



**To all members of the Finance and General Purposes Committee**

**You are summoned to attend a meeting of the Finance and General Purposes Committee**

**At 7pm on Wednesday 29<sup>th</sup> April 2026 at the**

**Town Council Office, 78 St Mildreds Road, Westgate-on-Sea CT8 8RF**

**Members of the public are welcome.**

Signed: *Nabila Yakub* Town Clerk

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Committee Members:

Cllr Veck (Chair); Cllr Fenning (Vice-Chair); Cllr Wallin; Cllr Donaldson; Cllr King.

- 1. Welcome from the Chair**
- 2. Apologies for Absence**  
To receive and accept apologies for absence.
- 3. Members' Interests**  
To receive declarations of pecuniary and non-pecuniary interests.
- 4. Public Participation Session**  
The meeting will adjourn to allow a maximum of 15 minutes for the purpose of public participation.
- 5. Minutes**  
To receive and approve the Minutes of the Finance and General Purposes Committee meeting held on 25<sup>th</sup> February 2026.
- 6. Year End – Current Status**  
Finance Officer to present relevant reports and reconciliations.
- 7. VAT Reclaim**  
To confirm submission of Form 126.
- 8. Policies – Scribe and Assertion 10**  
To confirm compliance.
- 9. Internal Auditor**  
To inform Members of provisional Internal Audit date.
- 10. CCTV quote**  
To consider repairs and update to the Council office CCTV system.
- 11. Date of Next Meeting**  
To Be Decided.

**Date of Issue: 24<sup>th</sup> April 2026**