

Westgate on Sea Town Council
78 St Mildreds Road
Westgate on Sea
Kent CT8 8RF



01843 836182

Sir/Madam,

You are hereby summoned to attend a meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 3rd September 2019 at 78 St Mildreds Road, Westgate-on-Sea CT8 8RF for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.

Residents are invited to attend the meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MEMBERS' INTERESTS

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

3. MINUTES

To receive and approve the minutes of the meeting held on 6th August 2019 (**Copy attached – Appendix A**)

4. COUNTY AND THANET DISTRICT COUNCILLORS' REPORT

KCC and/or TDC Councillors to report on issues affecting Westgate-on-Sea.

5. REPORT OF THE COMMUNITY WARDEN

The Community Warden will report as appropriate.

6. CHAIRPERSON'S REPORT

The Chairman to report on any matter dealt with since the last meeting, if appropriate.

7. COUNCILLOR'S REPORTS

Councillors to report on any matters dealt with since the last meeting, if appropriate.

8. TOWN CLERK'S REPORT

Town Clerk to provide a report on items since the last meeting.

9. PUBLIC RIGHT TO SPEAK

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

Written notice of the desire to exercise the right to speak and of the topic to be addressed must be given to the Town Clerk prior to 4 pm on the Friday before the meeting.

10. FINANCE REPORTS USING RBS RIALTAS FINANCE SYSTEM

(a) Bank reconciliations 30.06.2019 and 31.07.2019 be received.

(b) Payments and Receipts report 30.06.2019 and 31.07.2019 be received.

(c) Receipts and Payments by Budget Heading to 29.08.19 be received.

11. VE DAY COMMEMORATIONS/CELEBRATIONS 08 & 09.05.2020

Town Clerk to report on the proposal for a street party to take place on Station Road on either Friday 8th May or Saturday 9th May 2020 to commemorate the 75th Anniversary of the end of WW11 in Europe: **Decision required**

12. APPOINTMENT OF CHAPLAIN FOR THE TOWN COUNCIL

To appoint a replacement for Rev Dr George Kalu as Chaplain for the Town Council: **Decision required**

13. COMMUNITY ASSET TRANSFER FOR LYMINGTON ROAD RECREATION GROUND

Town Clerk to provide a report and approximate quotations received for the legal fees to complete the transfer for Lymington Road recreation ground and the two shelters on Sea Road; the Heads of Terms and details of the approximate fees that the Town Council will be required to pay to TDC to complete the transfer have been included: **Decision required**

14. EMERGENCY PLANNING

Cllr Cornford to report on the need for an Emergency Plan for the Town Council in the event of an incident; recommending that a draft is prepared for the next Council meeting: **Decision required**

15. WESTGATE DAY 2020

Members are requested to consider the report and volunteer for tasks in relation to the preparation for Westgate Day 2020: **Decision required**



**Signed: Gill Gray
Town Clerk & RFO
Westgate-on-Sea Town Council**

29th August 2019