

- (IV) Management and payment of Council staff This role was being undertaken by Lianne and was operating well.
- (V) Weekly Planning List (TDC) The weekly list would continue to be sent to Members; and
- (VI) Saturday Morning Surgery The Chairman reported that because of the restrictions imposed by the data protection legislation it was not possible to use the Committee room adjoining the town clerk's office for the holding of Members' surgeries. The newly appointed town clerk would be asked to investigate venues and report to Council thereon.

1008 DRAFT BUDGET 2018/19

Members gave consideration to the draft budget for 2018/19 prepared by the former town clerk. There was a general expression of concern that the draft budget had not been circulated to Members 3 clear days before the meeting. There was a detailed discussion about the draft budget and the format for its presentation for further consideration. Councillor Mrs. O'Connor noted the points raised and said she would be meeting with the Town Clerk (Locum) to finalise the draft budget for referral to and consideration by Council on 5th December 2017.

1009 MOTION BY COUNCILLOR PENNINGTON

Thanet District Council had expressed satisfaction that the Westgate Pavilion had been nominated as an asset of community value and urged that the District Council reach a speedy agreement with the community group concerned with the sale of the asset. Members were advised that London School of English had expressed an interest in the premises.

It was moved by Councillor Miss Scott and seconded by Councillor Pennington and RESOLVED: that the Town Council support the initiative and the interest shown by the School of interest.

1010 CHAIRMAN: ROLE AND RESPOSIBILITIES

The Chairman deemed this item as inappropriate for consideration at an open meeting and in accordance with Standing Orders closed the meeting.

Signed:



Chairman of the Council

Dated: 5th December 2017

Time concluded: 8.35pm.

TK

**Minutes of the Extra-Ordinary meeting of the Council held at 7pm, Tuesday
23rd November 2017 held in the United Reform Church. 54 Westgate Bay
Avenue, Westgate-on-Sea.**

**Present: Councillors King (Chairman), Miss Cornford, Nightingale, Mrs.
O'Connor, Mrs. Page, Pennington, Rolfe, Ms. H. Scott, M.Scott and
Mrs.Stewart.**

Also present: Roy Wade (Locum Town Clerk)

1001 APPOINTMENT OF TOWN CLERK (LOCUM)

It was agreed to appoint Roy Wade as Town Clerk (Locum) until such time as a permanent town clerk has been appointed.

1002 CHAIRMAN'S WELCOME

The Chairman opened the meeting and gave the usual "housekeeping" instructions.

1003 APOLOGIES FOR ABSENCE

No apologies for absence were received.

1004 DECLARATIONS OF INTEREST

No declarations of interest were made.

1005 MINUTES

(i) The minutes of the meeting held on 3rd October 2017 were not submitted as the former town clerk had not been able to draft the minutes prior to her leaving the employment of the Council.

1006 APPOINTMENT OF TOWN CLERK

The Chairman reported that 3 applications for the post of Town Clerk had been received and the interview panel would meet on 28th November 2017 to interview the applicants and appoint if appropriate.

1007 DAY TO DAY OPERATION OF TOWN COUNCIL/COUNCIL OFFICES

- (I) Office working hours Members were advised that these arrangements would be considered once the town clerk had been appointed and taken up the position,
- (II) Out of Office notifications These matters were being managed by Office Administrator and would be reviewed once the town clerk was appointed.
- (III) Council Website No report was submitted.

Minutes of the meeting of the Council held at 7pm, Tuesday 5th December 2017 held in the United Reform Church. 54 Westgate Bay Avenue, Westgate-on-Sea.

Present: Councillors King (Chairman), Miss Cornford, Nightingale, Mrs. O'Connor, Mrs. Page, Pennington, Rolfe, Ms. H. Scott, M.Scott and Mrs.Stewart.

Also present: Councillor Ms. Partington (TDC) & Roy Wade (Locum Town Clerk)

1011 CHAIRMAN'S WELCOME

The Chairman opened the meeting and gave the usual "housekeeping" instructions.

1012 APOLOGIES FOR ABSENCE

No apologies for absence were received.

1013 DECLARATIONS OF INTEREST

No declarations of interest were made.

1014 MINUTES

It was moved by Councillor Rolfe and seconded by Councillor Mrs. O'Connor and

RESOLVED: That The minutes of the Extra-ordinary meeting held on 23rd November 2017, subject to an amendment to Minute No. 943 - Motion by Councillor Pennington, be approved and signed by the Chairman.

1015 THANET DISTRICT COUNCILLOR'S REPORT

Councillor Ms. Partington reported that:

- (i) Draft Thanet Local Plan – TDC's Overview and Scrutiny Committee had not approved the recommendation of the Cabinet (TDC) and the matter would be reconsidered in January 2018; and
- (ii) Westgate Pavilion – a newly appointed officer had been appointed by TDC and the process for the disposal of the Pavilion would now be expedited,

1016 REPORT OF THE COMMUNITY WARDEN

Laura Bungard, the Community Warden, was not in attendance and the Chairman read the report of the Community Warden to the meeting. A copy of the Community Wardens report was circulated to all Members.



PUBLIC RIGHT TO SPEAK


Mr. P. Williams asked who from the Council's Human Resources Committee had been involved in the process of appointing the Town Clerk.

Councillor Mrs. Page confirmed that she had represented the H&R Committee in the process and of the appointment.

1017 **DRAFT BUDGET & PRECEPY FOR 2018/19**

Council gave further consideration to the draft budget for 2018/19 prepared by the Town Clerk (Locum) with considerable assistance from Councillor Mrs. Pauline O'Connor.

It was moved by Councillor Mrs. Stewart and seconded by Councillor Rolfe and

RESOLVED: That the draft budget, as presented, be approved and Thanet District Council be advised of the precept requirement for 2018/19 in the sum of £136,420.00 132.207 

The vote on the proposition was agreed by 7 votes to 0 (nil); Councillors Miss Cornford, Ms. Scott and M. Scott abstained from voting on the propositionview.

1018 **NEIGHBOURHOOD PLAN**

Councillor Ms. Scott presented the minutes of the Working Group held on the 12th September and 10th October. Members were advised that Doug Brown would be meeting with Councillors Mrs. O'Connor, Miss Cornford and Ms. Scott to discuss and advise on the possible impact of the local plan on Westgate and Garlinge and Council would be advised of these discussions. There were still explanations needed as to why TDC was planning to build 17,000 properties within Thanet resulting in the loss of prime agricultural land and Members would be kept advised.

1019 **FINANCE & GENERAL PURPOSES COMMITTEE**

RESOLVED: That Councillor Mrs. O'Connor be appointed to serve on the Finance & General Purposes Committee.

1020 **CHAIRMAN'S REPORT**

The Chairman reported upon the following matters:

- (i) **Westgate Library** – Discussions with KCC in respect of the possible further use of the library by the Town Council for community use. Council would be kept advised.
- (ii) **Margate Charter Trustees** – The Chairman reported upon correspondence from the Margate Charter Trustees in respect of the division of assets which had been originally accepted the Margate Charter

Trustees and by the Town Council. The cheque in settlement of the negotiations had been banked and the Town Council would continue to work with the Charter Trustees.

- (iii) **Football Pitches** – Council was advised of the discussions with the football club and confirmed that the pitches for junior and senior games had been marked out. The necessary equipment had been purchased for less than the £3000,00 budgeted.
- (iv) **T.V Appearance by the Chairman** – Members were advised of the circumstances which enabled the Chairman to appear on national TV and outline the roles and benefits that town and parish councils can bring to their communities.
- (v) **Appointment of Town Clerk** – The Chairman was pleased to report that Mrs. Gillian Gray, a Westgate on Sea resident had been appointed town clerk and that she would take up her duties on 2nd January 2018.
- (vi) **Westgate on Sea Christmas Lights** – the Chairman reported that he had thanked on behalf of the Town Council Jeanette Bell and helpers for the excellent display of festive lights, A formal letter of thanks would be sent.;
- (vii) **Santa's Helpers** – the Chairman thanked Councillors Hannah and Matthew Scott for their help.

1021- **COUNCILLORS' REPORT**

- (i) **Councillor Miss Cornford** – Had attended the War Against Rubbish festive evening; and
- (ii) **Councillor Nightingale** – the station ticket office was now being manned from 6am to 11am from Monday to Friday.

1022- **REPRESENTATION ON OUTSIDE BODIES**

- (i) **Thanet Community Trust (Monkton Nature Reserve)** – Cllr Ms. Scott was appointed to be the Council's representative on Thanet Community Trust.

11023 **MATTERS RAISED BY COUNCILLOR MATTHEW SCOTT**

- (i) **Notice Board on South Side of Westgate** – Members were advised of the need for a notice board so that residents in that area can be advised if issues affecting the Town.

Councillor Mrs. Stewart advised that there was a board outside the library and the Clerk was asked to enquire whether the Town Council could use it for official notifications

- (iii) **Speedwatch** Cllr. Scott highlighted issues relating to speeding vehicles in Westbrook Avenue. The Clerk advised that equipment

was available for residents to form groups to monitor the situation and Cllr Scott indicated that he would make enquiries.

(iv) **Litter Bins** Councillor Scott highlighted the need for the siting of additional rubbish and dog bins and advised that he had prepared a map of possible locations for the siting of them. **It was agreed that he would discuss this matter with the Town Clerk (Locum) and report back.**

(v) **Members Surgeries** Councillor Scott reported that he had received the agreement of the Westgate Library staff to the holding of council member surgeries at the library on the third Saturday of each month. He would draw up a rota and pass it to the Town Clerk (Locum)

1024

PLANNING APPLICATIONS

No applications had been received.

Signed:



Chairman of the Council

Dated: 9th January 2018

Time concluded: 8.50pm.