

WESTGATE-ON-SEA TOWN COUNCIL

MINUTES

Meeting: Full Council.

Venue: The Council Chamber, The Town Hall Building, 31 St Mildred's Road, Westgate on Sea, CT8 8RE

Time: 7pm.

Date: Monday 7 September 2015.

Present: Cllrs Ashbee, Charlton, Cornford (part of meeting), King (Chairman), Morrish, Nightingale, Pennington, Rickett, Scott.
Town Clerk – Mrs. J. Williams

	ITEM		ACTION
085	CHAIRMAN	Chairman's opening remarks	
086	APOLOGIES	Cllr. J. Cornford – Part of meeting Cllr. R. Rolfe – Holiday Laura Bungard – Community Warden	
087	DECLARATIONS OF INTEREST	Cllr. Ashbee – Item 7	
088	MINUTES	The minutes of the meeting held on 3 August 2015 were approved and signed as a true record. (Minutes 065-074) Proposed by: Cllr Rickett Seconded By: Cllr Nightingale <u>RESOLVED</u>	

AGENDA ITEMS FOR CONSIDERATION:

089	COMMUNITY WARDEN	Community Warden was on holiday so the Clerk read her report. Warden to be invited to all future meetings	Clerk
090	PUBLIC RIGHT TO SPEAK	Meeting was suspended for the public to speak. There was one speaker, Mrs. Pat Robson, speaking on behalf of the owner of the Walmer Castle. Clerk was handed a copy of Mrs. Robson's statement.	
091	MARGATE CHARTER TRUSTEES	Cllr Ashbee left the meeting for this item. Clerk reported on the further correspondence with the Charter Trustees. There followed a lengthy discussion at the end of which it was proposed that Richard Styles writes to the Charter Trustees advising that if a meeting has not been scheduled within 14 days of receipt of the letter then we will ask the District Auditor to intervene. Proposed: Cllr Pennington Seconded: Cllr Nightingale <u>RESOLVED</u>	Clerk

		Voting: For = 7 Against = 0 Abstention = 1	
092	COAT OF ARMS/INSIGNIA	<p>Chairman thanked Cllr. Rickett for all his work researching this. Cllr. Rickett introduced the item referring to the documents already sent to Councillors. After lengthy discussion it was proposed that the Council adopt Cllr Rickett's report but for the present the Council use the badge/emblem (as used on the side of the Town Hall building) as our logo until such time as the Council is in a position to go forward with a full coat of arms.</p> <p>Proposed: Cllr Charlton Seconded: Cllr Ashbee <u>RESOLVED</u></p> <p>Voting: For = 5 Against = 1 Abstention = 3</p>	Chair
093	WEBSITE	Cllr Rickett reported that the website is progressing well and the intention is to "go live" before the end of September.	Cllr Rickett & Clerk
094	WESTGATE-ON-SEA COMMUNITY ISSUES	<p><u>Signage</u> – Proposed a sign should be placed at the junction of Cambourne Ave/Canterbury Road. Clerk to investigate cost and check KCC have no objection.</p> <p>Proposed: Cllr Charlton Seconded: Cllr Scott <u>RESOLVED</u></p> <p><u>Corrugated iron canopies, Station Road</u> – The poor condition of some of the canopies was discussed and it was agreed that Cllr Pennington will meet with CAAG to see if there is a way forward.</p> <p><u>Parking</u> – Network Rail have an area that they have offered to the community. Chair to approach regarding possible use as car park. Members discussed parking generally and it was agreed that a letter should be sent to Traders.</p> <p>Proposed: Cllr. King Seconded: Cllr Morrish <u>RESOLVED</u></p> <p><u>Shop displays partially blocking pavements.</u> There are a lot of concerns about this issue. Members discussed and agreed that the Community Warden should be approached to deal with this.</p> <p>Proposed: Cllr King Seconded: Cllr Scott <u>RESOLVED</u></p> <p><u>Sea Road - traffic item:</u> Chair referred to the letter already circulated to councillors and after discussion it was agreed that the Community Warden be asked to arrange attendance of a hand-held speed camera and KCC be asked to carry out a traffic survey.</p> <p>Proposed: Cllr Scott</p>	<p>Clerk</p> <p>Cllr Pennington</p> <p>Chair</p> <p>Chair/Clerk</p> <p>Clerk</p> <p>Clerk</p>

		Seconded: Cllr Ashbee <u>RESOLVED</u>	
095	RESIDENTS ASSOCIATION	After discussion it was agreed that the Clerk will produce a summary of the Council minutes for the Residents Association. Proposed: Cllr Charlton Seconded: Cllr King <u>RESOLVED</u>	Clerk
096	FINANCE	The Responsible Finance Officer reported on the finances to date and confirmed a full report will be available at the quarterly Finance & General Purposes committee meetings. <u>Petty Cash:</u> Agreed the Clerk (Principal Officer) is authorised to hold and manage an amount of £100 as petty cash, keeping full financial records. Proposed: Cllr King Seconded: Cllr Ashbee <u>RESOLVED</u> <u>Delegated Authority to an Officer:</u> After discussion of various options available to them Members agreed, as per section 101 of the 1972 Local Government Act, to give the Clerk (Principal Officer) delegated authority to spend up to a maximum of £600 with the approval of the Chair or Vice Chair, plus one other Councillor, with a full report to the next Council Meeting. Proposed: Cllr Ashbee Seconded: Cllr Morrish <u>RESOLVED</u>	Clerk
097	STAFFING	Chairman said looking to the future the Council might wish to employ staff such as a road sweeper/steward/ or some other. It was agreed that the objectives need to be very clear and job descriptions and all other personnel matters will need to be in place. Members also discussed having a consultation day with the electorate to establish what they want for Westgate. Some suggestions were to have a stall at a public event, a questionnaire with 10 suggestions. Costings and implications to be investigated. Members agreed to defer to next meeting to set dates and agree questionnaire. Proposed: Cllr Scott Seconded: Cllr Ashbee <u>RESOLVED</u>	Future Meeting Cllr Scott /Clerk Clerk
098	MEETING DATES	a. The November Planning & Environment committee meeting has been moved from 16 to 23 November b. The December Planning & Environment committee meeting has been cancelled.	Clerk

		<ul style="list-style-type: none"> c. The October Full Council meeting has been moved from the 5 to the 19 October and will be a joint meeting with Planning & Environment committee d. 2016/2017 – Meetings dates confirmed. 	
099	TOWN CLERK'S REPORT	<ul style="list-style-type: none"> a. Official Inaugural photo of Town Council to be arranged for a Saturday, late October. b. Informal meeting of the Local Plan Working Party will be held at 7pm Monday 14 September c. Clerk explained about an invoice received from TDC for setting up the council and which is being challenged. d. KCC have contacted the council re the flower baskets attached to the lighting in St. Mildred's road. Cllr Ashbee agreed to deal with this. 	<p>Clerk/ALL</p> <p>Cllr Ashbee</p>

Chairman closed the meeting at 9.55pm