



**To all members of Westgate-on-Sea Town Council**

**You are summoned to attend a meeting of the Full Council**

**On Wednesday 12<sup>th</sup> February 2025 at 7pm.**

**To be held at the Town Council Office, 78 St Mildreds Road, Westgate-on-Sea CT8 8RF**

**Members of the public are welcome.**

Signed: *Nabila Yakub* Interim Town Clerk

---

**1. Welcome from the Chairman**

**2. Apologies for Absence**

To receive and accept apologies for absence, if any.

**3. Members' Interests**

To receive declarations of pecuniary and non-pecuniary interests.

**4. Minutes**

To receive and approve the minutes of the:

- Full Council meeting held on the 15<sup>th</sup> of January 2025;
- Closed Session of the Full Council meeting held on the 15<sup>th</sup> of January 2025;
- Extraordinary Full Council meeting held on the 22<sup>nd</sup> of January 2025.

**5. Policy review**

To adopt the Policies reviewed at the HR Committee meeting held on 5<sup>th</sup> February 2025:

- Vexatious Complaints Policy
- Social Media Policy
- Civility and Respect Pledge.

**6. Westgate Library**

CLlr Veck (Chair of the Finance Committee) to present Mr Jonathan White from KCC and to update on:

- The Westgate-on-Sea Library Valuation Report
- The Westgate-on-Sea Library Building Condition Report
- The Westgate-on-Sea Library Planned Preventative Maintenance Schedule
- Miscellaneous other.

**7. Co-option**

CLlr Wallin (Chairman) to update.

- 8. Pancake Races 2025**  
Cllr Thomason to update. Proposed photographer. Decision required.
- 9. Financial Reports**  
Clerk to present Bank Reconciliations for December 2024 and January 2025.
- 10. Internal Auditor**  
To nominate and appoint the Internal Auditor for 2024-25 and confirm date of Internal Audit.
- 11. Annual Council Meeting and Annual Town Meeting**  
Clerk to confirm dates.
- 12. County and Thanet District Ward Councillors' Reports**  
KCC and/or TDC Ward Councillors to report on issues affecting Westgate-on-Sea.
- 13. Chairman and Councillors' Reports**  
Councillors to report on any matters arising since the last meeting, if appropriate.
- 14. Report(s) from Steven England, Beat Officer for Westgate and Birchington, and/or Jason Gordon, Community Warden**  
To report on issues pertaining to the Westgate area.
- 15. Public Right to Speak**  
To invite the Public to raise any issues of interest for a maximum of 15 minutes, 3 minutes per person.
- 16. Town Clerk's Correspondence**  
Town Clerk to report on items since the last meeting.
- 17. Date of Next Meeting:**  
Wednesday the 12<sup>th</sup> of March 2025 at 7pm.