

Westgate on Sea Town Council
78 St Mildreds Road
Westgate on Sea
Kent CT8 8RF
01843 836182



Sir/Madam,

You are hereby summoned to attend a VIRTUAL meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 5th January 2021 for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.

Members of the public can join the meeting via Zoom, please contact the Town Clerk by email (Townclerk@westgateonsea.gov.uk) with any queries and ensure that your full name is shown when you enter the virtual meeting room. The link for this meeting is:

<https://us02web.zoom.us/j/83151534853> and Meeting ID: 831 5153 4853

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MEMBERS' INTERESTS

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

3. MINUTES

To receive and approve the minutes of the Full Council meeting held on 1st December 2020 (**Copy attached – Appendix A**)

To receive the minutes of the Planning, Highways & Environment Committees held on 10th November 2020 (**Copies attached – Appendix B**)

4. CHAIRMAN REPORT

Town Clerk to report on items since the last meeting.

5. KCC/TDC COUNCILLOR REPORTS

KCC/TDC Councillors to report on items since the last meeting if appropriate.

6. COUNCILLOR REPORTS

Town Councillors to report on items since the last meeting.

7. PUBLIC RIGHT TO SPEAK

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

Written notice of the desire to exercise the right to speak and of the topic to be addressed must be given to the Town Clerk prior to 4 pm on the Friday before the meeting.

8. FINANCE REPORTS

- a. Bank reconciliations 30.11.20 be received
- b. Payment and Receipt Reports 30.11.20 be received
- c. Receipts and Payments by Budget Heading 30.11.20 be received
- d. Annual Budget by Combined Account Code

9. DRAFT TOWN COUNCIL BUDGET FOR 2021/22

Members invited to debate a draft proposed budget for 2021/22: **Decision required**

10. KALC TRAINING FOR TOWN COUNCILLORS REPORT

Following the attendance of seven Town Councillors on the virtual Dynamic Councillor training provided by KALC Members are invited to feedback comments.

11. 2021 KALC COMMUNITY AWARDS SCHEME

Town Clerk to report on the KALC Community Awards Scheme outline and explain the process to Members; Town Council is invited to adopt the scheme: **Decision required**

12. LOCAL COUNCIL AWARD SCHEME NALC

Town Clerk to share details of the Local Council Award Scheme that operates each year and is sponsored by NALC. Town Clerk proposes that Town Council should explore the levels of the scheme and register interest with NALC for the Town Council taking part in the scheme:

Decision required

G Gray

**Signed: Gill Gray
Town Clerk & RFO
Westgate-on-Sea Town Council**

23rd December 2020