



**To all members of the Allotment Working Group
of Westgate-on-Sea Town Council**

**You are hereby invited to attend the meeting of the Allotment Working Group
on Wednesday 16th November commencing at 6.30pm**

**at the Town Council Offices, 78 St Mildreds Road, Westgate-on-Sea CT8 8RF for the purposes of
considering and passing such recommendations as may be deemed necessary or desirable in
respect of the matters contained within the Agenda.**

Signed: 
Finance Assistant

Allotment Working Group Members: Mr T Whiting (Chairperson); Mrs S Stewart (Vice Chairperson);
Cllr P O'Connor; Mr N Sinclair-Jones; Mrs Longley; Mrs Gibbs

- 1. To receive and accept apologies for absence and substitutes**
- 2. Minutes**
To receive and approve the minutes of the meeting held on Tuesday 28th June 2022 (Copy attached – Appendix A)
- 3. Town Council Update**
Finance Assistant to update on allotment waiting list and formal inspections which were held at the end of April 2022.
- 4. Allotment Association Update**
Chair of the Allotment Association to update on the awards meeting for the pumpkin and sunflower competition
- 5. Allotment Water**
Finance Assistant to update on water switch off.
- 6. Main Path**
To discuss the repair and maintenance of the main allotment path/driveway
- 7. Accessible and Quarter Plots**
Discussion regarding the possibility of offering smaller plots (quarter plots) to existing plot holders who now find it hard to manage a half plot.
- 8. Public Participation Session**
The meeting will adjourn to allow 15 minutes for the purposes of public participation. Subject to standing order 3(f) a member of the public shall not speak for more than 3 minutes and in accordance with standing order 3(e) a question shall not require a response at the meeting nor start a debate on the question.
- 9. Next Meeting**
TBC