



**To all members of the Finance and General Purposes Committee
of Westgate on Sea Town Council**

**You are summonsed to attend a VIRTUAL meeting of the
Finance and General Purposes Committee
on Tuesday 15th September 2020 commencing at 6.30pm**

Members of the public can join the meeting via Zoom, please contact the Town Clerk by email townclerk@westgateonsea.gov.uk for any queries and please ensure that your full name is shown when you enter the virtual meeting room.

The link for this meeting is:

<https://us02web.zoom.us/j/89057108008?pwd=Rkx0Q0Q054bGJRRTFYVGH5cWVHU29wZz09>

Meeting ID: 890 5710 8008

Passcode: 143607

Signed: *Gill Gray*

Town Clerk & RFO

Committee Members: Cllr O'Connor (Chairperson); Cllr Donaldson (Vice-chairperson); Cllr Green; Cllr Pennington; Cllr M Scott; Cllr D Wallin

- 1. To receive and accept apologies for absence and substitutes**
- 2. To receive declarations of pecuniary and non-pecuniary interests**
- 3. Minutes – to receive and approve the minutes of the previous meeting held on 21st July 2020 (Copy attached – Appendix A)**

4. Public Participation Session

The meeting will adjourn to allow 15 minutes for the purposes of public participation. Subject to standing order 3(f) a member of the public shall not speak for more than 3 minutes and in accordance with standing order 3(e) a question shall not require a response at the meeting nor start a debate on the question.

Written notice of the desire to exercise the right to speak on a particular subject and of the topic to be addressed must be given to the Town Clerk prior to 4pm on the Friday before the meeting but questions can be asked at this point in the meeting.

- 5. RFO Report**

RFO to report on items since the last meeting.

6. Finance Reports

a) Annual Budget by Cost Centre be received.

7. Allotment Gardens Site – Lymington Road

a) Clarification for water charges payable

b) Public liability insurance clarification

8. Review of Westgate on Sea Town Council Budgets for 2021/22

Members invited to consider the impact on Town Council budget for next year and provide details of any additional provision for expenditure proposed ahead of the draft budget being prepared.

Next Meeting – 17th November 2020