

Westgate on Sea Town Council
78 St Mildreds Road
Westgate on Sea
Kent CT8 8RF
01843 836182



Sir/Madam,

You are hereby summoned to attend an extraordinary meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 7th February 2023 in Town Council Office, 78 St Mildreds Road, Westgate-on-Sea CT8 8RF for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.

Members of the public are welcome. There will be a limit of five individuals who can speak in the public participation session and this will be organised on a first come first served basis at the meeting with CT8 residents taking priority.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MEMBERS' INTERESTS

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

3. MINUTES

To receive and approve the minutes of the Full Council meeting held on 10th January 2023
(Copies attached)

To receive the minutes of the Planning, Highways & Environment Committee held on 13th December 2022 **(Copy attached)**

To receive the minutes of the Events, Tourism & Development Sub-Committee held on 4th December 2022 **(Copy attached)**

4. PUBLIC RIGHT TO SPEAK

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

5. REPORT FROM COMMUNITY WARDEN AND PCSO

Reports to be shared with Members in person or via email from the Community Warden and/or PCSO for Westgate on Sea if available

6. TOWN CLERK'S REPORT

Town Clerk to report on items since the last meeting.

7. COUNTY AND THANET DISTRICT WARD COUNCILLORS' REPORT

KCC and/or TDC Ward Councillors to report on issues affecting Westgate-on-Sea.

8. COUNCILLORS' REPORTS

Councillors to report on any matters dealt with since the last meeting, if appropriate.

9. FINANCE REPORTS

- a. Bank reconciliations 31.12.22 be received
- b. Payment and Receipt Reports 31.12.22 be received
- c. Annual Budget by Combined Account Code to end of December 2022 be received
- d. Budget Forecast Report to end of December 2022 be received

10. WESTGATE NEIGHBOURHOOD PLAN UPDATE

Town Clerk to share an update on the examination phase of the Westgate NDP with Members. There was a requirement to provide responses to questions posed by the Examiner and the consultant has provided a report for Members to consider to progress the matter with the Examiner on procedural matters: **Decision required**

11. APPOINTMENT OF INTERNAL AUDITOR

Members requested to appoint internal auditor Mr David Buckett for the Council for 2023 internal annual audit: **Decision required**

12. MAINTENANCE FOR FOOTBALL PITCH AT LYMINGTON WAR MEMORIAL RECREATION GROUND

Town Clerk to share a report on the requirement for maintenance for the football pitch at the War Memorial Recreation Ground, including three quotations for the works required: **Decision required**

G Gray

Signed: Gill Gray

Town Clerk & RFO

Westgate-on-Sea Town Council

02.02.2023