



Minutes of the AGM Meeting of the Full Council of

Westgate on Sea Town Council

on Wednesday 15th May 2019

Held at

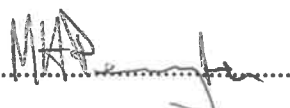
United Reformed Church, 54 Westgate Bay Avenue,
Westgate-On-Sea, Kent CT8 8SN

Present	Cllrs Pennington (Chairperson), Micallef (Vice-Chair), Cornford, Donaldson, Nightingale, O'Connor, Page, H Scott, M Scott, Wallin	
Also, in attendance	Mrs Gill Gray (Town Clerk), 8 members of the public, Cllr Bambridge (TDC), PCSO Waldie-Temple.	
	Chairman's Welcome The Chairman opened the meeting with the usual "housekeeping" instructions and advised that the meeting was being recorded on a video camera.	
1756	Elect Chairperson It was RESOLVED to elect Cllr Pennington as Chairperson; Cllr Pennington signed the Declaration of Acceptance of Office.	
1757	Elect Vice Chairperson It was RESOLVED to elect Cllr Micallef as Vice Chairperson.	
1758	To receive apologies for absence Laura Bungard and Cllr Braidwood (TDC) Cllr Pennington noted that Cllr Nightingale and Cllr O'Connor were due to leave the meeting at 8.45pm.	
1759	Members' Declarations of Interest Cllr M Scott declared an interest in Item 21 due to past employment, but it was advised by the Town Clerk that there was no reason he could not be part of the debate for this item.	
1760	Minutes RESOLVED: that the minutes of the Council meeting held on 2 nd April 2019 be signed and approved as a true record of the meeting.	
1761	Chairperson's Announcements Cllr Pennington congratulated the District Councillors on their election and thanked Carol Messenger for her commitment to the Town.	
1762	Committee Minutes (a) RESOLVED: to receive and approve as a true record the minutes of the Events and Tourism	

	<p>Committee dated 26th March 2019.</p> <p>(b) RESOLVED: to receive and approve as a true record the minutes of the Human Resources Committee dated 26th March 2019.</p> <p>(c) RESOLVED: to receive and approve as a true record the minutes of the Finance and General Purposes Committee dated 16th April 2019.</p>	
1763	<p>Review of Governance Arrangements</p> <p>The draft Terms of Reference and Schemes of Delegations were provided by the Town Clerk; following debate on each suggested alteration it was RESOLVED: that the revised Terms of Reference and Scheme of Delegations should be adopted by the Town Council for 2019/20 and that draft Terms of Reference for an Events, Tourism and Improvements Steering Group should be provided to Members for the next meeting for debate.</p>	
1764	<p>Committee, Steering Groups and Working Group Appointments 2019/20</p> <p>The Town Clerk provided a proposed Committee and Working Group Membership report; following debate it was RESOLVED: that the F & GP Committee members are Cllrs Cornford, Donaldson, Micallef, O'Connor, M Scott and Wallin.</p> <p>RESOLVED: that the HR Committee members are Cllrs Cornford, Donaldson, O'Connor and Pennington.</p> <p>RESOLVED: that the Planning Committee members are Cllrs Cornford, Page, H Scott, M Scott and Wallin.</p> <p>RESOLVED: that the decision for proposed members for the Events, Tourism and Improvements Steering Group is deferred for the next Council meeting.</p> <p>RESOLVED: that the Neighbourhood Plan Steering Group members are Cllrs Cornford, H Scott and M Scott.</p> <p>RESOLVED: that the Coastal Community Team members are Cllrs Cornford, Micallef and Pennington.</p> <p>RESOLVED: that the Allotments Working Group member is Cllr O'Connor.</p>	
1765	<p>Finance Reports</p> <p>The Town Clerk presented Members with the Bank Reconciliations for 31st March 2019; Budget versus Expenditure Report to end of March 2019; Reserves Report to 31st March 2019 and Payment Report for March 2019.</p>	

	A, B, C and D It was RESOLVED: that the Finance Reports were received.	
1766	Annual Review i. RESOLVED: that the Inventory List was received and approved as a true record. ii. RESOLVED: that the confirmation of insurance cover was received and approved iii. RESOLVED: that the Annual Subscriptions of SLCC, NALC and KALC were reviewed and received for the Town Council iv. RESOLVED: that the list of Direct Debits and Standing Orders were reviewed and received for the Town Council.	
1767	General Power of Competence RESOLVED: that Council declared its eligibility to adopt the General Power of Competence and it was adopted from 15th May 2019.	
1768	Public Participation Session There were no requests.	
1769	Reports from Councillors Cllr Micallef reported on progress with the train station upgrade, recent Lottery funding success of £10,000.00 for Westgate in Bloom and the ongoing negotiations for a lease for a proposed new community space for the Town Council. Cllr Cornford reported on attending a Social Prescribing event which focussed on engaging with residents, attending the AGM for the WWRA and gaining a place on the Committee.	
1770	Reports from District Councillors Cllr M Scott reported that the card received from the WWRA was appreciated by the Town Council and a recent report of break-ins in the Town has led to preliminary conversations with Kent County Council and Thanet District Council on the feasibility for CCTV in the Town.	
1771	Report of the Community Warden Town Clerk reported on behalf of the Community Warden which included the following topics; vulnerable visits, referrals, drains, potholes, neighbourhood disputes, dog faeces and youths allegedly smoking cannabis. The Town Clerk reminded everyone to be vigilant in the area of Lymington Recreation Ground and to report any incidents via the 101 telephone Kent Police service. The Town Clerk shared the contact details for the Community Warden for any concerns to be reported directly to the Warden.	

1 772	Appointment of Chaplain for Town Council It was RESOLVED : that Rev Dr George Kalu was appointed as Chaplain for the Town Council	
1 773	Appointment of Councillor Internal Auditor for Town Council It was RESOLVED : that Cllr O'Connor was appointed as Councillor Internal Auditor for the Town Council	
1 774	Appointment of Councillor for PR, Marketing and Income Generation for Town Council It was RESOLVED : that Cllr Micallef was appointed as Councillor for PR, Marketing and Income Generation for the Town Council; any new projects identified to be shared with Council for decision	
1 775	Meeting Dates 2019/20 It was RESOLVED : that the meeting dates schedule for 2019/20 was adopted; the Coastal Community Team dates to be added	
1 776	Proposed Town Magazine/Newsletter Following a report from Cllr Micallef and debate on the proposal; Members discussed the advantages and disadvantages of the proposal. Cllr Nightingale and Cllr O'Connor left the meeting before the vote for this item. It was RESOLVED : that there are two quarterly trial issues of the Town Magazine requested from News and Directory with the first one due in July 2019.	
1 777	Next Meeting The next meeting is 4th June 2019	
1 778	Meeting Closed at 8.55pm	

Signed... .....
Chairperson of the Council

Dated... 4/6/2019.