

Westgate-on-Sea Town Council  
Minutes of Full Council Meeting

Venue: The Council Chambers, Town Hall Buildings, 31 St Mildred's Road, Westgate-on-Sea

Time: 7pm

Date: Monday 6 June 2016

Present: Cllrs Ashbee, Charlton, Cornford, King, Nightingale, Pennington, Rickett, Rolfe and Scott

Also present: Laura Bungard (Community Warden), Jill Frankland (Town Clerk) and five members of the public

	Item		Action
298	Chairman's Welcome	The Chairman opened the meeting, welcoming the members of public and gave the usual 'housekeeping' instructions	
299	Annual Audit – Section 1 Approval	Proposed: Cllr Pennington, seconded: Cllr Rolfe. Voting - For: seven, Abstention: one <b>Resolved: To approve and sign Section 1 of the Annual Audit. (Appendix A)</b>	
300	Annual Audit – Section 2 Approval	Proposed: Cllr Pennington, seconded: Cllr Rolfe. Voting – unanimous. <b>Resolved: To approve and sign Section 2 of the Annual Audit. (Appendix B)</b>	
301	Apologies	Apologies for absence were received from Cllr Morrish	
302	Minutes of previous Meeting	Amendments to Minutes of previous Meeting: <ul style="list-style-type: none"> <li>• Minute 272 – amended to read 'Cllr Scott was told to leave the meeting by the Chairman'</li> <li>• Minute 272 and 282 should read 'Cllr Rickett'</li> </ul> With the amendments made it was moved by Cllr Ashbee and seconded by Cllr Rickett and <b>Resolved: That the minutes of the meeting held on Wednesday 4 May 2016 be approved and signed.</b>	
303	Declaration of Interest	Declarations of interest were made by Cllr Cornford in the Minute 317 on accessibility to Council Chambers.	
304	Report of the Community Warden	Laura Bungard, the Community Warden, read from her report (Appendix C) highlighting the following: <ul style="list-style-type: none"> <li>• Cold calling by Trademark</li> <li>• Two people posing as being disabled selling (alleged) charcoal drawings</li> <li>• Kent Fire and Rescue will fit fire alarms for free</li> <li>• A VW Passat parked for more than 3 ½ weeks outside 52 Station Road requesting Councillors make representation for its removal.</li> </ul>	ALL
305	Public Right to Speak	The Council received oral representations from Mrs Lorraine Hollaway-Hambidge for support for a celebration on 23 July 2016 from 3.30 to 5.30 pm of the Queen's 90 <sup>th</sup> birthday, the event will include a tea party, historical displays and will also honour residents who are also 90 years old during 2016. The event will raise monies for the Community Centre. Specifically Mrs Hollaway-Hambidge asked the Councillors to support the event by selling tickets, donating raffle prizes and/or baking scones for the tea.	
306	Committee Membership	To achieve appropriate membership <ul style="list-style-type: none"> <li>• Cllr Rickett has stepped down from Finance and General Purposes</li> <li>• Cllr Nightingale has stepped down from Planning, Highways and Environment and will be on the Finance and General Purposes</li> <li>• Cllr Ashbee stepped down from Events and Tourism</li> <li>• Cllr Charlton has stepped down from HR</li> </ul>	

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		<p>Proposed: Cllr Pennington, seconded: Cllr Rickett.  <b>Resolved: that Cllrs Ashbee, King, Morrish, Nightingale, Pennington and Rolfe make up the Finance and General Purposes Committee.</b></p> <p>Proposed: Cllr Cornford, seconded: Cllr Nightingale.  <b>Resolved: that Cllrs Charlton, Cornford, King, Nightingale, Pennington, and Rickett make up the Events and Tourism Committee.</b></p> <p>Proposed: Cllr Pennington, seconded: Cllr Charlton  <b>Resolved: that HR be a separate Committee reporting to Full Council via the Finance and General Purposes Committee and that Cllrs Cornford, King and Pennington make up the HR Committee.</b></p> <p>Proposed: Cllr Rickett, seconded: Cllr Pennington  <b>Resolved: that as no consensus could be agreed, 7a of the Standing Orders be evoked, that councillors provide written notice to the Town Clerk at least seven days prior to the next meeting (if possible by 20 June) for a special motion to have seven members on the Planning, Highways and Environment Committee.</b></p>	CLLRS
307	Terms of Reference	<p>Suggest that Finance and General Purposes meet quarterly with one extra meeting to be held 30 January 2017.</p> <p>Proposed: Cllr Ashbee          Seconded: Cllr Rickett  <b>Resolved: the terms of reference should be discussed and drawn up at Committees for ratification at Full Council</b></p>	
308	Chairman's Report	No report presented	
309	Town Clerk's Report	No report presented	
310	Minutes of Standing Committees	<p>Proposed: Cllr Scott, seconded: Cllr Cornford  <b>Resolved: that the Minutes of the Extra-Ordinary Committee held on 9 May 2016 and the Planning and Environment Committee held on 23 May 2016 be deferred until the next full Council Meeting.</b></p>	
311	Queen's 90 <sup>th</sup> Celebrations	<p>Proposed: Cllr Cornford, seconded: Cllr Ashbee  <b>Resolved: to make a £50 contribution towards refreshments for the event on 23 July 2016</b></p>	JF
312	Graffiti	<p>It was suggested that Councillors and Members of the Public could utilise the 'My Thanet App' to report graffiti. Requires registration. Can report on</p> <ul style="list-style-type: none"> <li>• Dumped rubbish</li> <li>• Graffiti</li> <li>• Missed bin collection</li> </ul> <p>As Thanet DC have limited resources to clean, it was suggested that the Companies are contacted and requested to clean/maintain their own equipment. The Chairman agreed to provide relevant contact details.</p>	TK
313	Neighbourhood and Local Plans	<p>An email was sent on 10 May 2016 to Thanet DC to ascertain how they were ensuring brown field development priority if they did not have a brown field site map. Town Clerk requested to contact again for a response.</p> <p>Cllr Scott agreed to contact Birchington and other local villages to jointly raise the issue of over-allocation with Sir Roger Gale requesting this be taken to Parliament.</p>	JF HS
314	Maintenance of Memorial at Lymington Road Recreation Ground	<p>Westgate Heritage Centre have been successful in obtaining a HLF grant for an event and permanent memorial and are seeking the Council's support in principle for future maintenance of the monument.</p> <p>Proposed: Cllr Rickett, seconded: Cllr Pennington  <b>Resolved: to formally approach Thanet DC for the recreational area to come back to WoSTC.</b></p>	

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		Once this has occurred the Football Club representatives are willing to address the Council regarding maintenance of the grounds, which it is expected will be covered by subs and repairs to the changing rooms.	
315	Westgate-on-Sea Flower Tubs	Proposed: Cllr Cornford, seconded: Cllr Scott <b>Resolved: to work in partnership with local businesses, have signs printed for each tub stating 'sponsored by WoSTC and maintained by individual businesses', cost £140.</b> It was suggested that the scheme be extended in future years.	
316	Cycling Restrictions Along the Promenade	Proposed: Cllr Charlton, seconded: Nightingale <b>Resolved: that Cllrs Cornford and Nightingale work with Town Clerk on identifying requirements. Town Clerk to write to either Thanet Leisure Force or Foreshore Manager asking for improved signage and enforcement.</b>	JC/RN /JF
317	Access to Council Chambers	Cllr Cornford left the meeting at 9.15 pm Concern was expressed that people with disabilities or poor mobility could have difficulties in attending Council Meetings in the Council Chambers. Proposed: Cllr Pennington, seconded: Cllr Charlton <b>Resolved: that the Town Clerk writes to the landlord requesting improved access.</b>	JF

The meeting closed at 9.25 pm.