



Date of Issue: 01.02.2023

**To all members of the Events, Tourism and Development Sub-Committee**

**You are summoned to attend an Extra Ordinary meeting of the**

**Events, Tourism and Development Sub-Committee**

**At 4pm on Monday 6<sup>th</sup> February 2023 at the Town Council Office,**

**78 St Mildreds Road, Westgate on Sea CT8 8RF**

**Members of the public are welcome.**

Signed: *Gill Gray* Town Clerk

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Sub-Committee Members: Cllr Calcutt (Chair); Cllr Donaldson (Vice Chair); Cllr Cornford;  
Cllr O'Connor

**1. Apologies for Absence**

To receive and accept apologies for absence and substitutes.

**2. Member's Interests**

To receive declarations of pecuniary and non-pecuniary interests.

**3. Minutes**

To receive and approve the minutes of the extra ordinary meeting held on Wednesday 11<sup>th</sup> January 2023 (**Copy attached – Appendix A**)

**4. Chair's Update**

Cllr Calcutt to update the sub-committee on the actions raised at the last Sub-Committee meeting.

**5. Pancake Races**

Update on plans for the February 2023 Pancake Races.

**6. B24 Memorial**

Update on the plans for opening the renovated B24 memorial.

**7. Coronation of King Charles III**

Continued discussion on the celebration of the Coronation of King Charles III.

**8. Town Council Magazine**

Discussion and sharing of ideas for the Town Council's Magazine.

**9. Public Participation Session**

The meeting will adjourn to allow 15 minutes for the purposes of public participation. Subject to standing order 3(f) a member of the public shall not speak for more than 3 minutes and in accordance with standing order 3(e) a question shall not require a response at the meeting nor start a debate on the question.

**10. Next Meeting**

6<sup>th</sup> March 2023