

Westgate on Sea Town Council
78 St Mildreds Road
Westgate on Sea
Kent CT8 8RF
Tel: 01843 836182



Sir/Madam,

You are hereby summoned to attend a meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 5th September 2023 in Town Council Office, 78 St Mildreds Road, Westgate-on-Sea CT8 8RF for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.

Members of the public are welcome.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MEMBERS' INTERESTS

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

3. MINUTES

- a) To receive and approve the minutes of the Full Council meeting held on 4th July 2023 **(copy attached)**
- b) To receive the minutes of the Planning, Highways & Environment Committee held on 13th June 2023 and 17th July 2023 **(copies attached)**
- c) To receive the minutes of the Events, Tourism & Development Committee held on 20th June 2023 and 18th July 2023 **(copies attached)**
- d) To receive the minutes of the Local Transport Sub-Committee held on 22nd June 2023 and 20th July 2023 **(copies attached)**
- e) To receive the minutes of the Finance & General Purposes Committee held on 25th July 2023 **(copy attached)**
- f) To receive the minutes of the Human Resources Committee held on 3rd July 2023 **(copy attached)**

4. PUBLIC RIGHT TO SPEAK

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

5. INTERIM CLERK REPORT

Update from the Interim Town Clerk.

6. COUNTY AND THANET DISTRICT WARD COUNCILLORS' REPORT

KCC and/or TDC Ward Councillors to report on issues affecting Westgate-on-Sea.

7. COUNCILLORS' REPORTS

Councillors to report on any matters dealt with since the last meeting, if appropriate.

8. REPORT FROM COMMUNITY WARDEN AND PC

Reports to be shared with Members in person or via email from the Community Warden and/or PC for Westgate on Sea if available.

9. FINANCE REPORTS

Finance reports to be received.

a) June 2023

- Current Account – Bank Reconciliation and Payment and Receipts Reports.
- Deposit Account – Bank Reconciliation and Payment and Receipts Reports.
- Petty Cash Account – Bank Reconciliation and Payment Report.

b) July 2023

- Current Account – Bank Reconciliation and Payment and Receipts Reports.
- Deposit Account – Bank Reconciliation and Payment and Receipts Reports.
- Petty Cash Account – Bank Reconciliation and Payment Report.

10. TEMPORARY MAST – WESTGATE COMMUNITY CENTRE

Information to be provided to members on the proposed temporary mast to be sited on the land at the Lymington Road Community Centre.

11. CO-OPTION VACANCY UPDATE

Interim Town Clerk to update members on the co-option vacancy.

12. NEIGHBOURHOOD PLAN REFERENDUM

Members to be updated on the result of the Westgate-on-Sea Neighbourhood Plan Referendum held on 31st August 2023.

13. WESTGATE AND GARLINGE ACTION GROUP AGAINST HOUSING DEVELOPMENT (WAGAGAHD)

Members to be updated on the discussion and agreed actions from the Finance and General Purposes Committee meeting held on 25th July 2023 regarding financially supporting the Action Group to obtain legal advice.

14. TOWN COUNCIL COMMUNITY SPACE – ALTERATIONS TO ENTRANCE

Members to be updated on the discussion and agreed actions from the Finance and General Purposes Committee meeting held on 25th July 2023 regarding the alterations to the internal entrance door and to review quotes for its replacement. **Decision required.**

EXCLUSION OF PRESS AND PUBLIC

Council is requested to pass a resolution to exclude Press and Public from the remainder of the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public will be asked to leave the meeting during consideration of the following items: staffing matters.

15. STAFFING MATTERS

To receive a report from the Interim Town Clerk on staffing matters including:

- Town Clerk and RFO Vacancy.
- Resignation of the Interim RFO.
- Update on previous Town Clerk role.

Decisions Required.

C. Wheatley

Signed: Chloe Wheatley

Interim Town Clerk - Westgate-on-Sea Town Council

31.08.2023