



Minutes of the Meeting of the Finance and General
Purposes Committee of

Westgate-On-Sea Town Council

on Tuesday 17th July 2018

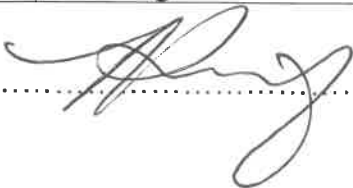
Held at

Town Council Offices, 11 Ethelbert Square, Westgate-
On-Sea, Kent CT8 8SR

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| Present | Cllrs King (Chairman), Cornford, Page, Pennington, Rolfe | |
| Also, in attendance | Mrs Gill Gray (Town Clerk), Cllr M Scott | |
| 13 57 | To receive apologies for absence Cllr O'Connor sent her apologies and it was RESOLVED that these were accepted. | |
| 13 58 | Declarations of Interest There were declarations for Item 7 from 2 Members. | |
| 13 59 | Minutes It was moved by Cllr Pennington and seconded by Cllr Page and RESOLVED: that the minutes of the meeting of 19th June 2018 be amended to remove the last sentence on Minute 1305 before being signed and approved as a true record of the meeting. | |
| 13 60 | Public Participation Session There were no requests received by the Town Clerk for public participation at this meeting. | |
| 13 61 | Waste Bins Update a) The Town Clerk advised of the proposed siting for the additional 16 bins and the purchase of additional bins was debated by Members. It was moved by Cllr Rolfe and seconded by Cllr Page and RESOLVED: that 16 green Trojan bins with ashtrays would be purchased, the logo stickers would be purchased, and Thanet District Council would be used as the contractor for installation. | |
| 13 62 | Finance and Budget Performance Reports RESOLVED: That the copies of the bank reconciliation for May and June 2018 be received RESOLVED: That the Finance Report Budget versus Expenditure 30th June 2018 be received. RESOLVED: that the Forecast Report 30th June 2018 be received. | |
| 13 63 | Allotments Working Group Recommendations a) RESOLVED: That the allotment rules be amended to advise that – plots are to be cultivated and maintained on a regular basis | |

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| | failure to do so will render you liable to forfeit of the plot and consideration of any further extensions to plots. | |
| 1364 | Printing Charges Proposal RESOLVED: That the Town Clerk begin a trial period for offering printing and copying to the community at a cost of Black and White A4 10p per side; Black and White A3 15p per side; Colour A4 £1 per side and Colour A3 £1.50 per side. It was further RESOLVED that Cllr Page and the Town Clerk work on rules for use. | |
| 1365 | Office Equipment RESOLVED: That the additional office equipment is purchased, and the Town Clerk orders a refurbished laptop for office use and two new chairs for the office for the Town Clerk and Administrator. | |
| 1368 | Training for Cleansing Operatives for Hedge Trimmer and Strimmer RESOLVED: That the training for Cleansing Operatives for hedge trimmer and brush cutter is provided by Safety and Management Solutions Limited. | |
| 1367 | Internal Audit Report RESOLVED: That the Internal Audit report be received. | |
| 1368 | Proposal to Publish Funding Application Information on Council Website RESOLVED: To publish funding details in the form of a table on the Council website including name of organisation, event/project title and amount awarded. | |
| 1369 | Security Arrangements for Town Council Office The Town Clerk reported and provided one quotation for the proposed security arrangements for the Council offices; two further quotations are due in the next two weeks. RESOLVED: That a report is provided to the next Council meeting and that the quotations are considered for the installation of CCTV and a door entry system for the Council offices. | |
| 1370 | Acquisition of new Multi-purpose Vehicle A proposition was raised by one Member and seconded by another Member but dismissed by the Chairman. RESOLVED: That the acquisition of a new multi-purpose vehicle is recommended to Full Council in September. Two Members were against (Cllrs MP and JC); one Member abstained (Cllr HP); two Members were for (Cllrs RR and TK) and the Chairman used his casting vote. | |
| 1371 | Next Meeting | |

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| | The next meeting is 18 th September 2018 | |
| 137/2 | Meeting Closed at 20.35pm | |

Signed.....

Dated..... 18/Sept/2018

The Chairman of this meeting does not believe that the minutes of the meeting of the 17 July 2018 in respect of Application for acquisition of New Vehicle (13) were a correct record but his view was not upheld by the meeting and the minutes are confirmed as an accurate record of the proceedings.

Standing order 12^D



18/Sept/2018

