



**Minutes of the Town Council Meeting of  
Westgate on Sea Town Council held in Town Council  
Office, 78 St Mildreds Road, Westgate on Sea CT8 8RF**

**Held on Tuesday 7<sup>th</sup> September 2021 at 7pm**

Present	Cllrs Cornford (Chairperson), Donaldson, Nightingale, Pennington, Dr H Scott, M Scott, Wallin	
Also, in attendance	Mrs Gill Gray (Town Clerk), Cllr Wright (KCC), Rev S Wing	
2798	<b>To receive apologies for absence</b> Cllr Green, Cllr O'Connor, Cllr Page and Cllr Crow-Brown (KCC)	
2799	<b>Members' Declarations of Interest</b> There were none.	
2800	<b>Minutes</b> It was moved by Cllr Dr H Scott and seconded by Cllr Pennington and <b>RESOLVED: that the minutes of the Full Council meeting held on 6<sup>th</sup> July 2021 be signed and approved as a true record of the meeting.</b> It was moved by Cllr Wallin and seconded by Cllr Dr H Scott and <b>RESOLVED: that the minutes of the PH&amp;E Committee held on 8<sup>th</sup> June 2021 were received.</b> It was moved by Cllr Pennington and seconded by Cllr Wallin and <b>RESOLVED: that the minutes of the HR Committee held on 15<sup>th</sup> July 2021 were received.</b>	
2801	<b>KCC/TDC Councillor Reports</b> Cllr Wright (KCC) provided a report for Item 15.	
2802	<b>Councillor Reports</b> Cllr Nightingale reported on concerns with St Mildreds Bay during the summer months; bay inspector covering both bays, lack of enforcement for cycling, dogs and BBQs, poor signage to advise regulations. Cllr Nightingale added that he was continuing to volunteer for various organisations to give advice and support. Cllr Wallin reported that he has finished volunteer food deliveries. Cllr Donaldson reported that he has attended the Business Forum meeting, met with TDC representative to discuss ideas from Welcome Back Funding including Totally Locally and Fiver Fest. Cllr Donaldson has met to help launch an idea from St Saviours Church for a Community Hub and supported Station Superstore with the opening and promotion of the new Post Office . Cllr Pennington reported that he had attended the Joint Transport Board meeting where the motor homes on Sea	

	<p>Road were debated following the consultation; the proposal will be re-examined as the numbers of objections and supports were close in number.</p> <p>Cllr Dr H Scott reported that the Council should consider climate change training in light of COP26 and this should be explored for a Full Council item in future.</p> <p>Cllr Cornford reported on her attendance to the Thanet Area Committee meeting and the Service for the late Dr Dawn Crouch. Cllr Cornford added a Drop-in Clinic was arranged at Town Council for 15.09.21 and that there have been recent reports of problems with vehicles parking across dropped kerbs.</p>	
2803	<p><b>Town Clerk Report</b></p> <p>Town Clerk reported on the following items:</p> <ul style="list-style-type: none"> <li>• Westgate in Bloom</li> <li>• Events including Westgate Day, Scarecrow Festival and service of Hope and Comfort at St Saviours</li> <li>• Saturday Surgery</li> <li>• Town Council magazine</li> <li>• Speedwatch</li> <li>• Allotment garden site</li> <li>• Christmas Lighting</li> <li>• Staff update</li> <li>• Farewell to Richard and Lorraine Hambidge</li> </ul>	
2804	<p><b>Annual Governance Annual Return and Audit Updates</b></p> <p>Town Clerk shared the Internal and External Auditor Reports and certificate for 2020/21 and provided an update to Members on the conclusion of the review process for the AGAR for year ended 31.03.2021.</p>	
2805	<p><b>Public Participation Session</b></p> <p>There were no requests to speak.</p>	
2806	<p><b>Policies for the Town Council</b></p> <p>Town Clerk shared draft policies with Members for debate and adoption:-</p> <ol style="list-style-type: none"> <li>a. Complaints Procedure</li> <li>b. Publication Scheme</li> </ol> <p><b>It was moved by Cllr Pennington and seconded by Cllr Donaldson and RESOLVED that the Complaints Procedure and Publication Scheme were adopted by Council.</b></p>	
2807	<p><b>Finance Reports</b></p> <ol style="list-style-type: none"> <li>A) Bank Reconciliations 30.06.21 &amp; 31.07.2021</li> <li>B) Payment and Receipt Reports 30.06.21 &amp; 31.07.2021</li> <li>C) Receipts and Payments by Budget Heading 31.07.21 be received</li> <li>D) Annual Budget by Combined Account Code 31.07.2021</li> </ol>	

	<p>It was moved by Cllr Donaldson and seconded by Cllr Wallin and <b>RESOLVED</b>: that the Bank Reconciliations, Payment and Receipt Reports 30.06.2021 &amp; 31.07.2021; Receipts and Payments by Budget Heading and Annual Budget by Combined Account Code for 31.07.21 be received.</p>	
2 808	<p><b>Representation on Outside Bodies</b> Town Clerk shared the proposed list with Members for the membership on outside bodies to represent the Town Council for the year 2021/22; membership for TAC was resolved on 06.07.21 Minute Ref 2750. It was moved by Cllr Dr H Scott and seconded by Cllr Nightingale and <b>RESOLVED</b>: that Cllr Donaldson to represent the Town Council at Social Enterprise Kent CIC and Thanet Community Land Trust.</p>	
2 809	<p><b>Draft Westgate Neighbourhood Plan and Regulation 14 Consultation</b> Town Clerk shared the draft NP document and provided an update on the proposed Regulation 14 consultation process with dates and times. It was moved by Cllr Donaldson and seconded by Cllr Pennington and <b>RESOLVED</b>: that the draft Westgate Neighbourhood Plan was adopted by Council for the purposes of the Regulation 14 Consultation process which was supported by Council.</p>	
2 810	<p><b>Grounds Maintenance Contract for Recreation Ground</b> Town Clerk shared a report with Members including quotations for the grass cutting to appoint an annual contract for grounds maintenance for the War Memorial Recreation Ground, Lymington Road. Part of the debate was around leaving areas at the Recreation Ground to improve the biodiversity of the site; this will be an item on the next PH&amp;E Committee to debate further. It was moved by Cllr Donaldson and seconded by Cllr Dr H Scott and <b>RESOLVED</b> that Hughes and Son were awarded the annual contract for grass cutting at the War Memorial Recreation Ground on Lymington Road.</p>	
2811	<p><b>War Memorial Recreation Ground Update</b> Town Clerk reported on the recent developments and expenditure for the War Memorial Recreation Ground including the budget position for this year; the report was noted.</p>	
2812	<p><b>Mast Update</b> Cllr Cornford reported an update to Members on the recent developments with the proposed permanent mast site for Westgate on Sea; the report was noted. Cllr</p>	

	Wright (KCC) reported on items including the new site for the permanent mast and requested that the Town Council should send a letter to the telecommunication planners to raise concerns about the proposed site at the Westgate Cricket Club and St Saviours School.	
2813	<b>Next Meeting</b> The next meeting is 5 <sup>th</sup> October 2021	
2814	<b>Meeting Closed at 20.15pm</b>	

Signed.....

Dated.....05:10:2021

Chairman of the Council