

Westgate on Sea Town Council
11 Ethelbert Square
Westgate on Sea
Kent CT8 8SR



01843 836182

Sir/Madam,

You are hereby summoned to attend a meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 4th September 2018 in the United Reform Church, 54 Westgate Bay Avenue, Westgate-on-Sea CT8 8SN for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.

Residents are cordially invited to attend the meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MINUTES

(i) To receive and approve the minutes of the meeting held on 03rd July 2018 (**Copies attached – Appendix A**)

3. MEMBERS' INTERESTS

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

4. REPORT OF THE COMMUNITY WARDEN

The Community Warden will report as appropriate.

5. COUNTY AND THANET DISTRICT COUNCILLORS' REPORT

KCC and/or TDC Councillors to report on issues affecting Westgate-on-Sea.

6. PUBLIC RIGHT TO SPEAK

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

Written notice of the desire to exercise the right to speak and of the topic to be addressed must be given to the Town Clerk prior to 4 pm on the Friday before the meeting.

Members are invited to debate and discuss the approval of amendments following a revised version:

7. CHAIRMAN'S REPORT

The Chairman to report on any matter dealt with since the last meeting.

8. CLERK'S REPORT

The Clerk to report on items since the last Full Council meeting.

9. FINANCE REPORTS

To receive the Financial Reports for the Council

- a. Bank Reconciliations for May and June 2018 (**Copy attached Appendix B**)
- b. Finance Report Budget versus Expenditure 30.06.2018 (**Copy attached Appendix C**)
- c. Forecast Report 30.06.2018 (**Copy attached Appendix D**)

10. INTERNAL AUDIT REPORT UPDATE

To receive the Internal Audit report for the Council

11. SECURITY ARRANGEMENTS FOR TOWN COUNCIL OFFICES

The Clerk to provide three quotations and a report in relation to the proposed security arrangements for the installation of CCTV and a door entry system for the Council offices.

12. CO-OPTION VACANCY UPDATE

The Clerk to report on the outcome following the advertisement of the Co-Option vacancy for a Town Councillor

13. POLICIES AND PROCEDURES

To approve and adopt the following:

- a. Smoking Policy

To receive following a review by the HR Committee

- b. Lone Working Policy

14. WEBSITE REVIEW

Council are asked to consider the following matter:

To consider a review of the Town Council website by Town Clerk and invite nominations from Councillors to assist with this task; reporting back to Council with recommendations –

Decision required

15. PLANNING APPLICATIONS

To consider any planning application that may be received since the last meeting and to submit observations to TDC thereon and on any other planning related issues that may arise.

Copies of any plans that may be received can be viewed on the TDC Web site:

<https://planning.thanet.gov.uk/online-applications/>

FH/TH/18/1168

Location: 8 Cliff Field, Westgate on Sea CT8 8PY

Proposal: Erection of two storey and single storey side extensions together with erection of single storey rear extension

DECIDED APPLICATIONS (DELEGATED)

FH/TH/17/0934

Location: 14 Hundreds Close, Westgate on Sea, Kent CT8 8HB

Proposal: Erection of two storey side and rear extension

Decision: Grant Permission

FH/TH/18/0557

Location: 12 Sea Road, Westgate on Sea, Kent CT8 8UA

Proposal: Erection of first floor front extension over existing garage together with balcony

Decision: Refuse Permission

F/TH/17/1563

Location: The Swan 75 Sea Road, Westgate on Sea, Kent CT8

Proposal: Erection of 1.7 metre boundary treatment to front with pedestal lights to existing pillars, alterations to front patio to provide level access from car park with steps to Sea Road, together with the insertion of UPVC windows and doors to front elevation

Decision: Grant Permission

F/TH/18/0650

Location: 27 Station Road, Westgate on Sea, Kent CT8 8RB
Proposal: Erection of 1 No two-storey building for workshop/office (Use Class B1) following demolition of existing storage building

Decision: Grant Permission

F/TH/18/0746

Location: 1 Berkeley House, 57 Westgate Bay Avenue, Westgate on Sea, Kent CT8
Proposal: Change of use from garage to office together with first floor extension and single storey rear extension

Decision: Refuse Permission

F/TH/18/0728

Location: 38 St Mildred's Road, Westgate on Sea, Kent CT8 8RF

Proposal: Installation of 2 No condenser units to rear elevation

Decision: Grant Permission

FH/TH/18/0932

Location: 145 Sea Road, Westgate on Sea, Kent CT8 8PZ

Proposal: Erection of two storey rear extension together with the erection of single storey extension to existing garage

Decision: Grant Permission

16. MINUTES OF THE HUMAN RESOURCES COMMITTEE

To receive the minutes of the Human Resources Committee dated 10th July 2018 (**Copy attached – Appendix E**)

17. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

To receive the minutes of the Finance and General Purposes Committee dated 17th July 2018 (**Copy attached – Appendix F**)

18. ACQUISITION OF NEW MULTI-PURPOSE VEHICLE

Following recommendation from Finance and General Purposes Committee, Council are requested to consider the acquisition of a new multi-purpose vehicle to enable an increase in the capacity of tasks performed by the Cleansing Operatives; reflecting the Council's growth in service provision. – **Decision required**

19. MINUTES OF THE EVENTS AND TOURISM COMMITTEE

To receive the minutes of the Events and Tourism Committee dated 24th July 2018 **Copy attached – Appendix G**)

20. NEIGHBOURHOOD PLAN

To receive the minutes of the Neighbourhood Plan Steering Group meeting dated 25th July 2018 and Councillor Hannah Scott will report further thereon (**Copy attached – Appendix H**)

21. COUNCILLOR'S REPORTS

Councillors to report on any matters dealt with since the last meeting, if appropriate.



Signed: Gill Gray

Town Clerk & RFO

Westgate-on-Sea Town Council

16th August 2018

