



**Minutes of the Meeting of the Finance and General  
Purposes Committee of**

**Westgate-On Sea Town Council**

**on 19<sup>th</sup> June at 6.30pm**

**Held at**

**Town Hall Buildings, 31 St Mildred's Road, Westgate-  
On-Sea, Kent CT8 8RE**

Present	Cllr King (Chairman); Cllr Rolfe, Cllr Nightingale; Cllr Stewart, Cllr Morrish, Cllr Pennington	
Also in attendance	Miss Julie Pilbeam (Town Clerk), Cllr Scott, 1 member of the public	
	<b>To receive apologies for absence</b> There were none.	
	<b>Declarations of Interest</b> There were none	
	<b>Minutes</b> It was <b>RESOLVED</b> that the minutes of the meeting of 22 <sup>nd</sup> May 2017 and be signed and approved as a true record of the meeting.	
	<b>Chairman's Announcements</b> There were none.	
	<b>Public Participation Session</b> There were no public questions.	
	<p><b>To receive report from Responsible Financial Officer New Premises</b> Cllr Morrish entered the meeting at 6.35pm</p> <p><b>Beach Shelters</b> The renovation of the first beach shelter is almost complete. The Westbay café owner will be invoiced at the end of the works to cover the cost of materials for the Town Council.</p> <p><b>Local Monitoring Officer</b> The local monitoring officer attended a meeting with all councillors, apart from Cllr Scott and Cllr Morrish whom did not attend. Information and advice was given to councillors to help develop understanding of their roles within a local government framework.</p> <p><b>Annual Audit</b> The annual return has been approved by Full Council and submitted to the external auditor. The results will be</p>	

known sometime in September. The internal auditors report will follow as soon as it is received.

**Councillor Training**

Cllr Page has attended the Dynamic Councillor workshop and Cllr Cornford has requested attending the Kent Association of Local Councils Annual Councillor Conference. The committee **APPROVED** the training budget so far this financial year. A training matrix is being prepared for further analysis.

Budget	<b>£ 1,200.00</b>
<i>Cllr Page</i>	£ 72.00
<i>Cllr Cornford</i>	£ 72.00
	<b>£ 1,056.00</b>

**Coastal Community Team**

The grant funding round is not yet open for the CCT, the RFO will submit an application as soon as is possible. Thanet District Council are providing advice and support.

Cllr Morrish entered the meeting at 6.35pm

It was **RESOLVED** to negotiate the adjacent property to 11A Ethelbert Square at a cost of £6000 per annum starting after September 2017.

Cllr Morrish called for a **RECORDED VOTE**:

- Cllr King FOR**
- Cllr Morrish AGAINST**
- Cllr Nightingale FOR**
- Cllr Pennington FOR**
- Cllr Rolfe FOR**
- Cllr Stewart FOR**

**Draft lease for new premises**

It was **RESOLVED** to accept the lease terms.

**Funding Requests**

It was **RESOLVED** to cover Westgate Against Rubbish public liability insurance.

It was **RESOLVED** to grant £600 to Westgate United Services Club.

	<p>It was <b>RESOLVED</b> to fund the town flower arrangements of 32 hanging baskets supplied and fitted for 2017/18 at a cost of £1900.00 from Council reserves subject to the Clerk confirming that there was no funding from Thanet District Council to the Residents Association.</p> <p>Cllr Morrish called for a RECORDED VOTE:  <b>Cllr King FOR</b>  <b>Cllr Morrish AGAINST</b>  <b>Cllr Nightingale FOR</b>  <b>Cllr Pennington FOR</b>  <b>Cllr Rolfe FOR</b>  <b>Cllr Stewart FOR</b></p>	<b>Clerk</b>
	<p><b>Bank Reconciliations</b>  The bank reconciliation for May 2017 was <b>APPROVED</b>.</p>	
	<p><b>Budget Performance</b>  The May 2017 budget performance was <b>APPROVED</b>.</p>	
	<p><b>Questions from Councillors</b>  Cllr Morrish asked why the next item would be discussed in closed session. It was agreed that the matter to be discussed requires sensitivity at this time.</p>	
	<p><b>Next Meeting</b>  The next meeting is on 17<sup>th</sup> July 2017</p>	
	<p>It was <b>RESOLVED</b> Pursuant to section 1(20) of the Public Bodies (Admission to Meetings Act) 1960, because of the sensitive nature of the business to be transacted, the public and the press are asked to leave the meeting during consideration of the following item.  <i>Cllr Scott remained in the public gallery.</i></p>	
	<p><b>Neighbourhood Plan Steering Group</b>  After much discussion, it was agreed that the Steering Group be reminded of the obligations, legislation and protocols of working as a sub-committee of the Town Council. The Chairman advised that if the group cannot work within this governance structure then it may be re-constituted within the Council's committee structure.  <i>Cllr Pennington left the meeting at 8.01pm</i></p>	
	<p><b>Meeting Closed at 8.10pm</b></p>	

Signed.....

Date.....