

Westgate on Sea Town Council  
FORECAST 1st Quarter to 30/06/2020

Westgate on Sea Town Council  
YTD 1st Quarter to 30/06/2020

A/c Code	Account Name	Budget Set 2020-21	Budget Virements	Final Budget YREND 20-21	YTD ACTUAL	JNL ADJ	YTD ACTUAL after Adj	Total Forecast	FULL YEAR	Variance	Notes for Full Year Forecast	A/c Code	Budget FY	YTD Actual	Variance	Notes for year-to-date Actuals
115	Vat on Receipts	0		0	0	6,350	6,350	2,060	8,409	8,409	VAT Refund 19/20 £6,350	115	0	6,350	6,350	VAT claim from 2019-20
1076	Precept	141,173		141,173	70,587		70,587	70,587	141,173	0		1076	35,293	70,587	35,293	Paid in advance
1090	Interest Received	414		414	126		126	0	126	(288)		1090	104	126	22	
1100	Lotto			0			0	0	0	0		1100	0	0	0	
1300	Room Rental Income	1,200		1,200			0	0	0	(1,200)		1300	300	0	(300)	
1301	Community Group Donations	750		750			0	0	0	(750)		1301	188	0	(188)	
1310	Photocopying Income	18		18	14		14	36	50	32		1310	5	14	10	
1400	Allotment Rent Income	2,880		2,880			0	2,880	2,880	0		1400	720	0	(720)	
1401	Allotment Key Deposit			0			0	0	0	0		1401	0	0	0	
1405	Allotment Water Income	960		960			0	960	960	0		1405	240	0	(240)	
1502	Westgate in Bloom - Comm Fund	4,700		4,700			0	4,700	4,700	0	Contra Expenditure - Full year	1502	1,175	0	(1,175)	
1503	Grants			0			0	0	0	0		1503	0	0	0	
1505	Westgate Day - Events Income	900		900	(20)		(20)	0	(20)	(920)		1505	225	(20)	(245)	
1520	Community Spirit Craft Group			0	950		950	0	950	950	Grant held for group	1520	0	950	950	
1990	Credit Notes/Refunds			0			0	0	0	0		1990	0	0	0	
		152,995	0	152,995	71,657	6,350	78,006	81,222	159,228	6,233	VAT Refund 19/20 £6,350	19,518	38,249	78,006	39,758	VAT Refund 19/20 £6,350 + Pre-paid Precept
515	Vat on Payments	0		0	(5,663)	6,350	687	2,060	2,746	2,746		515	0	687	687	
4000	Salaries - Office Staff	43,164		43,164	9,742		9,742	32,373	42,115	(1,049)		4000	10,791	9,742	(1,049)	
4010	Salaries - Operatives	29,680		29,680	5,449		5,449	22,260	27,709	(1,971)		4010	7,420	5,449	(1,971)	
4030	Pension & PAYE	20,989		20,989	3,638		3,638	15,742	19,380	(1,609)		4030	5,247	3,638	(1,609)	
4050	Staff Mileage & Benefits	100		100	54		54	0	54	(46)		4050	25	54	29	
4060	Staff other Expenses	0		0	0		0	0	0	0		4060	0	0	0	
5000	Vehicle Expenses - Tax/MOT	360		360	0		0	360	360	0		5000	90	0	(90)	
5010	Vehicle Expenses - Insurance	782		782	771		771	0	771	(11)		5010	196	771	576	
5020	Vehicle Expenses - Fuel	798		798	148		148	540	688	(110)		5020	200	148	(52)	
5030	Vehicle Expenses - Repairs	970		970	83		83	360	443	(527)		5030	243	83	(160)	
5040	Tools	870		870	0		0	270	270	(600)		5040	218	0	(218)	
5050	Uniform	428		428	0		0	270	270	(158)		5050	107	0	(107)	
5060	Refuse Disposal	320		320	80		80	270	350	30		5060	80	80	0	
5070	Other Materials	550		550	0		0	180	180	(370)		5070	138	0	(138)	
6000	Transfer from EMR			0	0	3,869	3,869	0	3,869	3,869	Election costs for 2019-20 transfer to EMR	6000	0	3,869	3,869	
6100	Rent, Rates	10,789		10,789	5,250		5,250	5,539	10,789	0		6100	2,697	5,250	2,553	Paid in advance
6105	Utilities	1,248		1,248	372		372	1,116	1,487	239		6105	312	372	60	
6110	Telephone & Broadband	1,200		1,200	278		278	835	1,114	(86)		6110	300	278	(22)	
6115	Mobile Phones	240		240	0		0	0	0	(240)		6115	60	0	(60)	
6120	Photocopier	2,648		2,648	676		676	2,029	2,706	58		6120	662	676	14	
6121	Photocopier Paper	0		0	0		0	0	0	0		6121	0	0	0	
6122	Printing External	0		0	0		0	0	0	0		6122	0	0	0	
6130	Office Expenses	3,058		3,058	428		428	1,800	2,228	(830)		6130	765	428	(336)	
6140	Office Refurb & New Equip	1,000		1,000	0		0	1,000	1,000	0		6140	250	0	(250)	
7000	Software & Licences	873		873	322		322	551	873	(0)		7000	218	322	103	
7010	Subscription & Memberships	2,285		2,285	1,620		1,620	665	2,285	0		7010	571	1,620	1,049	Paid Full Yr
7020	Legal & Professional Fees	2,380		2,380	574		574	1,723	2,297	(83)		7020	595	574	(21)	
7030	Insurance	2,000		2,000	0		0	2,000	2,000	0		7030	500	0	(500)	
7040	Bank Fees	158		158	33		33	99	132	(26)		7040	40	33	(7)	
7300	Recruitment	0		0	0		0	0	0	0		7300	0	0	0	
7310	Cllr & Officer Training	1,600		1,600	0		0	1,000	1,000	(600)		7310	400	0	(400)	
7320	Cllr Expenses	250		250	0		0	0	0	(250)		7320	63	0	(63)	
7330	Chairman's Allowance	100		100	0		0	0	0	(100)		7330	25	0	(25)	
7500	Community Newsletter	1,300		1,300	800		800	800	1,600	300		7500	325	800	475	
7510	Meetings / Hospitality	100		100	2		2	7	10	(90)		7510	25	2	(23)	
7520	Allotment Water Expenditure	824		824	329		329	988	1,317	493		7520	206	329	123	
7530	Allotment Repairs	200		200	0		0	0	0	(200)		7530	50	0	(50)	
7540	Allotment Expenditure	0		0	0		0	0	0	0		7540	0	0	0	
7545	Allotment Return Key Deposit	0		0	0		0	0	0	0		7545	0	0	0	
7700	Lotto - Community Projects	0		0	(26)		(26)	0	(26)	(26)		7700	0	(26)	(26)	
7750	Community Spirit Craft Group	0		0	293		293	513	806	806	Grant held for group - contra income	7750	0	293	293	
8016	Remembrance Wreath	20		20	0		0	0	0	(20)		8016	5	0	(5)	
8017	VE Day Picnic in the Park	0		0	0		0	0	0	0		8017	0	0	0	
8019	Scarecrow Trail - Expenditure	0		0	100		100	0	100	100		8019	0	100	100	
8020	Pancake Race	300		300	0		0	0	0	(300)		8020	75	0	(75)	
8025	Craft Fair	0		0	0		0	0	0	0		8025	0	0	0	
8030	Brenches	0		0	0		0	0	0	0		8030	0	0	0	
8040	Xmas Trees	0		0	0		0	0	0	0		8040	0	0	0	
8050	Westgate Day	3,000		3,000	250		250	2,000	2,250	(750)		8050	750	250	(500)	
8055	Westgate in Bloom	4,700		4,700	5		5	4,695	4,700	0	Contra Income - Full Year	8055	1,175	5	(1,170)	
8060	Grants & Donations Paid	3,000		3,000	0		0	3,000	3,000	0		8060	750	0	(750)	
9010	Office Move - Legal/Exit Costs	0		0	0		0	0	0	0		9010	0	0	0	
9050	Community Assets	5,000		5,000	0		0	5,000	5,000	0		9050	1,250	0	(1,250)	Awaiting Costs
9060	Contingency	3,211		3,211	0		0	0	0	(3,211)	Costs not anticipated at this time	9060	803	0	(803)	
9100	Elections	2,500		2,500	3,869	(3,869)	0	0	0	(2,500)	Costs not anticipated at this time	9100	625	0	(625)	
		152,995	0	152,995	29,478	6,350	35,827	110,045	145,872	(7,123)		363,515	38,249	35,827	(2,421)	
		0	0	0	(42,179)	0	(42,179)	28,823	(13,356)	(13,356)	Total underspend project as at 1st Qrt	343,997	0	(42,179)	(42,179)	Total underspend - incl advance precept