



**Minutes of the Town Council Meeting of  
Westgate on Sea Town Council held in Town Council  
Office, 78 St Mildreds Road, Westgate on Sea CT8 8RF**

**Held on Tuesday 7th December 2021 at 7pm**

|                     |   |  |
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| Present             | Cllrs O'Connor (Vice-Chair), Donaldson, Nightingale, Dr H Scott, M Scott, Wallin  |  |
| Also, in attendance | Mrs Gill Gray (Town Clerk) and one resident   |  |
| 2945                | <b>To receive apologies for absence</b><br>Cllr Crow-Brown (KCC), Cllr Cornford and Cllr Green  |  |
| 2946                | <b>Members' Declarations of Interest</b><br>There were none.  |  |
| 2947                | <b>Minutes</b><br>It was moved by Cllr Nightingale and seconded by Cllr Wallin and <b>RESOLVED: that the minutes of the Full Council meeting held on 2nd November 2021 be signed and approved as a true record of the meeting.</b><br>It was moved by Cllr Wallin and seconded by Cllr Donaldson and <b>RESOLVED: that the minutes of the PH&amp;E Committee held on 12<sup>th</sup> October 2021 were received.</b><br>It was moved by Cllr Donaldson and seconded by Cllr Dr H Scott and <b>RESOLVED: that the minutes of the ET&amp;D Sub-Committee held on 7<sup>th</sup> October 2021 were received.</b> |  |
| 2948                | <b>Town Clerk Report</b><br>Town Clerk reported on the following items: <ul style="list-style-type: none"> <li>• Events</li> <li>• Saturday Surgery and Community Clinic</li> <li>• Neighbourhood Plan Consultation update</li> <li>• War Memorial Recreation Ground</li> <li>• Defibs and training</li> <li>• New role for Maintenance/Groundsperson</li> <li>• Christmas Lights and Fair</li> <li>• Co-option Vacancies for Town Councillors</li> <li>• Annual Town Meeting proposed for 21.04.2022</li> </ul>  |  |
| 2949                | <b>KCC/TDC Councillor Reports</b><br>Cllr M Scott reported that he had attended the recent protest walk/rally organised by the Action Group against development on agricultural land. Cllr M Scott suggested that a meeting would be beneficial and it was agreed that the Town Clerk will consult with the Chair before reporting back to Members. Town Clerk to prepare a presentation for the meeting.   |  |
| 2950                | <b>Councillor Reports</b>   |  |

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|      | <p>Cllr O'Connor reported on attending the protest walk/rally and volunteering for steward at the Christmas Fair.</p> <p>Cllr Donaldson reported on various items including attending the Christmas Fair to steward, attending the WWRA Extraordinary Meeting, St Saviours Community Hub progress, Post Office update, attending the KALC AGM, Neighbourhood Engagement Meeting in Birchington and Thanet Area Committee</p> <p>Cllr Dr H Scott reported on volunteering as steward for Remembrance Sunday.</p>   |  |
| 2951 | <p><b>Public Participation Session</b></p> <p>No requests received.</p>   |  |
| 2952 | <p><b>Finance Reports</b></p> <p>A) Bank Reconciliations 31.10.21</p> <p>B) Payment and Receipt Reports 31.10.21</p> <p>C) Receipts and Payments by Budget Heading 31.10.21 be received</p> <p>D) Annual Budget by Combined Account Code 31.10.2021</p> <p>E) Budget Forecast Report as at 31.10.2021</p> <p>It was <b>RESOLVED: that the Bank Reconciliations, Payment and Receipt Reports 31.10.2021; Receipts and Payments by Budget Heading and Annual Budget by Combined Account Code for 31.10.21 and Budget Forecast Report be received.</b></p> |  |
| 2953 | <p><b>Renewal of Membership for the National Allotment Society 2021/22</b></p> <p>It was moved by Cllr O'Connor and seconded by Cllr Donaldson and <b>RESOLVED: that the membership for the National Allotment Society for the year 2021/2022 is renewed at a cost of £66.00.</b></p>   |  |
| 2954 | <p><b>First Draft Budget for 2022/2023</b></p> <p>Town Clerk shared the draft budget for 2022/2023 and invited debate by Members. Members discussed the need to generate more income and will consider forming a Working Group for the Recreation Ground in the New Year. There will be a budget statement and a magazine article following the final budget decision in January 2022.</p> <p>It was <b>RESOLVED: that the draft budget will be finalised and prepared for adoption by Council in January.</b></p>                                      |  |
| 2955 | <p><b>Action Plan Draft for 2022/2023</b></p> <p>Town Clerk shared a draft Town Council Action Plan for next year. There were two additional items added by Members.</p>  |  |
| 2956 | <p><b>Youth Council for Westgate on Sea</b></p>   |  |

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|      | <p>Town Clerk shared a report on the research undertaken and invited Members to debate the proposal. Cllr Donaldson and Cllr Wallin expressed an interest in supporting the project.</p> <p><b>It was moved by Cllr Dr H Scott and seconded by Cllr M Scott and RESOLVED: that the Town Clerk progresses with the Youth Council and forms the initial membership in the New Year; this will be supported by Cllr Donaldson and Cllr Wallin.</b></p> |  |
| 2957 | <p><b>Next Meeting</b><br/>The next meeting is 4<sup>th</sup> January 2022</p>  |  |
| 2958 | <p><b>Meeting Closed at 20.27pm</b></p>   |  |

Signed.....

Dated.....04/01/2022

Chair of the Council

