exposed and appeared vulnerable, Building Control at TDC had previously been consulted and it should be called in by TDC Ward Cllr.</p> <p>TPO/TH/19/0130</p> <p>It was <b>RESOLVED</b>: that comments are sent to TDC that the limbs should be pruned rather than removed/cut and that any removal of limbs should only be carried out if risks to property/persons were stated.</p> <p>FH/TH/19/0224</p> <p>It was <b>RESOLVED</b>: that no objections were raised by Council.</p>	
1681	<p><b>Neighbourhood Plan Update</b></p> <p>Cllr H Scott reported that the draft Neighbourhood Plan had been shared with Councillors and following some revision it should be presented to Council in April.</p>	
1682	<p><b>Planning Inspectorate – Independent Examination of the Thanet Local Plan Update</b></p> <p>Cllr Pennington and Cllr H Scott will be working together and be attending the Examination of the Local Plan on various days to provide evidence. Cllr H Scott suggested that a special Saturday Surgery could be organised for 30.03.19 to invite residents to discuss concerns and support evidence for the hearing.</p>	
1683	<p><b>Final External Auditor Report and Certificate</b></p> <p>It was <b>RESOLVED</b>: that the Final External Auditor Report and Certificate including the invoice for the additional fee were received.</p>	
1684	<p><b>Newquay Town Council and NALC Survey on Parking Enforcement Powers</b></p> <p>Town Clerk read the sections of the survey to Members and recorded the response to each question and/or statement which are then to be submitted via the online response to the survey. Members discussed the issues with inconsiderate parking on Station Road and it was agreed that a letter should be sent to traders in the Town, particularly on St Mildred's and Station Road to remind everyone of the importance of adhering to the limited waiting for parking where allocated. Cllr Micallef added that some businesses could be approached to alter the delivery times when using large vehicles which could</p>	

	alleviate some of the congestion problems in the Town. It was agreed that this should be pursued and Town Clerk to liaise with Cllr Micallef on this action.	
1685	<b>British Heart Foundation Funding Opportunity for Public Access Defibrillator</b> Following discussions and a report from Cllr Micallef; <b>It was RESOLVED: that Cllr Micallef should apply for funding for three machines and report back to the next Council meeting on the outcome.</b>	
1686	<b>Letter of Consent to use TDC Manston Road Depot Transfer Station</b> Town Clerk reported that formal consent has now been secured for the Town Council to use TDC's Manston Road Depot Transfer Station for the purpose of depositing waste collected by the Cleansing Operatives of the Town Council.	
1687	<b>Proposed Publication Scheme</b> <b>It was RESOLVED: that the Publication Scheme proposed by the Town Clerk was adopted by Council</b>	
1688	<b>Noticeboard Update for Lymington Road</b> Town Clerk reported that the Licence has now been received from TDC for the fixture of a noticeboard on the wall of 3 Lymington Road; Licence was signed and submitted to TDC by the Town Clerk.	
1689	<b>Appointment of Internal Auditor</b> <b>It was RESOLVED: that Mr David Buckett is appointed as the Internal Auditor for the 2019 Internal Audit for the Town Council.</b>	
1690	<b>Office Space Review</b> Town Clerk provided Members with a recent appraisal report of the office space; the content of the report was discussed and debated. <b>It was RESOLVED: that the Chairman and Town Clerk would arrange to meet with the landlord to discuss the report.</b>	
1691	<b>Friendly Partnership Agreement between TDC and Town Council</b> Town Clerk provided Members with copies of documentation in relation to the historical agreement and a recent communication from Trevor Kennett, Head of Operational Services at TDC. The documentation was discussed and debated. <b>It was RESOLVED: that the Chairman and Town Clerk would arrange to attend TDC offices to meet with Trevor Kennett to discuss the content of the recent letter and to mutually agree a solution for the</b>	

	<b>issue.</b>	
1 692	<b>Next Meeting</b> The next meeting is 2nd April 2019	
1 693	<b>Meeting Closed at 8.55pm</b>	

Signed.....

Dated.....2/4/2019.

Chairman of the Council

