



Minutes of the Meeting of the Extra Ordinary Events, Tourism and Development Sub-Committee of Westgate-On Sea Town Council

Held on Monday 4th December 2022

at Town Council Office, 78 St Mildreds Road, Westgate on Sea CT8 8RF

Present	Cllr Calcutt (Chair), Cllr Cornford and Cllr Donaldson	
Also, in attendance	Chloe Wheatley - Finance Assistant	
	To receive apologies for absence Cllr O'Connor	
	Declaration of interests None	
	Minutes It was proposed by Cllr Donaldson and seconded by Cllr Cornford and RESOLVED: that the minutes of the Events, Tourism and Development Sub-Committee held on Wednesday 2nd November be signed and approved as a true record of the meeting.	
	Chairs Update <u>Blue Plaque Tours</u> Cllr Calcutt has contacted the Heritage Centre and is hoping to arrange a meeting in the next few weeks. <u>B24 Memorial</u> The Memorial has now successfully been installed. Thank you to Mr Clements and Mr Adams for installing the memorial for free. The Town Council will be arranging an opening ceremony separately from the Remembrance Parade.	
	Remembrance Sunday 13th November 2022 The Remembrance Parade held on Sunday 13 th November was well attended and ran smoothly.	

	<p>Recommendations for 2023</p> <ul style="list-style-type: none"> ▪ The road closure on St Mildreds/Westgate Bay Avenue requires a minimum of 3 stewards. The new Traffic Management company placed the closure of the St Mildreds Road (retail area) by the Bridge Court which worked well. ▪ It was found that by moving the road closures on Westgate Bay Avenue further out (one just by Ivanhoe Road and the other by the Doctors Surgery it gave vehicles a better opportunity to turn around. ▪ More barriers would be recommended for next year. ▪ Possibly holding one physical meeting before the day to discuss the details of the event with all involved. ▪ To check the precedence of procession and wreath laying with the Royal British Legion each year. Send out a draft of the order inviting feedback before issuing the final documents. <p>The Sub-Committee wished to thank Rev Andrew Way and his family for their support and guidance in setting up the PA System and to all those who volunteered their time to put out and take down the poppy displays.</p>	
	<p>Pancake Races 2023</p> <p>With the new location agreed the Sub-Committee discussed the next steps in organising the Pancake Races.</p> <ul style="list-style-type: none"> ▪ Create invitations and poster advertising the event. ▪ Invitations to be sent to local community groups, childcare settings and schools. ▪ Research prizes for race winners. ▪ Request volunteers. Approximately 6-7 volunteers needed. ▪ Potentially offer a refreshments stand with donations going to the local foodbank. <p>ACTION: Finance Assistant to design posters and invitations and bring to the next E,T&D Sub-Committee for approval in January. To research prizes for race winners and bring options to the next meeting.</p>	
	<p>Coronation of King Charles III</p> <p>The Sub-Committee planned the competitions which will be run over the Coronation period.</p> <p>It was AGREED to run the following competitions:</p> <ul style="list-style-type: none"> ▪ Portrait of the King Competition for primary school aged children. ▪ Coronation Poem Competition for secondary school aged children. <p>The sub-committee would be approaching local businesses and organisations to take part in judging and donations towards prizes. The possibility of running a window display competition</p>	

	<p>for Westgate businesses was discussed.</p> <p>ACTION: Finance Assistant to put the Coronation of King Charles III business window display competition on the agenda for the next meeting.</p>	
	<p>Open Art Market in Westgate</p> <p>Finance Assistant had contacted St Saviours Church regarding the art exhibition/sale they hold each year. They confirmed it is organised by the Westgate Arts and Crafts group which meet each Tuesday and have passed on their contact information.</p> <p>An email had also been sent to Cllr Bertie Braidwood requesting an update on holding a market in Westgate and it was hoped the Finance Assistant would be able to share more information at the January 2023 meeting.</p> <p>ACTION: Finance Assistant to contact the Westgate Arts and Crafts group to discuss the possibility of expanding the art exhibition.</p>	
	<p>Town Council Magazine</p> <p>Cllr Calcutt confirmed her article on bullying was ready to be submitted for the next town council magazine.</p> <p>Cllr Cornford requested that all civic events be advertised in advance and residents kept up to date with articles in the Town Council Magazine.</p>	
	<p>Public Participation Session</p> <p>No requests received.</p>	
	<p>Next Meeting</p> <p>Wednesday 11th January 2023</p>	

Signed *Neil Dumbarton*.....

Date 11/1/2023.....

