



**To all Members of the Finance and General Purposes Committee
of Westgate on Sea Town Council**

**You are summoned to attend a meeting of the
Finance and General Purposes Committee**

**on Tuesday 18th October 2022 commencing at 6.30pm at the Town Council
Office, 78 St Mildreds Road, Westgate on Sea CT8 8RF.**

Members of the public are welcome.

Signed: *Gill Gray*

Town Clerk & RFO

Committee Members: Cllr O'Connor (Chair); Cllr Donaldson (Vice-chair); Cllr Cornford; Cllr Wallin

- 1. To receive and accept apologies for absence and substitutes**
- 2. To receive declarations of pecuniary and non-pecuniary interests**
- 3. Minutes – to receive and approve the minutes of the previous meeting held on 19th July 2022 (Copy attached)**
- 4. Public Participation Session**

The meeting will adjourn to allow 15 minutes for the purposes of public participation. Subject to standing order 3(f) a member of the public shall not speak for more than 3 minutes and in accordance with standing order 3(e) a question shall not require a response at the meeting nor start a debate on the question.
- 5. RFO Report**

RFO to report on items since the last meeting.
- 6. Finance Reports**
 - a) Annual Budget by Code to end of September 2022 be received.
 - b) Budget Forecast Report to end of September (2nd quarter) be received.
 - c) Earmarked Reserves Report be received.
- 7. Allotments Update**

Town Clerk to share a report prepared by the Finance Assistant for the update in relation to the Lympington Road Allotment Gardens site.
- 8. Budget 2023/2024**

Town Clerk to share the first draft budget for 2023/2024 with Members for debate and to share details of any requests for expenditure received from Committees or

Members. The first draft budget to be commented upon and recommendations for Full Council: **Decision required**

Next Meeting – 17th January 2023